



## MEMORANDUM TO VENICE CITY COUNCIL

**FROM:** Linda Senne, CPA, Finance Director *LS*

**DEPARTMENT:** Finance Department

**THROUGH CHARTER OFFICER:** Edward Lavalley, City Manager

**E-SIGN:**   
EL

**DATE:** May 30, 2023

**MEETING DATE:** June 13, 2023

**COUNCIL ACTION REQUESTED:** For Council Adoption by Motion

**SUPPORTS STRATEGIC PLAN:** Goal Three: Ensure a Fiscally Sound City

**SUBJECT / TOPIC:** Budget Amendment #3 for Fiscal Year 2023

**BACKGROUND INFORMATION:** The City of Venice, pursuant to Section 200.065, Florida Statutes, adopted its fiscal year (FY) 2023 operating budget, revenues and expenses, and capital improvement program by approving Ordinance No. 2022-26 on September 26, 2022 for \$144,139,472. The City Council can amend the budget as necessary throughout the year by adopting an amending ordinance in the same manner as the original budget adoption.

The FY2023 budget was increased by certain encumbrances (\$19,406,713) and project balances (\$38,433,391) rolled forward from FY2022. Encumbrances represent the balances on certain purchase orders at September 30, 2022. Project balances are when a project has been approved in FY2022, but a contract has not been finalized (or encumbered). The Fiscal Year 2023 budget was amended by approving Ordinance No. 2023-01 on January 24, 2023 for \$4,983,131, and by approving Ordinance No. 2023-08 on March 28, 2023 for \$6,486,955, said budget as amended being \$213,449,662.

In addition, certain additional expenses were not anticipated at the time the original FY2023 budget was adopted or amended. The City desires to amend its FY2023 adopted budget by \$3,583,512. \$170,205 of this amount is to appropriate funds to fully fund PW-Maintenance Division and PW-Parks division within the fleet replacement program, \$110,000 is to appropriate funds for the demolition of the concrete plant on Seaboard Avenue as identified on the attached memo from the Director of Public Works, \$251,465 is to provide additional appropriation for Fire Station #2 design/permitting, and \$3,051,842 is to provide additional appropriation for building permit refunds. The proposed amended budget for FY2023 is \$217,033,174 as shown in the schedule on page 2.

	Adopted FY2023 Budget	Encumbrance Roll	Project Rolls	Budget Amendment #1&2	Adjusted Original Budget	Budget Amendment #3	Total Amended Budget
General Fund	\$ 40,522,296	\$ 317,595	\$ -	\$ 1,983,480	\$ 42,823,371	\$ 280,205	\$ 43,103,576
1Cent Sales Tax	6,220,495	566,616	(50,216)	-	6,736,895	251,465	6,988,360
Building Fund	5,473,701	22,568	-	-	5,496,269	3,051,842	8,548,111
Other Special R	1,561,400	-	-	-	1,561,400	-	1,561,400
Debt Service Fund	2,565,393	-	-	-	2,565,393	-	2,565,393
Cap Proj Funds	3,613,000	18,224	1,861,774	-	5,492,998	-	5,492,998
Enterprise Fund	70,137,391	17,875,197	36,621,833	9,650,000	134,284,421	-	134,284,421
Internal Service	14,045,796	606,513	-	(163,394)	14,488,915	-	14,488,915
Total	\$144,139,472	\$ 19,406,713	\$ 38,433,391	\$ 11,470,086	\$ 213,449,662	\$ 3,583,512	\$ 217,033,174

**STAFF RECOMMENDATION:** Approve Budget Amendment.

Yes N/A

- ☒ ☐ Document(s) Reviewed for ADA compliance (required if for agenda posting)  
☒ ☐ City Attorney Reviewed/Approval  
☐ ☒ Risk Management Review  
☒ ☐ Finance Department Review/Approval  
 Funds Availability (account number): see Attachment A to Budget Amendment Ordinance No. 2023-20



## MEMORANDUM

**FROM:** Ricky Simpson, Director of Public Works and Asset Management  
**DEPT:** Public Works  
**TO:** Ed Lavallee, City Manager  
**DATE:** 5/26/2023

**SUBJECT:** Concrete Plant Demolition – 252 Seaboard Ave

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**REQUESTED ACTION:** Budget Amendment for \$110,000 to Conduct Demolition

The Public Works Department has been tasked with obtaining verbal quotes from local contractors to conduct a full demolition of the old concrete plant located at 252 Seaboard Ave. The city purchased this property on May 12, 2023 as part of the future plans for the Seaboard Improvement District. After meeting with local contractors on site and discussing the details of the project, we are estimating the cost for the demo to come in around \$110,000. We are requesting a budget amendment in FY2023 so we can get the demolition under contract and mitigate any safety hazards that remain on the property. The demolition will include removing the existing machinery, as well as, all buildings located on the parcel.

**Signature:**   
Edward Lavallee (May 30, 2023 10:35 EDT)

**Email:** elavallee@venicefl.gov


# Memo for BA#3 - COUNCIL PACKET

Final Audit Report

2023-05-30

Created:	2023-05-30
By:	Linda Senne (LSenne@venicefl.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAbsLTDSBoaJEW0YpoOpoJu4M_7HBHLL34

## "Memo for BA#3 - COUNCIL PACKET" History

-  Document created by Linda Senne (LSenne@venicefl.gov)  
2023-05-30 - 11:52:33 AM GMT- IP address: 98.58.16.145
-  Document emailed to Edward Lavallee (elavallee@venicefl.gov) for signature  
2023-05-30 - 11:54:51 AM GMT
-  Email viewed by Edward Lavallee (elavallee@venicefl.gov)  
2023-05-30 - 2:35:23 PM GMT- IP address: 104.47.56.254
-  Document e-signed by Edward Lavallee (elavallee@venicefl.gov)  
Signature Date: 2023-05-30 - 2:35:59 PM GMT - Time Source: server- IP address: 174.211.181.34
-  Agreement completed.  
2023-05-30 - 2:35:59 PM GMT