

CITY OF VENICE MUNICIPAL FIREFIGHTERS' PENSION TRUST FUND

Please take notice that the Board of Trustees of the City of Venice Municipal Firefighters' Pension Trust Fund will conduct a meeting of the Board as noted below.

AGENDA

BOARD OF TRUSTEES

MONDAY, JUNE 11, 2018 ----4:00 P.M.

5300 EAST LAUREL ROAD, VENICE, FL 34285

1. CALL TO ORDER/ROLL CALL

ORDER OF BUSINESS

2. HEAR THE AUDIENCE

3. ELECTION OF OFFICERS

- a) Chairman
- b) Secretary

4. APPROVAL OF MINUTES – Regular meeting of March 12, 2018.

5. CONSENT AGENDA – Approval of Payments:

a) Approve the following payments as presented:

• 912 – Christiansen & Dehner – Service for February 2018	\$ 810.46
• 913 – Pension Adm. – Misc. expense postage & printing Dec-March	\$ 55.59
• 914 – Pension Adm. Services –Service for March 2018	\$ 1,000.00
• 915 – AndCo Consulting – January-March 2018	\$ 4,375.00
• 916 – Moore Stephens Lovelace – 2 nd & Final billing audit FY 2017	\$ 3,500.00
• 917 – Christiansen & Dehner – Service for March 2018	\$ 1,305.03
• 918 – Garcia Hamilton – Quarterly fee January – March 2018	\$ 4,025.49
• 919 – Florida Municipal Ins. – FY 2017-2018 Liability Insurance	\$ 6,930.00
• 920 – Salem Trust – Quarterly fee January – March 2018	\$ 3,574.53
• 921 – Great Lakes Advisors – January - March 2018	\$ 2,906.04
• 922 – Pension Adm. Services – Service for April 2018	\$ 1,000.00
• 923 – Christiansen & Dehner – Service for April 2018	\$ 595.00
• 924 – Pension Adm. Services – Service for May 2018	\$ 1,000.00

6. PRESENTATION – Jeff Wolf, MSL

- a) FY 2016-2017 Audit for Board approval
- b) Give Board an update on status of the FY 2017 State Report

7. PRESENTATION – Lynn Skinner, Salem Trust

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8. ADMINISTRATOR

- a) Present **2nd Quarter FY 2017-2018 - Expenditure Report January – March 2018**
- b) Update on Fiduciary Insurance renewal. Coverage was bound and paid April 23, 2018.
- c) Update on receiving a 3 year quote for Fiduciary Liability Insurance.
- d) Discuss Mini-Conference to be held in Boca Grande on Thursday, October 4, 2018 from 10:00 a.m. to 12:00 p.m. Attendance would qualify for minimum training requirement. Cost would be shared by Boca and any other board attending.

9. INVESTMENT REPORTS – For quarter ending March 31, 2018

- a) **Investment Managers**
- b) **Performance Monitor**

10. ATTORNEY'S REPORT

- a) Review and adopt updated Operating Rules and Procedures

11. OTHER - Next meeting will be on Monday, September 10, 2018 at 4:00 P.M.

12. ADJOURN

Disability Information

In accordance with the Americans with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact Lori Stelzer, City Clerk at 941-486-2626, 401 W. Venice Ave, Venice Florida 34285 prior to the meeting. (FS 296.26)

Appeal Notice

If a person decides to appeal any decision made by the Committee/Board, with respect to any matter considered at such hearing/meeting, such person will need a record of the proceedings and that, for this purpose, such person may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based, and which record is not provided by the City of Venice. (FS 286.0105)