



Ms. Flora M. Colom, P.E.
Program Manager
Federal Aviation Administration
Orlando ADO
8427 South Park Circle, Suite 524
Orlando, FL 32819

April 28, 2023

**Re: Venice Municipal Airport (VNC); Venice, Florida
FY 2023 Bipartisan Infrastructure Law**

Dear Ms. Colom:

In accordance with the Bipartisan Infrastructure Law (BIL) for Terminal and Tower Projects, enclosed please find the 2023 BIL pre-application for the following project at VNC:

- 1) Terminal Replacement (Design)

The following items are enclosed for the project:

- Application Checklist
- Standard Form 424 - Application for Federal Assistance
- SF 5100-100: Parts II and III
- Program Narrative and Sketch
- FAA ADO Required Detailed Information Sheet
- Project Line Item Cost Breakdown
- Project Specific Checklist
- Project Schedule
- Categorical Exclusion
- Airport Sponsor Certifications
- Independent Fee Estimate
- Project Scope of Work and Fee

We are requesting \$300,000 of the Allocated Bipartisan Infrastructure Law (BIL) eligible federal share of project costs. Please let me know if you should have any questions or comments.

Sincerely,

Mark J. Cervasio
Airport Director

150 Airport Avenue East, Venice, Florida 34285

Phone: (941) 486-2711 • Fax: (941) 483-5942 • www.flyvnc.com

Airport Improvement Program
Federal Assistance Request Checklist

APPLICATION CHECKLIST

Airport:	Venice Municipal Airport
Sponsor:	City of Venice
City, State:	Venice, Florida
Date of Application:	April 28, 2023

Cover Letter:

- N/A Letter of Credit method of payment requested.
X Project(s) identified. (Any changes from previous meetings/discussions should be discussed prior to submission.)
N/A If pre-application, proposed application date identified.
N/A If application, any changes to requested amount are identified and reasons provided.
N/A If application, identify if any changes have taken place on Exhibit "A" Property Map since last grant.
N/A If application, identify if any changes have taken place on Exhibit "C" Title Opinion since last grant.

Application:

- X Standard Form 424 - Application for Federal Assistance and Associated Forms
X Program Narrative and Sketch
X Detailed Project Information Sheet
X Project Line Item Cost Breakdown
X Project Specific Checklist
X Project Schedule
X CATEX
N/A Public Hearing Information
X Airport Sponsor Certifications
N/A Airport Layout Plan, Title Opinion, and Airport Property Map
X Project Contract/Scope, and Fee
X Independent Fee Estimate
N/A Bid Tabulation
N/A Recommendation for Award Letter

Application for Federal Assistance SF-424

*1. Type of Submission: Preapplication Application Changed/Corrected Application	*2. Type of Application * If Revision, select appropriate letter(s): New Continuation * Other (Specify) Revision
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*3. Date Received: _____ 4. Applicant Identifier: _____

5a. Federal Entity Identifier: _____	*5b. Federal Award Identifier: _____
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State Use Only:

6. Date Received by State: _____	7. State Application Identifier: _____
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8. APPLICANT INFORMATION:

*a. Legal Name: _____

*b. Employer/Taxpayer Identification Number (EIN/TIN): _____	*c. UEI: _____
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d. Address:

*Street 1: _____
Street 2: _____
*City: _____
County/Parish: _____
*State: Province: _____
*Country: _____
*Zip / Postal Code _____

e. Organizational Unit:

Department Name: _____	Division Name: _____
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f. Name and contact information of person to be contacted on matters involving this application:

Prefix: _____ *First Name: _____
Middle Name: _____
*Last Name: _____
Suffix: _____

Title: _____

Organizational Affiliation: _____

*Telephone Number: _____ Fax Number: _____

*Email: _____

Application for Federal Assistance SF-424

***9. Type of Applicant 1: Select Applicant Type:**

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

*Other (Specify)

***10. Name of Federal Agency:**

11. Catalog of Federal Domestic Assistance Number:

CFDA Title:

***12. Funding Opportunity Number:**

*Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

***15. Descriptive Title of Applicant's Project:**

Attach supporting documents as specified in agency instructions.

Application for Federal Assistance SF-424

16. Congressional Districts Of:

*a. Applicant:

*b. Program/Project:

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

*a. Start Date:

*b. End Date:

18. Estimated Funding (\$):

*a. Federal _____
*b. Applicant _____
*c. State _____
*d. Local _____
*e. Other _____
*f. Program Income _____
*g. TOTAL _____

***19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on _____ .
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

***20. Is the Applicant Delinquent On Any Federal Debt?**

Yes No

If "Yes", explain:

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: _____ *First Name: _____
Middle Name: _____
*Last Name: _____
Suffix: _____

*Title:

*Telephone Number:

Fax Number:

* Email:

*Signature of Authorized Representative:

*Date Signed:

PART III - BUDGET INFORMATION - CONSTRUCTION

SECTION A - GENERAL

1. Federal Domestic Assistance Catalog No.

20-106

2. Functional or Other Breakout

Airport Improvement Program

SECTION B - CALCULATION OF FEDERAL GRANT

Cost Classification	Use only for revisions		Total Amount Required
	Latest Approved Amount (Use only for Revisions)	Adjustment + or (-) (Use only for Revisions)	
1. Administration expense	\$7,015		\$ 7,015.00
2. Preliminary expense			\$ -
3. Land, structures, right-of-way			\$ -
4. Architectural engineering basic fees	\$350,765		\$ 350,765.00
5. Other architectural engineering fees			\$ -
6. Project inspection fees			\$ -
7. Land development			\$ -
8. Relocation expenses			\$ -
9. Relocation payments to Individuals and businesses			\$ -
10. Demolition and removal			\$ -
11. Construction and project improvement			\$ -
12. Equipment			\$ -
13. Miscellaneous (Independent Fee Estimate)	\$2,500		\$ 2,500.00
14. Subtotal (Line 1 through 13)	\$310,000		\$ 360,280.00
15. Estimated Income (if applicable)			\$ -
16. Net Project Amount (Line 14 minus 15)	\$310,000		\$ 360,280.00
17. Less: Ineligible Exclusions (Section C, Line 23 g.)			\$ -
18 Subtotal (Line 16 through 17)	\$ 360,280.00		\$ 360,280.00
19 Federal Share requested of Line 19	\$ 300,000.00		\$ 300,000.00
20 Grantee share	\$ 12,056.00		\$ 12,056.00
21 Other shares	\$ 48,224.00		\$ 48,224.00
22 Total project (Lines 19, 20 & 21)	\$ 360,280.00		\$ 360,280.00

SECTION C - EXCLUSIONS

23. Classification (Description of non-participating work)	Amount Ineligible for Participation
a.	
b.	
c.	
d.	
e.	
f.	
g. Totals	\$ -

SECTION D - PROPOSED METHOD OF FINANCING NON-FEDERAL SHARE

24. Grantee Share	\$ 12,056.00
a. Securities	
b. Mortgages	
c. Appropriations (By Applicant)	
d. Bonds	
e. Tax Levies	
f. Non Cash	
g. Other (Explain)	
h. TOTAL -Grantee Share	\$ 12,056.00
25. Other Shares	
a. State	\$ 48,224.00
b. Other	\$ -
c. Total Other Shares	\$ 48,224.00
26. TOTAL NON-FEDERAL-FINANCING	\$ 60,280.00

SECTION E - REMARKS

(Attach sheets if additional space is required)

Venice Municipal Airport (VNC)
PROJECT COSTS

Terminal Replacement	Cost (100%)
Administrative Costs	\$7,015.00
Engineering Basic Fees	
Design	\$350,765.00
Other Engineering Fees	
Special Services	
Project Inspection Fees	
Miscellaneous (Independent Fee Estimate)	\$2,500.00
Total Engineering Fees	\$353,265.00
Construction	

Total Project Cost (100%) **\$360,280.00**

TOTAL FAA SHARE **\$300,000.00**
TOTAL FDOT SHARE **\$48,224.00**
TOTAL LOCAL SHARE **\$12,056.00**

PART IV
PROGRAM NARRATIVE
Terminal Replacement (Design)

DEPARTMENT OF TRANSPORTATION – FEDERAL AVIATION ADMINISTRATION

OMB NO. 2120-0569

1. PROJECT: Terminal Replacement (Design)

AIRPORT: Venice Municipal Airport (VNC)

1. Objective:

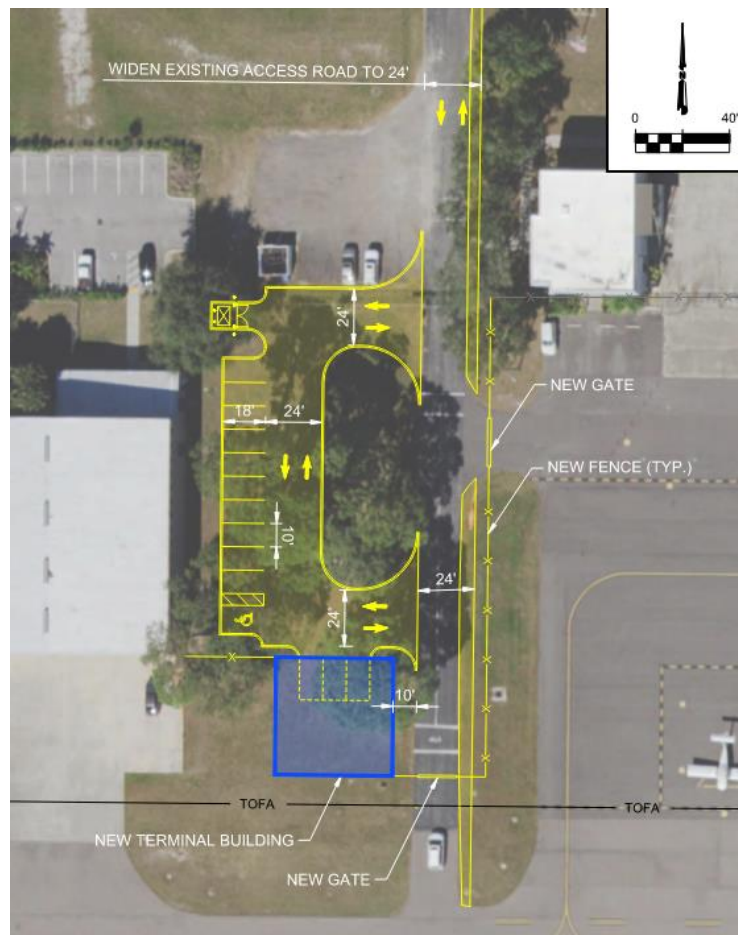
- a. Replacement of the existing aged terminal building.
- b. Comply with local building codes including structural wind load and ADA accessibility.
- c. Scope is Appropriate: Yes. See *Approved Scope of Work in Final Application*.

2. Benefits Anticipated:

Replace existing terminal building that has reached the end of its useful life.

3. Approach:

The City of Venice (OWNER) intends to construct a new terminal building to replace the existing aged structure at Venice Municipal Airport (VNC). This project will include design, permitting, and bidding for work related to the replacement terminal building.



See *Approved Scope of Work in Final Application and Schedule*.

4. Geographic Location:

Venice Municipal Airport, Venice, Florida

5. If Applicable, Provide Additional Information:

Ricondo will provide the following general services for this project:

1. Management of the project from program verification to award.
2. Coordination with Project Team members.
3. Coordination with the Owner, FAA, and other tenants, as necessary.
4. Preparation of minutes of meetings and phone conversations.
5. Program verification, site investigation, and Categorical Exclusion.
6. Design and preparation of the construction and front-end contract documents.
7. Preparation of the design cost estimates.
8. Bidding and award assistance.

See Approved Scope of Work when completed for the Final Application.

6. Sponsor's Representative: (incl. address & tel. no)

Mark J. Cervasio
Airport Director
Venice Municipal Airport
150 Airport Ave. E.
Venice, FL 34285
(941) 486-2711

Detailed Project Information Sheet
 Airport Improvement Program
 Grant Application

Airport: VENICE MUNICIPAL AIRPORT (VNC)

City, ST: Venice, Florida

Project Description: This project includes the design, bid, and permit pavement for replacing the existing terminal building.

Project Justification: The project consists of replacing the existing 4,074 square foot terminal building with a new 5,000 SF, three-story building. The project will also include all the site work, drainage mitigation, parking lot and access road modifications, and utilities. The new terminal building will house airport administration offices on the upper floor (2,500 SF), public conference rooms, a break room, a pilot office on the main level (2,500 SF), and lower-level covered parking for maintenance equipment, backup generators, and airport business. The new building will be constructed of reinforced masonry exterior walls with a steel frame roof structure. Existing vegetation and large trees (pines) exist on the lot and will be maintained to the extent possible. The terminal will be constructed within the Air Operations Area, with public access from the landside to the main (second) level. The lower and upper parking levels will be accessible via the apron side of the building. Proper consideration for hurricane protection will be provided. The entire building will be protected with an approved fire protection system.

Special Circumstances: None

Project Cost Information:

Total Cost	FAA Share (83.27%)	State (13.39%)	Local (3.35%)
\$360,280.00	\$300,000.00	\$48,224.00	\$12,056.00

Type of Funding Proposed (FAA Share Only)			
Fund Type	Funding Available	Funds to be Used	Funds Remaining
NP2023 Entitlements	\$0	\$0	\$0
2023 BIL	\$300,000.00	\$0	\$0
Total	\$300,000.00	\$0	\$0

Alternate Funding Plan: None

Project Specific Checklist
Application for Federal Assistance

Project Description:

Terminal Replacement (Design)

Airport Name / City, FL:

VENICE MUNICIPAL AIRPORT, VENICE, FLORIDA

Items a. thru pp. must be answered for each individual project: (Ref. Order 5100-38D, Chapter 3, Table 3-1)		Yes (y)	No (n)	N/A (n/a)
a.	Is the project eligible?	Y		
aa.	Identify eligibility "chapter & verse" from Order 5100-38D, AIP Handbook	Section 3-3 Airport Development		
b.	Is the project justified? Does your project narrative address the "Three Basic Tests" as identified in Table 3-4, Order 5100-38D?	Y		
c.	Is the project on airport property (with good title)?	Y		
cc.	Date of your current Airport Exhibit A on file in ADO:	10-Sep-14		
d.	Is the project on the FAA approved airport layout plan?		N	
dd.	Identify date of FAA approved ALP on file in the ADO:	Signed 11/7/2016 by FAA		
e.	Has the Sponsor satisfied the intergovernmental review and airport user	Y		
f.	Has the FAA completed an environmental finding for the project?	Y		
ff.	Provide date of environmental finding/Cat. Ex.?	8/12/2014		
g.	Will the project result in a usable unit of work?	Y		
h.	Will the project be planned, designed, and/or constructed to FAA standards?	Y		
hh.	If applicable, identify date MOS was approved by FAA.			N/A
i.	Has the project been procured correctly?	Y		
j.	Are the project costs allowable?	Y		
k.	directly necessary to accomplish the project. Ref. Order 5100-38D, Ch. 3, Section 12).	Y		
l.	Were the project costs incurred after the grant was executed? (Ref. Order 5100-38D, Ch. 3, Section 13, for exceptions).	Y		
m.	Are the project costs reasonable? (Are Sponsor cost analyses attached? Ref. Order 5100-38D, Ch. 3, Section 14). See Engineer's Estimate, Bid Tabs, and sponsor letter.	Y		
n.	Is this the only federal grant containing these project costs? (No "double-dipping"!!!)	Y		
o.	Are the project costs within the allowable federal share?	Y		
p.	Can the project be completed without unreasonable delay?	Y		
pp.	Identify number of calendar days and date after the grant execution date when notice-to-proceed will be issued.	Immediately		
If discretionary funding is being requested for this project answer the following:				
1	Is this project phased?		N	
1a.	If yes, what phase is this?			
1b.	If phased, how does this phase fit into the larger development need?			
2	What is the total AIP funds spent on previous phases of the project?			
2a.	What is the total AIP funds requested for this phase in this Application?			
2b.	What is the total AIP funds needed to complete the project beyond this Application ?			
If funding requested for this project is for an LOI, provide the following:				
i.	Enter the number of the LOI payment this grant will provide.			
ii.	Enter the total number of LOI payments - past grant(s), this grant, future grant(s)			
iii.	Total AIP funds provided to-date including the funds requested in this Application			

Project Specific Checklist
Application for Federal Assistance

iv.	Total AIP funds approved for the project LOI. (Total LOI payments for entire project).	
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Venice Municipal Airport Terminal Replacement (Design)

<u>Proposed Project Schedule:</u>	<u>Dates:</u>
Pre-Application Submittal to FAA ADO Planner	10/15/2022
Grant Application Submittal to FAA ADO Engineer	5/1/2023
Grant Offer	6/3/2023
Execution of Grant	6/3/2023
Bid Opening	11/4/2023
Pre-Construction Conference	12/1/2023
Notice to Proceed to Contractor ¹	1/1/2024
Substantial Completion	1/1/2025
Final Inspection	3/15/2025
Project Close-Out ²	5/15/2025

= To be coordinated with the ADO Engineer prior to grant application submittal.

¹ Once all contract documents have been executed, the sponsor will issue a notice to proceed to the contractor. The sponsor must send a copy of the notice to proceed to the ADO PM.

² Project shall remain on schedule as shown above. Note that closeout of an AIP grant must not exceed four (4) years after grant execution date. You may refer to the AIP Handbook - Chapter 5, Section 8, Grant Closeout for additional details.

**FAA ORLANDO AIRPORTS DISTRICT OFFICE – CATEGORICAL EXCLUSION (CATEX)
SHORT FORM**

Airport: _____ Project Title: _____

Use this CATEX Short Form if the Proposed Action is a federal action subject to NEPA and normally would not individually or cumulatively have a significant effect on the human environment. **Identify the applicable paragraph on the line below from FAA Order 1050.1F, paragraphs 5-6.1 through 5-6.6 for the Proposed Action.**

5-6.4h Categorical Exclusions for Facility Siting _____.

List all components of the Proposed Action and Connected Actions (if any) on a separate sheet. *A CATEX should not be used for a segment or an interdependent part of a larger proposed action.* **Include** a summary of existing conditions at the Proposed Action site. **Attach** a site map identifying the Proposed Action area on the airport's current ALP and a recent aerial of the Proposed Action area.

Certify that the Proposed Action and Connected Actions are **NOT** likely to have extraordinary circumstances or significant impacts. Significance thresholds and factors to consider are in FAA Order 1050.1F Exhibit 4-1. Extraordinary circumstances are listed in FAA Order 1050.1F paragraph 5-2, and summarized below:

- An adverse effect on cultural resources protected under the National Historic Preservation Act of 1966, as amended, 54 U.S.C. §300101 et seq.;
- An impact on properties protected under Section 4(f);
- An impact on natural, ecological, or scenic resources of Federal, state, tribal, or local significance (e.g., federally listed or proposed endangered, threatened, or candidate species, or designated or proposed critical habitat under the Endangered Species Act, 16 U.S.C. §§ 1531-1544);
- An impact on the following resources: resources protected by the Fish and Wildlife Coordination Act, 16 U.S.C. §§ 661-667d; wetlands; floodplains; coastal zones; national marine sanctuaries; wilderness areas; National Resource Conservation Service-designated prime and unique farmlands; energy supply and natural resources; resources protected under the Wild and Scenic Rivers Act, 16 U.S.C. §§ 1271-1287, and rivers or river segments listed on the Nationwide Rivers Inventory (NRI); and solid waste management;
- A division or disruption of an established community, or a disruption of orderly, planned development, or an inconsistency with plans or goals that have been adopted by the community in which the project is located;
- An increase in congestion from surface transportation (by causing decrease in level of service below acceptable levels determined by appropriate transportation agency, such as a highway agency);
- An impact on noise levels of noise sensitive areas;
- An impact on air quality or violation of Federal, state, tribal, or local air quality standards under the Clean Air Act, 42 U.S.C. §§ 7401-7671q;
- An impact on water quality, sole source aquifers, a public water supply system, or state or tribal water quality standards established under the Clean Water Act, 33 U.S.C. §§ 1251-1387, and the Safe Drinking Water Act, 42 U.S.C. §§ 300f-300j-26;
- Impacts on the quality of the human environment that are likely to be highly controversial on environmental grounds. The term "highly controversial on environmental grounds" means there is a substantial dispute involving reasonable disagreement over the degree, extent, or nature of a proposed action's environmental impacts or over the action's risks of causing environmental harm.
- Likelihood to be inconsistent with any Federal, state, tribal, or local law relating to the environmental aspects of the proposed action; or
- Likelihood to directly, indirectly, or cumulatively create a significant impact on the human environment, including, but not limited to, actions likely to cause a significant lighting impact on residential areas or commercial use of business properties, likely to cause a significant impact on the visual nature of surrounding land uses, likely to cause environmental contamination by hazardous materials, or likely to disturb an existing hazardous material contamination site such that new environmental contamination risks are created.

Based on the information in this Short Form CATEX and supporting information, I certify that the Proposed Action and Connected Actions meet(s) all requirements for a CATEX in accordance with FAA Order 1050.F and do not have any extraordinary circumstances or significant impacts.

Signature of Authorized Airport Representative Date

FAA Determination (signature of Program Manager):

Categorically Excluded: _____ Date: _____

Requires further environmental analysis: _____ Date: _____

CATEGORICAL EXCLUSION ENVIRONMENTAL DETERMINATION CHECKLIST

Airport: _____

Prepared and certified by: _____ Date: _____

	YES**	NO	COMMENTS
THE PROPOSED ACTION MUST BE LISTED IN FAA ORDER 1050.1F PARAS. 5-6.1-5-6.6 AS AN ACTION THAT WOULD NORMALLY BE CATEGORICALLY EXCLUDED			
THE PROPOSED ACTION CONSISTS OF:			
Helicopter facilities or operations			
Land acquisition			
New airport serving general aviation			
Access or service road construction			
New airport location			
New runway			
Runway extension, strengthening, reconstruction, resurfacing or widening			
Converting prime or unique farmland			
Runway Safety Area (RSA) improvements			
ILS or ALS installation			
Airport development (hangars, terminal expansion)			
On-airport aboveground or underground fuel storage tanks			
Construction, reconstruction, or relocation of an ATCT			
THE PROPOSED ACTION WILL AFFECT:			
Historic/Archeological/Cultural Resources			
Section 4(f) or 6(f) resources			
Federally listed, endangered, threatened, or candidate species, or designated/proposed critical habitat			
Federal, state, tribal, or local natural, ecological, or scenic resources			
Wetlands, floodplains, waterways			
Energy supply or natural resources			
Protected rivers or river segments			
Established community(s), planned development, or plans/goals adopted by the local community			
Surface vehicular traffic (reduce LOS)			
Air quality or violate Federal, state, tribal or local standards			
Water quality, a sole source aquifer, public water supply system, or federal, state, or tribal water quality standards			
THE PROPOSED ACTION IS LIKELY TO:			
Be Highly Controversial on Environmental Grounds			
Be Inconsistent with Federal, state, tribal, or local law relating to environmental aspects			
Cause residential or business relocations			
Increase noise levels over Noise Sensitive Land Uses within the 65 dBA noise contour or newly include Noise Sensitive Land Uses within the 65 dBA noise contour.			
Cause Environmental Justice Impacts			
Contain Hazardous Materials or Affect Hazardous Materials/Sites			
Create a Wildlife Hazard per AC 150/5200-33			
Increase lighting impacts on residential communities or impact the visual nature of surrounding land uses			

** Attach detailed explanations or analysis for all "yes" answers on a separate sheet that supports a Categorical Exclusion determination.



Drug-Free Workplace Airport Improvement Program Sponsor Certification

Sponsor:

Airport:

Project Number:

Description of Work:

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General requirements on the drug-free workplace within federal grant programs are described in 2 CFR part 182. Sponsors are required to certify they will be, or will continue to provide, a drug-free workplace in accordance with the regulation. The AIP project grant agreement contains specific assurances on the Drug-Free Workplace Act of 1988.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting “Yes” represents sponsor acknowledgement and confirmation of the certification statement. The term “will” means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. A statement has been or will be published prior to commencement of project notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the sponsor's workplace, and specifying the actions to be taken against employees for violation of such prohibition (2 CFR § 182.205).

Yes No N/A

2. An ongoing drug-free awareness program (2 CFR § 182.215) has been or will be established prior to commencement of project to inform employees about:
 - a. The dangers of drug abuse in the workplace;
 - b. The sponsor's policy of maintaining a drug-free workplace;
 - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
 - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

Yes No N/A

3. Each employee to be engaged in the performance of the work has been or will be given a copy of the statement required within item 1 above prior to commencement of project (2 CFR § 182.210).

Yes No N/A

4. Employees have been or will be notified in the statement required by item 1 above that, as a condition employment under the grant (2 CFR § 182.205(c)), the employee will:

- a. Abide by the terms of the statement; and
- b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.

Yes No N/A

5. The Federal Aviation Administration (FAA) will be notified in writing within 10 calendar days after receiving notice under item 4b above from an employee or otherwise receiving actual notice of such conviction (2 CFR § 182.225). Employers of convicted employees must provide notice, including position title of the employee, to the FAA (2 CFR § 182.300).

Yes No N/A

6. One of the following actions (2 CFR § 182.225(b)) will be taken within 30 calendar days of receiving a notice under item 4b above with respect to any employee who is so convicted:

- a. Take appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; and
- b. Require such employee to participate satisfactorily in drug abuse assistance or rehabilitation programs approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency.

Yes No N/A

7. A good faith effort will be made, on a continuous basis, to maintain a drug-free workplace through implementation of items 1 through 6 above (2 CFR § 182.200).

Yes No N/A

Site(s) of performance of work (2 CFR § 182.230):

Location 1

Name of Location:

Address:

Location 2 (if applicable)

Name of Location:

Address:

Location 3 (if applicable)

Name of Location:

Address:

Attach documentation clarifying any above item marked with a "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this day of , .

Name of Sponsor:

Name of Sponsor's Authorized Official:

Title of Sponsor's Authorized Official:

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Project Plans and Specifications

Airport Improvement Program Sponsor Certification

Sponsor:

Airport:

Project Number:

Description of Work:

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). Labor and civil rights standards applicable to AIP are established by the Department of Labor (www.dol.gov/). AIP Grant Assurance C.1—General Federal Requirements identifies applicable federal laws, regulations, executive orders, policies, guidelines and requirements for assistance under AIP. A list of current advisory circulars with specific standards for procurement, design or construction of airports, and installation of equipment and facilities is referenced in standard airport sponsor Grant Assurance 34 contained in the grant agreement.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting “Yes” represents sponsor acknowledgement and confirmation of the certification statement. The term “will” means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. The plans and specifications were or will be prepared in accordance with applicable federal standards and requirements, so that no deviation or modification to standards set forth in the advisory circulars, or FAA-accepted state standard, is necessary other than those explicitly approved by the Federal Aviation Administration (FAA) (14 USC § 47105).

Yes No N/A

2. Specifications incorporate or will incorporate a clear and accurate description of the technical requirement for the material or product that does not contain limiting or proprietary features that unduly restrict competition (2 CFR §200.319).

Yes No N/A

3. The development that is included or will be included in the plans is depicted on the current airport layout plan as approved by the FAA (14 USC § 47107).

Yes No N/A

4. Development and features that are ineligible or unallowable for AIP funding have been or will be omitted from the plans and specifications (FAA Order 5100.38, par. 3-43).

Yes No N/A

5. The specification does not use or will not use "brand name" or equal to convey requirements unless sponsor requests and receives approval from the FAA to use brand name (FAA Order 5100.38, Table U-5).

Yes No N/A

6. The specification does not impose or will not impose geographical preference in their procurement requirements (2 CFR §200.319(b) and FAA Order 5100.38, Table U-5).

Yes No N/A

7. The use of prequalified lists of individuals, firms or products include or will include sufficient qualified sources that ensure open and free competition and that does not preclude potential entities from qualifying during the solicitation period (2 CFR §319(d)).

Yes No N/A

8. Solicitations with bid alternates include or will include explicit information that establish a basis for award of contract that is free of arbitrary decisions by the sponsor (2 CFR § 200.319(a)(7)).

Yes No N/A

9. Concurrence was or will be obtained from the FAA if Sponsor incorporates a value engineering clause into the contract (FAA Order 5100.38, par. 3-57).

Yes No N/A

10. The plans and specifications incorporate or will incorporate applicable requirements and recommendations set forth in the federally approved environmental finding (49 USC §47106(c)).

Yes No N/A

11. The design of all buildings comply or will comply with the seismic design requirements of 49 CFR § 41.120. (FAA Order 5100.38d, par. 3-92)

Yes No N/A

12. The project specification include or will include process control and acceptance tests required for the project by as per the applicable standard:

a. Construction and installation as contained in Advisory Circular (AC) 150/5370-10.

Yes No N/A

b. Snow Removal Equipment as contained in AC 150/5220-20.

Yes No N/A

c. Aircraft Rescue and Fire Fighting (ARFF) vehicles as contained in AC 150/5220-10.

Yes No N/A

13. For construction activities within or near aircraft operational areas(AOA):

a. The Sponsor has or will prepare a construction safety and phasing plan (CSPP) conforming to Advisory Circular 150/5370-2.

b. Compliance with CSPP safety provisions has been or will be incorporated into the plans and specifications as a contractor requirement.

c. Sponsor will not initiate work until receiving FAA's concurrence with the CSPP (FAA Order 5100.38, Par. 5-29).

Yes No N/A

14. The project was or will be physically completed without federal participation in costs due to errors and omissions in the plans and specifications that were foreseeable at the time of project design (49 USC §47110(b)(1) and FAA Order 5100.38d, par. 3-100).

Yes No N/A

Attach documentation clarifying any above item marked with "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this day of , .

Name of Sponsor:

Name of Sponsor's Authorized Official:

Title of Sponsor's Authorized Official:

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.



Selection of Consultants Airport Improvement Program Sponsor Certification

Sponsor:

Airport:

Project Number:

Description of Work:

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General requirements for selection of consultant services within federal grant programs are described in 2 CFR §§ 200.317-200.326. Sponsors may use other qualifications-based procedures provided they are equivalent to standards of Title 40 chapter 11 and FAA Advisory Circular 150/5100-14, Architectural, Engineering, and Planning Consultant Services for Airport Grant Projects.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting “Yes” represents sponsor acknowledgement and confirmation of the certification statement. The term “will” means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. Sponsor acknowledges their responsibility for the settlement of all contractual and administrative issues arising out of their procurement actions (2 CFR § 200.318(k)).

Yes No N/A

2. Sponsor procurement actions ensure or will ensure full and open competition that does not unduly limit competition (2 CFR § 200.319).

Yes No N/A

3. Sponsor has excluded or will exclude any entity that develops or drafts specifications, requirements, or statements of work associated with the development of a request-for-qualifications (RFQ) from competing for the advertised services (2 CFR § 200.319).

Yes No N/A

4. The advertisement describes or will describe specific project statements-of-work that provide clear detail of required services without unduly restricting competition (2 CFR § 200.319).
- Yes No N/A
5. Sponsor has publicized or will publicize a RFQ that:
- a. Solicits an adequate number of qualified sources (2 CFR § 200.320(d)); and
- b. Identifies all evaluation criteria and relative importance (2 CFR § 200.320(d)).
- Yes No N/A
6. Sponsor has based or will base selection on qualifications, experience, and disadvantaged business enterprise participation with price not being a selection factor (2 CFR § 200.320(d)).
- Yes No N/A
7. Sponsor has verified or will verify that agreements exceeding \$25,000 are not awarded to individuals or firms suspended, debarred or otherwise excluded from participating in federally assisted projects (2 CFR §180.300).
- Yes No N/A
8. A/E services covering multiple projects: Sponsor has agreed to or will agree to:
- a. Refrain from initiating work covered by this procurement beyond five years from the date of selection (AC 150/5100-14); and
- b. Retain the right to conduct new procurement actions for projects identified or not identified in the RFQ (AC 150/5100-14).
- Yes No N/A
9. Sponsor has negotiated or will negotiate a fair and reasonable fee with the firm they select as most qualified for the services identified in the RFQ (2 CFR § 200.323).
- Yes No N/A
10. The Sponsor's contract identifies or will identify costs associated with ineligible work separately from costs associated with eligible work (2 CFR § 200.302).
- Yes No N/A
11. Sponsor has prepared or will prepare a record of negotiations detailing the history of the procurement action, rationale for contract type and basis for contract fees (2 CFR §200.318(i)).
- Yes No N/A
12. Sponsor has incorporated or will incorporate mandatory contact provisions in the consultant contract for AIP-assisted work (49 U.S.C. Chapter 471 and 2 CFR part 200 Appendix II)
- Yes No N/A

13. For contracts that apply a time-and-material payment provision (also known as hourly rates, specific rates of compensation, and labor rates), the Sponsor has established or will establish:

- a. Justification that there is no other suitable contract method for the services (2 CFR §200.318(j));
- b. A ceiling price that the consultant exceeds at their risk (2 CFR §200.318(j)); and
- c. A high degree of oversight that assures consultant is performing work in an efficient manner with effective cost controls in place 2 CFR §200.318(j)).

Yes No N/A

14. Sponsor is not using or will not use the prohibited cost-plus-percentage-of-cost (CPPC) contract method. (2 CFR § 200.323(d)).

Yes No N/A

Attach documentation clarifying any above item marked with "no" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Executed on this day of , .

Name of Sponsor:

Name of Sponsor's Authorized Official:

Title of Sponsor's Authorized Official:

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.



Certification and Disclosure Regarding Potential Conflicts of Interest Airport Improvement Program Sponsor Certification

Sponsor:

Airport:

Project Number:

Description of Work:

Application

Title 2 CFR § 200.112 and § 1201.112 address Federal Aviation Administration (FAA) requirements for conflict of interest. As a condition of eligibility under the Airport Improvement Program (AIP), sponsors must comply with FAA policy on conflict of interest. Such a conflict would arise when any of the following have a financial or other interest in the firm selected for award:

- a) The employee, officer or agent,
- b) Any member of his immediate family,
- c) His or her partner, or
- d) An organization which employs, or is about to employ, any of the above.

Selecting "Yes" represents sponsor or sub-recipient acknowledgement and confirmation of the certification statement. Selecting "No" represents sponsor or sub-recipient disclosure that it cannot fully comply with the certification statement. If "No" is selected, provide support information explaining the negative response as an attachment to this form. This includes whether the sponsor has established standards for financial interest that are not substantial or unsolicited gifts are of nominal value (2 CFR § 200.318(c)). The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance.

Certification Statements

1. The sponsor or sub-recipient maintains a written standards of conduct governing conflict of interest and the performance of their employees engaged in the award and administration of contracts (2 CFR § 200.318(c)). To the extent permitted by state or local law or regulations, such standards of conduct provide for penalties, sanctions, or other disciplinary actions for violations of such standards by the sponsor's and sub-recipient's officers, employees, or agents, or by contractors or their agents.

Yes No

- 2. The sponsor's or sub-recipient's officers, employees or agents have not and will not solicit or accept gratuities, favors or anything of monetary value from contractors, potential contractors, or parties to sub-agreements (2 CFR § 200.318(c)).

Yes No

- 3. The sponsor or sub-recipient certifies that it has disclosed and will disclose to the FAA any known potential conflict of interest (2 CFR § 1200.112).

Yes No

Attach documentation clarifying any above item marked with "no" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and have the explanation for any item marked "no" is correct and complete.

Executed on this day of , .

Name of Sponsor:

Name of Sponsor's Authorized Official:

Title of Sponsor's Authorized Official:

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.



March 30, 2023

Mark Cervasio
Airport Director
Venice Municipal Airport
150 Airport Avenue East
Venice, FL 34285

RE: Independent Fee Estimate – New Terminal Design
Project Management, Coordination, Design, Permitting, and Bidding Services

Dear Mr. Cervasio,

Attached please find our Independent Fee Estimate (IFE) for the above referenced project. This IFE has been performed in accordance with Federal Aviation Administration (FAA) Advisory Circular 150/5100-14E, *Architectural, Engineering, and Planning Consultant Services for Airport Grant Projects*.

A summary of our IFE is as follows:

- The estimated cost for the above referenced services based up the scope of services developed by Ricondo and Associates is \$568,440 in labor and \$35,000 in expenses.
- Additionally, \$40,000 in labor and \$20,000 in expenses was estimated to cover the geotechnical and survey subconsultants.

The total fee summary for the above referenced services is \$663,440. Given the normally acceptable range of +/- 10% for IFE's, we would expect the Ricondo and Associates fee proposal to be in the range of \$597,096 to \$729,784.

To prepare the IFE, we reviewed the scope of work prepared by Ricondo and Associates and provided our level of effort assumptions for the various tasks. It was also assumed that geotechnical and survey subconsultants are required to complete Task 1, with a total cost of \$60,000 for the subconsultants.

Should you have any questions or require further information, please feel free to contact me at 607-723-9421 or ckopec@mjinc.com.

Sincerely,

Christopher S. Kopec, PE
Regional Director of Facilities

**WORK ASSIGNMENT NO. 401-2023-02 PURSUANT TO
THE SEPTEMBER 1, 2022 AGREEMENT BETWEEN THE
CITY OF VENICE, FLORIDA AND
RICONDO & ASSOCIATES, INC.**

WHEREAS, on **September 1, 2022**, the City of Venice, Florida (“OWNER”) and **Ricondo & Associates, Inc.** (“CONSULTANT”), entered into an Agreement whereby the CONSULTANT would perform professional services for the OWNER pursuant to an executed Work Assignment; and

WHEREAS, the OWNER wishes to authorize the CONSULTANT to perform professional services concerning the **On-Call Professional Consulting Services** as more particularly described in the Scope of Services herein; and

WHEREAS, the CONSULTANT wishes to perform such professional services,

NOW THEREFORE, in consideration of the premises and mutual covenants contained in the **September 1, 2022**, Agreement and this Work Assignment, the parties agree as follows:

1. **General description of the project: The OWNER intends to engage the CONSULTANT to coordinate design, permitting, and bidding phase services for the construction of a new terminal building. The effort will include preparing the complete architectural and civil bid documents and the following disciplines will be included: architectural design, interior design, structural engineering, mechanical engineering, fire protection engineering, electrical engineering, and cost estimating (30% and 90% Design estimates)**
2. Scope of services to be performed: CONSULTANT shall perform the services described in the Scope of Services attached hereto as Attachment “A”.
3. Compensation to be paid: **For performing the scope of services specified in this Work Assignment, the CONSULTANT will be paid a Lump Sum amount of Three-Hundred Fifty Thousand and 765/100’s dollars (\$350,765.00), at the hourly rates as indicated in Exhibit “B”.**
4. Time for completion. CONSULTANT shall complete each project under this Work Assignment based on the estimated schedule as set forth in the proposal for the task as provided for in Exhibit “A”. Request to perform tasks under this Work Assignment shall be made prior to Owner’s fiscal year ending on September 30, 2023.
5. The terms and conditions of the September 1, 2022, Agreement shall remain in full force and effect until the completion of this Work Assignment.

IN WITNESS WHEREOF, the parties have executed this Work Assignment on the

_____ day of _____, 2023.

RICONDO & ASSOCIATES, INC.

Pete Ricondo, P.E., Senior Vice President

ATTEST:

CITY OF VENICE, FLORIDA

CITY CLERK

Nick Pachota, Mayor

ATTACHMENT "A"
SCOPE OF SERVICES

WORK ASSIGNMENT NO. 401-2023-02

ON-CALL PROFESSIONAL AIRPORT CONSULTING SERVICES
AT
VENICE MUNICIPAL AIRPORT

EXHIBIT B

RICONDO & ASSOCIATES, INC.

2023 LABOR RATES*

Job Title	Unit	Min Rate	Max Rate
Officer (President/Senior Vice Presidents/Vice Presidents)	Hour	\$ 355.00	\$ 487.00
Director	Hour	\$ 249.00	\$ 354.00
Managing Consultant/Managers	Hour	\$ 165.00	\$ 248.00
Senior Consultant/Technical Specialist II	Hour	\$ 121.00	\$ 164.00
Consultant/Technical Specialist I	Hour	\$ 80.00	\$ 120.00
Technical Specialist/Administration	Hour	\$ 54.00	\$ 79.00

*The table above represents the minimum and maximum rate for each job title/labor category, reflective of a 3.4 multiplier. Actual invoicing will be based on the actual direct labor cost for any staff member providing services under this Work Assignment, multiplied by the 3.4 multiplier.

January 2023

Venice Municipal Airport

Terminal Design Scope of Services

Prepared for:

City of Venice

Prepared by:

RICONDO

In association with:

Mohsen Design Group Inc.

HDG Architecture

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SCOPE OF SERVICES

The City of Venice has engaged Ricondo & Associates, Inc. (Ricondo) to coordinate design, permitting, and bidding phase services for the construction of a new terminal building at Venice Municipal Airport (VNC or the Airport). The effort will include preparing the complete architectural and civil bid documents and the following disciplines will be included: architectural design, interior design, structural engineering, mechanical engineering, fire protection engineering, electrical engineering, and cost estimating (30% and 90% Design estimates)

Ricondo will be supported by a team of subconsultants, providing specialty services and support as listed in **Table 1**. Collectively, the firms are referred to throughout this Scope of Services as the 'Ricondo Team'.

TABLE 1: RICONDO TEAM FIRMS AND PROJECT RESPONSIBILITIES

FIRM	PROPOSED PROJECT RESPONSIBILITIES	DBE
Ricondo & Associates, Inc.	Overall Project Management, Client Coordination and Communication, and Quality Assurance/Quality Control for Project Deliverables, Pen and Ink ALP Update	
Mohsen Design Group Inc.	Civil Engineering Design Services	
HDG Architecture	Architectural and Design Services	

NOTE:

DBE – Disadvantaged Business Enterprise

The new terminal facility will consist of a 5,000 square-foot, three story building. The second and third floors will include office spaces and the ground floor will be used for parking and equipment staging. The construction of new parking facilities will be associated with modifications to the existing access road, security fencing and airfield access gate. In addition, the effort will include construction of a new stormwater infrastructure, installation of utilities (water, sewer, power, gas, and communications), and landscaping and irrigation.

The effort objectives are the following:

1. Prepare site construction documents for the new facility and the demolition of the existing terminal building
2. Coordinate design, permitting, and bidding phases.
3. Facilitate stakeholder meetings and prepare meeting notes
4. Coordinate stormwater design and permitting
5. Conduct topographic survey and geotechnical investigation
6. Conduct airspace analysis and prepare a construction safety and phasing plan (CSPP)
7. Support bidding phase or coordinate the selection of a Construction Manager (CM) At Risk contractor (including pricing and value engineering coordination).

TASK 1. PRE-DESIGN AND DUE DILIGENCE

The Ricondo Team will collect and review all existing record drawings and utility plans and evaluate permitting requirements. This task will also include field investigations conducted by the survey and geotechnical subconsultants and site visits by the design team as needed.

Regarding environmental documents, it is anticipated that a short form Categorical Exclusion (CATEX) will be required for this project. The Ricondo Team will prepare this form for Airport's review and submittal to the FAA. Documented CATEX or Environmental Assessment is not anticipated and therefore excluded from this proposal.

The Ricondo Team (including up to two representatives from the Ricondo Team) will participate in a project kick off meeting to discuss project objectives and schedules with the City of Venice staff. The Ricondo Team will prepare meeting/presentation materials, using Microsoft PowerPoint, to provide a general overview of the effort. For budgeting purposes, it is anticipated the kick-off meeting will last up to two (2) hours.

TASK 2. SCHEMATIC DESIGN (30%)

Following the receipt and review of survey and geotechnical data, the Ricondo Team will proceed with the 30% level design and plans production. Specifically, the following preliminary tasks will be performed under this task:

- Site plan preparation
- Pavement design
- Drainage design
- Construction phasing analysis
- 30% design drawings preparation

The Ricondo Team will submit electronic copies of the 30% drawings to the Airport for review. Upon receipt of review comments, the Ricondo Team will proceed with the 60% level contract documents.

TASK 3. CONTRACT DOCUMENTS

3.1 CONTRACT DOCUMENTS (60%)

The Ricondo Team will continue with the design and preparation of contract documents and coordinate with the City of Venice and Southwest Florida Water Management District (SWFWMD) on the permitting related to utilities and stormwater. The Ricondo Team will prepare 60% level plans will submit them to the Airport for review. Upon receipt of review comments, the Ricondo Team will proceed with the 90% level contract documents.

3.2 CONTRACT DOCUMENTS (90%)

The Ricondo Team will proceed with final construction documents, including finalizing the construction phasing plan. A Project Manual, which will contain the City of Venice's front-end documents, technical specifications, and the geotechnical report, will also be completed. In addition, 90% construction drawings will be prepared including:

- Cover Sheet
- Project Site/Layout Plan
- Project Survey Control Plan
- Geotechnical/Boring Location Plan
- Project Safety Plan
- Project Phasing/Construction Sequencing Plan
- General/Safety Notes Plan
- Typical Sections
- Staking and Demolition Plans
- Paving and Grading Plans
- Stormwater Plans and Details
- Utility Plans
- Security Fencing Plans and Details
- Pavement Marking

The Ricondo Team will submit electronic copies of the 90% contract documents to the City of Venice for permitting. The Ricondo Team will also prepare the airspace analysis documents (forms and exhibits) and submit them to the Federal Aviation Administration (FAA) through FAA Forms 7460's via the Obstruction Evaluation /Airport Airspace Analysis (OE/AAA) web portal for review and approval. The Ricondo Team will also prepare a limited CSPP and submit it to the FAA via the OE/AAA web portal. The CSPP will be limited to construction plans and details and will not include a report.

The Ricondo Team will meet with the Airport (and the Contractor) as necessary to address any final comments regarding the construction of this project.

3.3 CONTRACT DOCUMENTS (100%)

Upon receipt of final comments, the Ricondo Team will proceed with the preparation of the final documents. This effort includes incorporating comments by updating the construction drawings, technical specifications, and quantities. In addition, an allowance will be included in the bid for landscaping and irrigation, but no design will be conducted for this work.

The Ricondo Team will submit electronic copies of the 100% contract documents and final bid documents to the Airport.

TASK 4. BIDDING AND AWARD SERVICES

If the Airport selects a CM At Risk project delivery method, the Ricondo Team will assist the Airport in the preparation of the Request for Qualification (RFQ) and the selection criteria and assist in the selection and award effort. If the Airport selects to proceed with the design-bid-build project delivery method, the Ricondo Team will assist the Airport in the bidding and award process.

TASK 5. PROJECT ADMINISTRATION AND COORDINATION

Ricondo will provide program progress and schedule tracking support through project management and administrative services such as the development of monthly status reports, meeting notes, internal and external coordination, filesharing, and other administrative duties. Ricondo will prepare up to eight (8) bi-monthly status reports that document the efforts performed during the previous two months and identifies any technical issues that may need to be addressed during the upcoming months.

EXCLUSIONS AND ASSUMPTIONS

Overall

- The project will be constructed entirely on leasehold, and no phasing/traffic control will be required on VNC movement areas or local roadways.

Design

- It is assumed that parking lot lighting will not be required and lights on the new building will be sufficient for illuminating the new parking lot. No electrical design for lighting is included.
- No design will be conducted for landscaping and irrigation.
- The CSPP will be limited to construction plans and details and will not include a report.
- Signage design to be provided by vendor.

Environmental Analysis

- It is assumed that no environmental remediations will be required and that the site is clear of any contamination.
- It is assumed that no protected species are present at the site.
- No environmental/ hazardous material survey will be conducted.
- This Project is consistent with the Venice Airport Master Plan and no National Environmental Policy Act (NEPA) documentation will be required by Owner, FAA, or Airport. (Documented CATEX and Environmental Assessment are not anticipated).
- Environmental Analysis, including ASTM Phase 1 or Phase 2 Environmental Study to be provided by owner.
- LEED or sustainable design documentation will not be included.

Equipment/Furniture

- Furniture selection and procurement to be provided by others.
- Access control equipment specifications or equipment procurement to be provided by vendor.

FEE PROPOSAL AND PROJECT SCHEDULE

Project Schedule

The proposed project schedule is anticipated to cover a total of 70 weeks upon approval and receipt of all necessary information from the Client. This duration may increase if data coordination delays occur.

Project Budget

A summary of the fee for each task and the total project cost is contained in **Table 2**. Details of each firm's respective proposals are included in **Appendices A** through **C**. The total lump sum cost of the project will be **\$350,765.00**. This cost includes **\$7,032.00** of reimbursable expenses that will be billed as time and materials.

TABLE 2: VENICE MUNICIPAL AIRPORT TERMINAL DESIGN FEE PROPOSAL

	TASKS	RICONDO & ASSOCIATES, INC.	MOHSEN DESIGN GROUP INC.	HDG ARCHITECTURE	TOTAL
1	Pre-Design and Due Diligence	\$6,336.00	\$17,750.00	\$0.00	\$24,086.00
2	Schematic Design (30%)	\$3,984.00	\$9,600.00	\$47,060.00	\$60,644.00
3	Contract Documents	\$8,964.00	\$87,860.00	\$118,347.00	\$215,171.00
4	Bidding and Award Services	\$7,130.00	\$9,600.00	\$25,330.00	\$42,060.00
5	Project Administration and Coordination	\$8,804.00	\$0.00	\$0.00	\$8,804.00
	Grand Total	\$35,218.00	\$124,810.00	\$190,737.00	\$350,765.00

APPENDIX A RICONDO & ASSOCIATES, INC. FEE PROPOSAL



Fee Proposal for VNC Terminal Design
 City of Venice/Venice Municipal Airport RFQ No. 3138-22 - Engineering and Consulting Services for Venice Municipal Airport
 Labor/Fee Estimate Summary - Ricondo & Associates, Inc.

BILLING RATE: \$ 355.00 \$ 249.00 \$ 165.00 \$ 121.00 \$ 80.00 \$ 54.00

Task Number and Description	Responsibility	LABOR ESTIMATE (HOURS)						Total	FEE ESTIMATE (\$)				Total Cost
		Officer	Director	Managing Consultant	Senior Consultant	Consultant	Technical Specialist I		Labor	Expenses	Sub -consultants Labor	Sub -consultants Expenses	
1 Pre-Design and Due Diligence		0	12	4	0	0	0	16	\$ 3,648.00	\$ 2,688.00	\$ 17,250.00	\$ 500.00	\$ 24,086.00
1.1 Pre-Design and Due Diligence	R&A/MDG/HDG		12	4				16	\$ 3,648.00	\$ 2,688.00	\$ 17,250.00	\$ 500.00	\$ 24,086.00
2 Schematic Design (30%)		0	16	0	0	0	0	16	\$ 3,984.00	\$ -	\$ 56,660.00	\$ -	\$ 60,644.00
2.1 Schematic Design (30%)	R&A/MDG/HDG		16					16	\$ 3,984.00	\$ -	\$ 56,660.00	\$ -	\$ 60,644.00
3 Contract Documents		0	36	0	0	0	0	36	\$ 8,964.00	\$ -	\$ 205,707.00	\$ 500.00	\$ 215,171.00
3.1 Contract Document (60%)	R&A/MDG/HDG		12					12	\$ 2,988.00	\$ -	\$ 98,775.00	\$ -	\$ 101,763.00
3.2 Contract Document (90%)	R&A/MDG/HDG		12					12	\$ 2,988.00	\$ -	\$ 83,435.00	\$ -	\$ 86,423.00
3.3 Contract Document (100%)	R&A/MDG/HDG		12					12	\$ 2,988.00	\$ -	\$ 23,497.00	\$ 500.00	\$ 26,985.00
4 Bidding and Award Services		2	16	4	0	0	8	30	\$ 5,786.00	\$ 1,344.00	\$ 32,930.00	\$ 2,000.00	\$ 42,060.00
4.1 Bidding and Award Services	R&A/MDG/HDG	2	16	4			8	30	\$ 5,786.00	\$ 1,344.00	\$ 32,930.00	\$ 2,000.00	\$ 42,060.00
5 Project Administration and Coordination		8	16	12	0	0	0	36	\$ 8,804.00	\$ -	\$ -	\$ -	\$ 8,804.00
5.1 Project Administration and Coordination	R&A	8	16	12				36	\$ 8,804.00	\$ -	\$ -	\$ -	\$ 8,804.00
Grand Total		10	96	20	0	0	8	134	\$ 31,186.00	\$ 4,032.00	\$ 312,547.00	\$ 3,000.00	\$ 350,765.00
Grand Total by Rate Category		\$3,550.00	\$23,904.00	\$3,300.00	\$0.00	\$0.00	\$432.00						



Fee Proposal for VNC Terminal Design
City of Venice/Venice Municipal Airport RFQ No. 3138-22 - Engineering and Consulting Services for Venice Municipal Airport
Reimbursable Expenses - Ricondo & Associates, Inc.

REIMBURSABLE EXPENSES (BY INDIVIDUALS OUTSIDE OF SARASOTA COUNTY)													
Task Number and Description	Hotel Expenses			Meal Expenses				Incidentals Expenses			Data Collection and Specialty Vendor Services ^{3/}	Grand Total	
	HOTEL (Unit Cost)	# of Nights	# of People Traveling	Subtotal	Meals (Per Diem, Full-Day)	# of Days	# of People Traveling	Subtotal	Incidentals 2/	# of Days			# of People Traveling
1 Pre-Design and Due Diligence				\$ 1,200.00				\$ 288.00				\$ -	\$ 2,688.00
1.1 Pre-Design and Due Diligence	\$ 300.00	2	2	\$ 1,200.00	\$ 36.00	4	2	\$ 288.00	\$ 300.00	2	2	\$ 1,200.00	\$ 2,688.00
5 Project Administration and Coordination				\$ 600.00				\$ 144.00				\$ 600.00	\$ 1,344.00
5.1 Project Administration and Coordination	\$ 300.00	1	2	\$ 600.00	\$ 36.00	2	2	\$ 144.00	\$ 300.00	1	2	\$ 600.00	\$ 1,344.00
Grand Total				\$ 1,800.00				\$ 432.00				\$ 1,800.00	\$ 4,032.00

Notes:

1/ R&A reimbursable expenses provide consideration for travel from outside of the Sarasota County.

2/ Incidentals include ground transportation (TNC, Taxi, Mileage of personal vehicle, etc.), parking and other miscellaneous expenses incurred during travel.

APPENDIX B MOHSEN DESIGN GROUP INC. FEE PROPOSAL

EXHIBIT A

Scope of Work

Terminal Building

Venice Municipal Airport

General Information

The City of Venice intends to construct a new terminal building adjacent to the existing facility at Venice Municipal Airport. MOHSEN DESIGN GROUP INCORPORATED (MDG) will serve as a subconsultant to Ricondo & Associates, Inc. to provide design, permitting, and bidding phase services for this project. MDG will work directly with HDg Architecture (HDg) to prepare the complete architectural and civil bid documents under Ricondo's management.

The new facility will consist of a 5,000 square-foot building, three stories high, with offices on the second and third floors and parking and equipment on the ground floor. New parking facilities will be constructed for the new building along with modifications to the existing access road and security fencing and gate. The project will include a new stormwater facility, installation of utilities (water, sewer, power, gas, and communications,) and landscaping and irrigation.



General Scope

MDG will provide the following general services for this project:

1. Preparation of site construction documents for the new facility and the demolition of the existing terminal building
2. Coordination with HDg and Ricondo during the design, permitting, and bidding phase of this project.
3. Preparation of minutes of meetings
4. Stormwater design and permitting coordination
5. Topographic survey and geotechnical investigation by MDG's subconsultants
6. Airspace analysis and preparation of a construction safety and phasing plans
7. Assistance during the bidding phase or coordination with the Airport on selecting a CM At Risk Contractor and with pricing and value engineering with the Contractor.



Specific Scope

Specific tasks (Basic and Special Services) related to the above items are identified in each phase of the project as described below.

Basic Services

Phase 1A – Pre-Design and Due Diligence

MDG will attend a project kick off meeting with the Airport and coordinate field investigations by the survey and geotechnical subconsultants. MDG will also review all existing record drawings and utility plans and evaluate permitting requirements.

Phase 2 – Schematic Design (30%)

Following the receipt and review of survey and geotechnical data, MDG will proceed with the 30% level design and plans production. Specifically, the following preliminary tasks will be performed under this phase:

1. Site plan
2. Pavement design
3. Drainage design
4. Construction phasing analysis
5. Prepare 30% drawings

MDG will submit electronic copies of the 30% drawings to Ricondo and HDg for review. Upon receipt of review comments from the Airport, MDG will proceed with the 60% level contract documents.

Phase 3A – Contract Documents (60%)

MDG will continue with the design and preparation of contract documents and coordinate with the City and SWFWMD on the permitting related to utilities and stormwater. MDG will prepare 60% level plans in coordination with HDg on the architectural related documents. MDG will submit 60% level plans to Ricondo and HDg for review.

Phase 3B – Contract Documents (90%)

MDG will proceed with final construction documents, including finalizing the construction phasing plan. A Project Manual, which will contain City's front-end documents, Technical Specifications, and the geotechnical report, will also be completed. In addition, 90% construction drawings will be prepared including:

- Cover Sheet
- Project Site/Layout Plan



- Project Survey Control Plan
- Geotechnical/Boring Location Plan
- Project Safety Plan
- Project Phasing/Construction Sequencing Plan
- General/Safety Notes Plan
- Typical Sections
- Staking and Demolition Plans
- Paving and Grading Plans
- Stormwater Plans and Details
- Utility Plans
- Security Fencing Plans and Details
- Pavement Marking

MDG will submit electronic copies of the 90% contract documents to Ricondo and HDG for review and submittal to the City for permitting. MDG will submit the airspace evaluation (7460's) and construction phasing plans to the FAA via OE/AAA web portal for review and approval. MDG will meet with the Airport (and the Contractor) as necessary to address any final comments regarding the construction of this project.

Phase 3C – Contract Documents (100%)

Upon receipt of final comments, MDG will proceed with the preparation of the final documents. This effort includes incorporating comments by updating the construction drawings, technical specifications, and quantities.

MDG will submit electronic copies of the 100% contract documents to Ricondo and HDG to compile the final bid documents.

Phase 4 – Bidding and Award Services

The Airport may consider selecting a CM At Risk Contractor for this project. If this approach is selected by the Airport, MDG will assist the Airport in the preparation of the RFQ and the selection criteria and assist in the selection and award. If the Airport selects to proceed with the design/bid/build process, MDG will assist the Airport in the bidding and award process.

Phase 5 – Construction Administration Services – Not included.

Additional Services

In addition to the Basic Services described above, MDG will be involved with the following special services required under this contract:



1. Field Survey – MDG’s subconsultant, Hyatt, will perform topographic surveys on his project.
2. Geotechnical Services - MDG’s subconsultant, Terracon, will provide geotechnical engineering services on this project.
3. Environmental Services – It is anticipated that a short form CATEX will be required on this project. MDG will prepare this form for Airport’s review and submittal to the FAA. Documented CATEX or and Environmental Assessment is not anticipated.
4. Landscape/Irrigation Services – MDG will include an allowance in the bid for landscaping and irrigation. No design will be conducted for this work.
5. Stormwater and utilities permitting – MDG will assist in permitting for stormwater and utilities. MDG’s subconsultant, Quantum, will coordinate with FPL on providing power to the new facility.
6. Airspace Analysis (7460’s) – MDG will prepare airspace analysis documents (forms and exhibits) and submit to the FAA via the OE/AAA web portal.
7. CSPP – MDG will prepare a limited Construction Safety and Phasing Plan and submit to the FAA via the OE/AAA web portal. The CSPP will be limited to construction plans and details and will not include a report.

Exclusions and Assumptions

1. It is assumed that parking lot lighting will not be required and lights on the new building will be sufficient for illuminating the new parking lot. No electrical design for lighting is included.
2. It is assumed that no environmental remediations (phase 1 or 2) will be required and that the site is clear of any contamination.
3. It is assumed that no protected species are present at the new site.

Project Schedule

The following tentative schedule is provided for this project:

Task	Duration
Field Work and Due Diligence	30 days
Schematic Design (30%)	30 days
Contract Documents (60%)	45 days
Contract Documents (90%)	45 days
Contract Documents (100%)	15 days
Bidding/Award	60 days



EXHIBIT B

MDG FEE SUMMARY - VNC Terminal - Design and Bidding Services

TASK	Totals
<u>Basic Services (Lump Sum)</u>	
<i>Pre-Design and Due Diligence</i>	\$2,760.00
<i>Schematic Design (30%)</i>	\$9,600.00
<i>Construction Documents (60%)</i>	\$19,320.00
<i>Construction Documents (90%)</i>	\$29,480.00
<i>Construction Documents (100%)</i>	\$5,960.00
<i>Bidding and Award</i>	\$7,600.00
<i>Construction Administration Services</i>	
Total Basic Services:	\$74,720.00
<u>Subconsultants (Lump Sum)</u>	
<i>Electrical Engineering (FPL Coordination)</i>	\$5,000.00
<i>Environmental Due Diligence</i>	
<i>Environmental (Owls, Gopher Tortoise Permitting and Relocation)</i>	
<i>Geotechnical Investigation</i>	\$8,500.00
<i>Landscape and Irrigation Design</i>	
<i>Survey</i>	\$5,990.00
Total Subconsultants:	\$19,490.00
<u>Special Services (Lump Sum)</u>	
<i>Airspace Analysis</i>	\$3,960.00
<i>CSPP - Abbreviated</i>	\$4,280.00
<i>Utilities/Stormwater Permitting Coordin</i>	\$19,360.00
Total Special Services:	\$27,600.00
<u>Expenses - Lump Sum</u>	
<i>Reproduction</i>	\$500.00
<i>Permit Fee (Allowance)</i>	\$2,000.00
<i>Site Visits</i>	\$500.00
Total Expenses:	\$3,000.00
Total Fees (Lump Sum):	\$124,810.00



MDG FEE SUMMARY - VNC Terminal - Design and Bidding Services		Project Manager	Senior Engineer	Engineer	Senior Designer	Designer	Clerical	Totals
		\$200.00	\$180.00	\$150.00	\$100.00	\$90.00	\$80.00	
1	Pre-Design and Due Diligence							
	1 Compile and Review Project related Documents		2					2
	2 Perform a Field Inspection	2	2					4
	3 Coordinate Survey and Geotechnical Investigations		4					4
	5 Pre-Design Meeting and General Coordination	2	2				2	6
	Total Labor Hours:	4	10				2	16
	Total Labor Costs:	\$800.00	\$1,800.00				\$160.00	\$2,760.00
2	Schematic Design (30%)							
	1 Drawings							
	Cover Sheet, General Notes, Existing Conditions, Proposed Site Plan, Erosion Control, Demo Plan, Geometry Plan, Typical Sections	2	8		40			50
	2 Preliminary Pavement Design		2					2
	3 Internal Meetings	2	2		2			6
	4 Quality Reviews and Control	2						2
	5 Prepare and Submit 30% Documents, PDF		2		4			6
	6 General Coordination with Owner and Architect	2	4				2	8
	Total Labor Hours:	8	18		46		2	74
	Total Labor Costs:	\$1,600.00	\$3,240.00		\$4,600.00		\$160.00	\$9,600.00
3a	Construction Documents (60%)							
	1 Outline of Specifications		8				2	10
	2 Final Pavement Design		2					2
	3 Drainage Design		2	40				42
	4 Drawings							
	Cover Sheet, Staging and Haul Routes, General Notes, Existing Conditions, Geotech and Survey Information, Survey Control Plans, Staking and Demo Plans, Erosion Control Plan, Geometry Plan, Grading and Drainage Plan, Paving Plan, Paving Details, Pavement Typical Sections, Marking Plan and details, Utility Plans and Details		8		48			56
	5 Internal Meetings	2	2		2			6
	6 Quality Reviews and Control	4						4
	7 Prepare Construction Safety and Phasing Drawings		2		4			6
	8 Prepare and Submit 60% CDs		2		2		2	6
	9 General Coordination with Owner and Architect	4	4					8
	Total Labor Hours:	10	30	40	56		4	140
	Total Labor Costs:	\$2,000.00	\$5,400.00	\$6,000.00	\$5,600.00		\$320.00	\$19,320.00
3b	Construction Documents (90%)							
	1 Respond to 60% Comments		4		4		2	10
	2 Drawings							
	Cover Sheet, Staging and Haul Routes, General Notes, Existing Conditions, Geotech and Survey Information, Survey Control Plans, Staking and Demo Plans, Erosion Control Plan, Geometry Plan, Grading and Drainage Plan, Paving Plan, Paving Details, Pavement Typical Sections, , Marking Plan and details		4	8	100			112
	3 Final Pavement and Drainage Design Calculations		2	40				42
	4 Finalize Technical Specifications		8	16			4	28
	5 Internal Meetings							
	6 Quality Reviews and Control	4					2	6
	7 General Coordination with Owner and Architect	16	8				2	26
	Total Labor Hours:	20	26	64	104		10	224
	Total Labor Costs:	\$4,000.00	\$4,680.00	\$9,600.00	\$10,400.00		\$800.00	\$29,480.00
3c	Construction Documents (100%)							
	1 Finalize Plans and Specs and Quantities		2	2	24		2	30
	2 Internal Meetings	2	2				2	6
	3 Quality Reviews and Control	4					2	6
	4 Prepare and Submit Final CDs			2	4		2	8
	Total Labor Hours:	6	4	4	28		8	50
	Total Labor Costs:	\$1,200.00	\$720.00	\$600.00	\$2,800.00		\$640.00	\$5,960.00
4	Bidding and Award							
	1 Coordinate with Owner and Architect	4	2					6
	2 Respond to Contractors Questions		2					2
	3 Modify Construction Documents	2	8		24		2	36
	4 Prepare for and Attend the Pre-Bid meeting	4	4				2	10
	Total Labor Hours:	10	16		24		4	54
	Total Labor Costs:	\$2,000.00	\$2,880.00		\$2,400.00		\$320.00	\$7,600.00
5	Construction Administration Services							



MDG FEE SUMMARY - VNC Terminal - Design and Bidding Services	Project Manager	Senior Engineer	Engineer	Senior Designer	Designer	Clerical	Totals
	\$200.00	\$180.00	\$150.00	\$100.00	\$90.00	\$80.00	

1 Weekly Construction Meetings (Teams)							
2 RFI and Shop Drawing Reviews							
3 Construction Schedule Review							
4 Review Test Results							
5 Owner and Design Team Coordination							
6 Prepare Record Drawings							
Sub Total CA Hours							
Sub Total Airspace Fee							

Total Basic Services (Lump Sum): \$74,720.00

Special Services (Lump Sum)

1 Airspace Analysis							
A. Prepare form 7460-1 (Temporary, Perm)		4		8		2	14
B. Prepare Site Exhibits		2	4	8			14
C. Upload and Coordinate with FAA		2				2	4
Sub Total Airspace Hours		8	4	16		4	32
Sub Total Airspace Fee		\$1,440.00	\$600.00	\$1,600.00		\$320.00	\$3,960.00
2 CSPP - Abbreviated							
A. Prepare Necessary Drawings		8	4	8		2	22
B. Submit Report via OEAAA		2					2
C. Coordination with Owner and FAA	2	2				2	6
Sub Total CSPP Hours	2	12	4	8		4	30
Sub Total CSPP Fee	\$400.00	\$2,160.00	\$600.00	\$800.00		\$320.00	\$4,280.00
3 Utilities/Stormwater Permitting Coordination							
A. Utilities Design/Permitting	2	16	64	24			106
B. Stormwater Permitting		4	8	20		2	34
Sub Total Utilities/Permitting Hours	2	20	72	44		2	140
Sub Total Utilities/Permitting Fee	\$400.00	\$3,600.00	\$10,800.00	\$4,400.00		\$160.00	\$19,360.00

Total Special Fees (Lump Sum): \$27,600.00

APPENDIX C HDG ARCHITECTURE FEE PROPOSAL



Architecture

Proposal for Professional Design Services

January 13, 2023

Shane Ingolia
RICONDO
3504 Lake Lynda Drive
Orlando, Florida 32817

Re: Proposal for Professional Design Services
Venice Municipal Airport Terminal Building
Venice, Florida

Dear Shane:

HDg Architecture appreciates the opportunity to submit our Proposal for Professional Architectural Design Services for the above referenced project for your consideration. The scope of work and compensation for the project is described below.

I. Description of Project Scope Items included:

The project is located at the Venice Municipal Airport in Venice, FL and includes a new three story Terminal Building of approximately 5,000 square feet of conditioned space. The ground floor will be open covered parking with a second floor of approximately 2,500 sf and a third floor of approximately 2,500 sf.

II. Design Disciplines included:

- A. Design services for the project include the following disciplines:
1. Architectural
 2. Interior Design
 3. Structural Engineering
 4. Mechanical Engineering
 5. Fire Protection Engineering
 6. Electrical Engineering
 7. Cost Estimating- 30% and 90% Estimates included

III. Description of Design Phases and Deliverables included:

- A. Phases and Deliverables for this proposal include:
1. Due Diligence and Conceptual Design
 2. Schematic Design – 30% Documents
 3. Construction Documents- 60%
 4. Construction Documents- 90%
 5. Construction Documents- 100%
 6. Permit/ Bidding- If a CMAR deliverable is implemented the Bid fees can be assigned to Contractor coordination in lieu of bidding

IV. Design Services Exclusions:

- A. Items not listed in the Scope of Work and Design Services Included descriptions above are not included in this proposal. Examples of excluded items, including but not limited to, the following disciplines and scope of work that are not included in this proposal:

1. Civil Engineering
2. Environmental/ hazardous material survey
3. LEED or Sustainable Design Documentation
4. Furniture selection and procurement by others.
5. Access control equipment specifications or equipment procurement to be provided by vendor.
6. Signage design to be provided by vendor.
7. This Project is consistent with the Venice Airport Master Plan and no National Environmental Policy Act (NEPA) documentation will be required by Owner, FAA, or Airport.
8. The project will be constructed entirely on leasehold, and no phasing/traffic control will be required on ANC movement areas or local roadways.
9. Environmental Analysis, including ASTM Phase 1 or Phase 2 Environmental Study to be provided by owner.

V. Site Visits:

A. Site visits include:

1. Architect of Record – 2 site visits

Additional site visits can be provided as Additional Services at Owner request with prior approval.

VI. Compensation for Architectural Services:

We propose to provide the services above for Lump Sum fees as noted on the attached Exhibit A Compensation Summary Schedule (Design Consultants) dated 01-13-2023.

We hope this proposal meets with your approval and I am available to discuss with you or your staff any aspect of the information contained herein. HDG Architecture is prepared to initiate start-up immediately on this project at the direction of RICONDO and we are committed to servicing your company with our fullest capabilities. I look forward to hearing from you soon.

Sincerely,

Accepted by:

HDg Architecture



Craig W. Hanson, AIA, LEED AP
Principal

RICONDO

SIGNATURE:

NAME AND TITLE:

DATE:

Attachments: Exhibit A: Compensation Summary Schedule (Design Consultants), dated 01-13-2023

EXHIBIT A - COMPENSATION SUMMARY SCHEDULE (DESIGN CONSULTANTS)

VENICE MUNICIPAL AIRPORT (VNC)

TERMINAL BUILDING

1/13/2023

CONSULTANT NAME **HDG Architecture**

		Task 1	Task 2	Task 3	Task 4	Task 5	Task 6	
Scope of Work by PHASE	Firm	Construction Documents- 30%	Construction Documents- 60%	Construction Documents- 90%	Permit Set- 100%	Permitting	Bid & Award	TOTAL LUMP SUM FEES
Architect of Record Services	HDG Architecture	\$ 20,260	\$ 22,220	\$ 24,360	\$ 5,600	\$ 5,320	\$ 2,860	\$ 80,620
Structural Engineering	BBM Structural	\$ 4,750	\$ 4,750	\$ 4,750	\$ 2,850	\$ 950	\$ 950	\$ 19,000
Mechanical Engineering	Thompson Engineering	\$ 5,100	\$ 7,800	\$ 4,900	\$ 6,300	\$ 1,200	\$ 2,800	\$ 28,100
Fire Protection Engineering	Veritas Fire Engineering	\$ 5,650	\$ 7,200	\$ 3,155	\$ 1,587	\$ 3,800	\$ 4,650	\$ 26,042
Electrical Engineering	EG Power Engineering	\$ 7,700	\$ 13,125	\$ 3,750	\$ 1,200	\$ 1,400	\$ 1,400	\$ 28,575
Cost Estimating	KMI International	\$ 3,600		\$ 4,800				\$ 8,400
GRAND TOTAL		\$ 47,060	\$ 55,095	\$ 45,715	\$ 17,537	\$ 12,670	\$ 12,660	\$ 190,737