



SARASOTA COUNTY

"Dedicated to Quality Service"

February 5, 2014

Edward F. Lavallee
City Manager
City of Venice
401 West Venice Avenue
Venice, FL 34285

Subject: Interlocal Agreement Annual Report for FY2013

Dear Mr. Lavallee:

We are grateful for the continued trust you have in Sarasota County to maintain and/or operate the City of Venice's beaches, boat ramps, parks and facilities as outlined in the 2011 Interlocal Agreement (Contract No. 2011-421).

Per the agreement, each year the county is to provide an annual report. The attached Fiscal Year 2013 report contains an overview of operations, maintenance, events and special projects at designated City of Venice Parks, as well as a financial analysis of expenditures and revenue.

Our Parks and Recreation team remains dedicated to providing parks and facilities that are safe and secure, sanitary, and favorable to our many citizens and visitors. Sarasota County is available to discuss any questions or comments you may have.

Sincerely,

Thomas A. Harmer
Interim County Administrator

Attachments



SARASOTA COUNTY PARKS AND RECREATION ANNUAL REPORT 2013

CITY OF VENICE

Overview

In accordance with the requirements of Interlocal Agreement 2011-242 Regarding Parks and Recreation Service, this annual report provides a summary of Sarasota County Parks and Recreation activities within designated city parks (as defined in Exhibit A of the Interlocal) for Fiscal Year 2013 (FY13). This information is compiled to support the common objectives of the City of North Port and Sarasota County to provide and maintain a comprehensive system of park facilities and recreation services to the community in the most economical manner. The services provided include program delivery, mowing, landscape bed maintenance, chemical application, irrigation, playground equipment inspections and maintenance, recreation amenity maintenance, athletic court maintenance, and janitorial services within Athletic Facilities, Beach Parks, Water Access Parks, Trails and Natural Areas. The replacement and repair of amenities within the Designated Regional City Parks shall not exceed five thousand dollars (\$5,000.00) per park, per year adjusted annually for CPI. The City is solely responsible for costs of all Capital Improvements and Repairs exceeding \$5,000. Also enclosed, please find a list of needed capital improvements and repairs which exceed \$5,000 per park.

Designated City Parks

- Brohard Park and Paw Park
- Maxine Barritt Park
- Marina Park
- Venice Myakka River Park
- Service Club Park
- Higel Marine Park
- Chauncy Howard Park
- Hecksher Park
- Wellfield Park
- Venice Community Center
- Chuck Reiter Athletic Complex
- Venice Municipal Beach

Noteworthy Accomplishments, Programs, Special Events

Sarasota County supports or directly provides a wide variety of programs within the City of Venice including:

- The operation of 46,000 square feet of space at the Venice Community Center
- A variety of programs and special events at the beaches
- Supporting 4 youth sports programs: Venice Area Youth Soccer, Miss Venice Fast Pitch Softball, Venice Vikings, and Venice Little League.
- Athletic Facility Maintenance and Operation supporting other groups that utilize the fields which include public high schools, traveling softball and baseball teams, non-profit organizations, and other public users.

Venice Community Center: Three new entertainers rented space at Venice Community Center during FY 2013 to host concerts and dances and two new, recurring rentals were added for the Venice Newcomer's Club and an Advanced Boot Camp class. The Venice Concert Band continues to use space for practices and concerts. Venice Community Center also hosted the Regional Sewing Expo which featured over 175 sewing machines in service for three days. Season ticket (reserved seats) sales increased during FY 2013 from 200 to 300. Season ticket holders were offered a reserved seat for their

choice of five out of eight shows. Ticket sales increased for the Contra Dance Progressive Dinner on Cultural Campus from 150 to 250 tickets (the event takes place January 24, 2014).

Brohard Park and Paw Park: Kids' Summer Beach Runs at Brohard Beach saw 231 registered runners and total participation of 355 runners during the 10-week series event.

Hecksher Park: The county made arrangements with Venice High School to for their girls' tennis team to play at the park.

Maxine Barritt Park: The park is a very popular spot for weddings and other special events. The Rev3 Triathlon at Maxine Barritt Park has become an annual event and is scheduled for its third year in October 2014.

Maintenance and Special Projects

Provided standard and specialized maintenance for facilities designated per agreement.

- Brohard Park and Paw Park: Brohard Park and Paw Park are very popular and heavily used. During FY13, signs were added regarding red tide and dog information.
- Maxine Barritt Park: This beach site has new infrastructure and amenities. Ongoing general maintenance of these assets was performed.
- Marina Park: All loose boards and hand railings were repaired and the fishing line container was replaced. Staff pressure washed the docks as needed.
- Venice Myakka River Park: The park suffered a flooding event during the summer of 2013 and was temporarily closed until river waters receded and the site was restored to operational condition.
- Service Club Park: Decking and handrails on the boardwalks were replaced.
- Higel Marine Park: Typical maintenance activities were conducted for the restrooms, parking lot and landscaping areas. Docks are routinely inspected and repaired as necessary.
- Chauncy Howard Park: Several of the benches at the beach access were repaired or replaced.
- Hecksher Park: A seal coat was applied to the parking lot as well as fresh parking lines. The clubhouse restrooms were painted and landscape improvements were made on Venice Avenue.
- Wellfield Park: Infield renovations were completed at Softball Fields 1 and 2 which included removal of the infield lip, removal of sod/soil to restore playing field to level condition, bringing in additional soil, re-grading, and replacing sod. An irrigation booster pump was installed to correct pressure deficiencies at soccer and football fields. Three new bleachers and two new benches were installed within the park, and a fence was installed in front of Letson Stadium. A light repair was completed on Multipurpose Field No. 1.
- Venice Community Center: County staff worked with the city as they installed a new generator in 2013 as well as magnetic door stops on all interior doors. These are connected to the fire alarm system, improving the safety for patrons of the center.

- Chuck Reiter Athletic Complex: Minor fence repairs took place on Little League Fields 3 and 4. Infield renovations were completed on Little League Fields 1 and 2. Shell was added to the bleacher and concession areas.
- Venice Municipal Beach: County staff is researching the possibility of more tables or seating areas to supplement the tables that were added this year at the request of the concessionaire and the City of Venice. A landscape edging project located at the entrance walkway was also completed during FY13.
- Legacy Park (future development): Sarasota County is partnering with the City on future development plans for the park, including operational management and maintenance needs. Sarasota County has provided \$880,000 toward design and construction of the future developments at Legacy Park. County Parks and Recreation staff has been participating in monthly design team meetings. The County has allocated an additional \$400,000 for this project in the FY2017 budget.

Financial

Many business units within Sarasota County Government assist in the operations and maintenance of the designated city parks. Each unit utilizes different methodologies and systems in the tracking of the associated expenditures. Staff obtained information from Operations and Maintenance, Facilities Maintenance, Office of Financial Management and Parks and Recreation in the development of the unaudited financials provided below.

• FY13 Total Expenditures	\$ 2,550,737
• FY13 Total Park Fees Collected	\$ 374,934
• FY13 Cost Per City Capita	\$ 121

On the Horizon – Looking Ahead

In June, the Venice Community Center will host a Championship Corn Hole Tournament. The Rev3 Triathlon at Maxine Barritt Park has become an annual event and is scheduled for its third year in October 2014.

Going forward, one challenge we foresee is the continued growth in the amount of leagues and participants which have exhausted the resources available for recreational and athletic activities. Sarasota County will continue to work closely and collaboratively with the City of Venice and park patrons to find solutions to the obstacles with existing resources.

Capital Improvements Needed in Excess of \$5,000 by Park

City Name	Park Name	Short Term (less than 2 years)	Long Term (within next 5 years)	Title of Project (short and brief)	Description of Project	Other Info
Venice	All	X	X	ADA	Assess all the facilities for needed ADA improvements and create an implementation plan	
Venice	All	X	X	Parking lots	Assess all parking lots and create a schedule for sealcoating, resurfacing and striping	
Venice	Brohard Park	X		North Annex - Walkovers/Parking Lot	Walkover replacement and Bridges need to be redecked minimum	
Venice	Brohard Park (South)	X		Outdoor showers	Install shower towers	
Venice	Brohard Paw Park		X	Paved walkway	Repair edges	
Venice	Brohard Paw Park	X		Boardwalk	Replace	
Venice	Chuck Reiter Stadium (Athletic Complex)	X		Backstops	Replace all four fields backstops	
Venice	Chuck Reiter Stadium (Athletic Complex)		X	Outfield Fencing	Replace outfield fencing on all fields	
Venice	Chuck Reiter Stadium (Athletic Complex)		X	Drainage issues in Park	Assess Park for drainage issues	
Venice	Chuck Reiter Stadium (Athletic Complex)		X	Restrooms	Replace existing restrooms (2)	
Venice	Chuck Reiter Stadium (Athletic Complex)		X	Batting Cages	Refence Batting Cages	
Venice	Chuck Reiter Stadium (Athletic Complex)	X		Field 3 - Needs two sets of 5 row bleachers		
Venice	Chuck Reiter Stadium (Athletic Complex)	X		Field 4 - Needs two sets of 5 row bleachers		
Venice	Chuck Reiter Stadium (Athletic Complex)	X		Sports Lighting	Replace lighting on all four fields	
Venice	Chuck Reiter Stadium (Athletic Complex)	X		Field Lighting Replacement	Lighting levels suspect	Light Level test to occur FY14
Venice	Chuck Reiter Stadium (Athletic Complex)	X		Infield Replacement	Fields 1&3	
Venice	Hecksher Park	X		Club House electrical	Replace main service and replace interior lighting	
Venice	Hecksher Park	X		Club House restrooms	Renovate	
Venice	Legacy Park	X				Design phase underway - City taking the lead
Venice	Marina Park and Boat Ramp	X		Boat Ramp and Docks/Piers	Replacement needed	WCIND responsibility per Laird Wreford. County will notify WCIND. WCIND recently made some repairs.

City Name	Park Name	Short Term (less than 2 years)	Long Term (within next 5 years)	Title of Project (short and brief)	Description of Project	Other Info
Venice	Service Club Park	X		Boardwalk	The boardwalks and paved picnic areas are in need of replacement.	Should be rebuilt ADA compliant - County continues to make repairs and will continue to, as long as possible, until such time as the City can replace. Should some of this structure be removed?
Venice	Venice Community Center	X		Lighting	Replace lighting controls	Obsolete
Venice	Venice Community Center	X		Lighting	Replace lighting in main ballroom/meeting room	
Venice	Venice Municipal Beach	X		Venice Beach Restroom	Renovate restrooms	
Venice	Venice Municipal Beach	X		Venice Beach Curbing	Replace all railroad ties with concrete decorative curbing	
Venice	Venetian Waterway Trail	X	X	Concrete Trail	Replace concrete in phases	
Venice	Wellfield (Athletic Complex)	X		Soccer Goals	Replace all soccer goals/and multipurpose	
Venice	Wellfield (Athletic Complex)		X	Fencing	Replace all fence on fields and exterior delineation	
Venice	Wellfield (Athletic Complex)		X	Scoreboards	Replace all Scoreboards	
Venice	Wellfield (Athletic Complex)	X		Fence	Baseball 2 & 3 Urgent	
Venice	Wellfield (Athletic Complex)	X		Fence	Softball 1 & 2 Urgent	
Venice	Wellfield (Athletic Complex)	X		Drainage	Drainage issues throughout the park but predominately Softball	
Venice	Wellfield (Athletic Complex)	X		Restrooms	Replace Restrooms Baseball 2 & 3	
Venice	Wellfield (Athletic Complex)	X		Restrooms	Replace Restrooms near Tennis Ct	
Venice	Wellfield (Athletic Complex)	X		Soccer Field 1	Total Replacement, Regrade, Dirt, Irrigation, Sod	
Venice	Wellfield (Athletic Complex)		X	Lights	Install Lights Soccer Field 3	
Venice	Wellfield (Athletic Complex)		X	Parking Lot	Expand Parking Lot by Soccer Fields	
Venice	Wellfield (Athletic Complex)	X		Fitness Trail	Update fitness stations and signage	
Venice	Wellfield (Athletic Complex)	X		Baseball Field 1	Owner assess usage of field/redesign	
Venice	Wellfield (Athletic Complex)	X		Football Building & Parking Lot	Needs replaced and resurfaced	
Venice	Wellfield (Athletic Complex)	X		Utility at Football	Design screen per councilman Daniels	
Venice	Wellfield (Athletic Complex)		X	Softball Parking Lot	Assess Parking lot expansion or pavement	
Venice	Wellfield (Athletic Complex)	X		Croquet Restrooms	Need Restrooms for Croquet	

City Name	Park Name	Short Term (less than 2 years)	Long Term (within next 5 years)	Title of Project (short and brief)	Description of Project	Other Info
Completed During FY13						
Venice	Brohard Park (South)	X		Restrooms	Replace doors and jambs/ epoxy floors	Doors and jambs completed by county staff. Floors still need epoxy. County staff will investigate the cost of the epoxy.
Venice	Heckscher Park	X		Owner Assessment for use of east shuffleboard courts	If used need to resurface	It has been determined that the courts should stay. County will resurface when there is a contract in place (2014).
Venice	Higel Park and Boat Ramp	X		Restrooms	Need renovation	City completed this project in 2013.
Venice	Venetian Waterway Trail	X		Venetian Waterway Trail Gazebo	Westside behind Publix needs replaced serious rust damage	County made acceptable repairs
Venice	Venice Myakka River Park	X		Landscaping	Determine need for irrigation	After speaking with city staff, it was determined that irrigation is not needed for the landscape at this location.
Venice	Wellfield (Athletic Complex)	X		Lift Station	Replace/repair	Completed through cooperative effort of the city and county; the lift station was refurbished.