

CITY OF VENICE MUNICIPAL FIREFIGHTERS' PENSION TRUST FUND

Please take notice that the Board of Trustees of the City of Venice Municipal Firefighters' Pension Trust Fund will conduct a meeting of the Board as noted below.

AGENDA

BOARD OF TRUSTEES

MONDAY, MARCH 13, 2017 ----4:00 P.M.

5300 EAST LAUREL ROAD, VENICE, FL 34285

1. CALL TO ORDER/ROLL CALL

ORDER OF BUSINESS

2. HEAR THE AUDIENCE

3. APPROVAL OF MINUTES - Regular Meeting of December 12, 2016.

4. CONSENT AGENDA – Approval of Payments:

a) Approve the following payments as presented:

• 839 – Foster & Foster – Sp. Report, 2016 Valuation GASB 67 & 68	\$15,864.00
• 840 – Pension Adm. Services – Service for December 2016	\$ 1,000.00
• 841 – Rich Lanigan – Hotel & per diem state conference Nov. 2016	\$ 466.14
• 842 – Bogdahn Group – Quarterly fee October-December 2016	\$ 4,375.00
• 843 – Salem Trust – Quarterly fee October-December 2016	\$ 3,858.96
• 844 – Christiansen & Dehner – Services for December 2016	\$ 1,036.67
• 845 – Garcia Hamilton – Quarterly fee October-December 2016	\$ 3,460.29
• 846 – Pension Adm. Services – Service for January 2017	\$ 1,000.00
• 847 – Moore Stephens Lovelace – 1 st billing FY 16 audit	\$ 2,000.00
• 848 – Great Lakes Advisors – October - December 2016	\$ 2,480.13
• 849 – Pension Adm. Services – Misc. Exp. Nov 16- Feb 17	\$ 32.06
• 850 – Dana Investment Advisors – October - December 818ca	\$ 4,417.87
• 851 – Dana Investment Advisors – October - December 818cb	\$ 2,894.29
• 852 – Moore Stephens Lovelace – 2 nd billing FY 16 audit	\$ 4,000.00
• 853 – Pension Adm. Services – Service for February 2017	\$ 1,000.00
• 854 – Christiansen & Dehner – Services thru January 2017	\$ 245.40
• 855 – Shawn Carvey –hotel, books & per diem state Conf. Nov16	\$ 571.14

5. ADMINISTRATOR

- a) FY 2015-2016 Detailed Accounting Report sent to Department of Management Services.
- b) Pension Letter #2 along with the schedule of investments was sent to the Council and Mayor.
- c) Fully executed Ordinance No. 2016-23 was sent to Sarah Carr with letter of no impact.
- d) Fully executed Ordinance No. 2016-23 was sent to Keith Brinkman with letter of no impact.

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Page 2

ADMINISTRATOR CONT.

- e) Letter to Keith Brinkman declaring expected rate of return.
- f) Present FY 2016-2017 1st Quarter Expenditure Report – October-December 2016
- g) Approval for Fiduciary Liability Ins renewal not to exceed 10% over last year for a maximum amount of \$6,908.00 (last year \$6,280.00)

6. INVESTMENT REPORTS – For quarter ending December 31, 2016

- a) Investment Managers
- b) Performance Monitor

7. ATTORNEY'S REPORT

8. OTHER - Next meeting will be on Monday, June 12, 2017 at 4:00 P.M.

9. ADJOURN

Disability Information

In accordance with the Americans with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact Lori Stelzer, City Clerk at 941-486-2626, 401 W. Venice Ave, Venice Florida 34285 prior to the meeting. (FS 296.26)

Appeal Notice

If a person decides to appeal any decision made by the Committee/Board, with respect to any matter considered at such hearing/meeting, such person will need a record of the proceedings and that, for this purpose, such person may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based, and which record is not provided by the City of Venice. (FS 286.0105)