



## MEMORANDUM TO VENICE CITY COUNCIL

**FROM:** Linda Senne, CPA, Finance Director *LS*

**DEPARTMENT:** Finance Department

**THROUGH CHARTER OFFICER:** James Clinch, City Manager

**E-SIGN**

  
James Clinch (Apr 21, 2026 14:32:35 EDT)

**DATE:** April 15, 2026 **MEETING DATE:** April 28, 2026

**COUNCIL ACTION REQUESTED:** For Council Adoption by Motion

**SUPPORTS STRATEGIC PLAN:** Pillar 3: Fiscal Sustainability

**SUBJECT / TOPIC:** Budget Amendment #3 for Fiscal Year 2026

**BACKGROUND INFORMATION:** The City of Venice, pursuant to Section 200.065, Florida Statutes, adopted its fiscal year (FY) 2026 operating budget, revenues and expenses, and capital improvement program by approving Ordinance No. 2025-32 on September 23, 2025 for \$173,628,331. The City Council can amend the budget as necessary throughout the year by adopting an amending ordinance in the same manner as the original budget adoption.

The FY2026 budget was increased by certain encumbrances (\$46,169,365) and project balances (\$33,700,842) rolled forward from FY2025. Encumbrances represent the balances on certain purchase orders at September 30, 2025. Project balances are when a project has been approved in FY2025, but a contract has not been finalized or encumbered. The fiscal year budget was amended by approving Ordinance No. 2025-44 on December 9, 2025 which increased total revenues and expenditures by \$935,168, and by approving Ordinance No. 2026-11 on March 10, 2026 which increased total revenue by \$265,015 and expenditures by \$67,500, said budget as amended being 254,501,206.

In addition, certain additional revenues and expenses were not anticipated at the time the original FY2026 budget was adopted or amended. The city proposes to amend its FY2026 adopted budget by increasing revenue by \$1,500,000 and expenditures by \$4,916,229. The revenue represents grant funds, and the expenditure appropriation pertains to the Airport Terminal/Administration Building as identified on the attached memo from the Airport Director.

The proposed amended expenditure budget for FY2026 is \$259,417,435 as shown in the schedule on the next page.

	Adopted FY2026 Budget	Encumbrance Roll	Project Rolls	Adjusted Original Budget	Budget Amendment #1 & #2	Budget Amendment #3	Total Amended Budget
General Fund	\$ 59,105,802	\$ 2,027,069	\$ 72,854	\$ 61,205,725	\$ 67,500	\$ -	\$ 61,273,225
1Cent Sales Tax	4,157,316	21,782,839	1,235,588	27,175,743	-	-	27,175,743
Building Fund	4,136,159	55,133	-	4,191,292	-	-	4,191,292
Other Special Rev	2,130,042	16,671	-	2,146,713	-	-	2,146,713
Debt Serve Fund	2,559,510	-	-	2,559,510	-	-	2,559,510
Cap Proj Funds	23,621,120	5,494,411	2,443,428	31,558,959	-	-	31,558,959
Enterprise Funds	60,066,153	15,357,677	29,948,972	105,372,802	865,000	4,916,229	111,154,031
Internal Service	17,852,229	1,435,565	-	19,287,794	70,168	-	19,357,962
<b>Total</b>	<b>\$ 173,628,331</b>	<b>\$ 46,169,365</b>	<b>\$ 33,700,842</b>	<b>\$ 253,498,538</b>	<b>\$ 1,002,668</b>	<b>\$ 4,916,229</b>	<b>\$ 259,417,435</b>

**STAFF RECOMMENDATION:** Approve Budget Amendment.

Yes N/A

Document(s) Reviewed for ADA compliance (required if for agenda posting)

City Attorney Reviewed/Approval

Risk Management Review

Finance Department Review/Approval

Funds Availability (account number): see Attachment A to Budget Amendment Ordinance No. 2026-18.



## MEMORANDUM TO VENICE CITY COUNCIL

**THROUGH CHARTER OFFICER:** James Clinch, City Manager

**E-SIGN:**   
James Clinch (Apr 21, 2026 13:18:02 EDT)

**FROM:** Nicholas Dumas, Airport Director

**DEPARTMENT:** Airport

**DATE:** April 13, 2026

**MEETING DATE:** April 28, 2026

**SUBJECT / TOPIC:** Budget Amendment for the project to build the Airport Terminal Building.

**BACKGROUND INFORMATION:** The existing Airport Terminal/Administration Building at Venice Municipal Airport is about forty years old and in need of replacement. Additionally, the facility has exceeded its expected lifespan, requires ongoing maintenance, and does not meet ADA requirements. Thus, a new Terminal/Administration Building at Venice Municipal Airport must be constructed. The new facility, located near the existing Administration Building, will have about 5,000 square feet of common-use areas, conference rooms, a pilot flight-planning area, and offices. The new building will be designed to withstand hurricanes and to facilitate the airport's reopening as soon as possible after a storm. A new parking facility and access roadway will also be designed for this facility. This new Terminal/Administration Building will replace the existing building. The building's location will be offered for lease. We are planning to have the lessee assume responsibility for tearing the building down as part of their lease agreement.

The current, FY26, budgeted amount for the Airport Terminal Project is \$4,547,258. Of that amount, \$3,990,000 is from FAA and FDOT grants, and the remainder is the local share. Since that amount was established, FDOT increased its contribution to the project by \$1,500,000 through PTGA Amendments 1 and 2. Additionally, the FAA's Airport District Administrator has approved allocating the full amount of the Airport's Restricted Funds to this project in the amount of \$2,875,487.

The FAA and FDOT are contributing \$5,490,000 in grants. The local share is 20% of the project's grant amount, or \$1,098,000.

The project's total costs, including all grants, Restricted FAA Funds, and Local Share, are now \$9,463,487.

Funding Source	Grant #	Amount
FAA (Construction)	3-12-0082-028-2024	\$950,000
FDOT (Original Grant)	438750-1-94-02	\$3,040,000
FDOT (Amendment 1)	438750-1-94-02	\$500,000
FDOT (Amendment 2)	438750-1-94-02	\$1,000,000

Restricted FAA Funds		\$2,875,487
Local Share		\$1,098,000
	<b>Total:</b>	<b>\$9,463,487</b>

The Airport is requesting that City Council approve an additional expense appropriation of \$4,916,229.

Budget	Amount
FY26 Project Budget	\$4,547,258
Requested New Project Budget	\$9,463,487
	<b>Difference: \$4,916,229</b>

The sources of additional funding for the new Project Budget are summarized as follows.

Funding Source	Grant Number	Amount
FDOT (Amendment 1)	438750-1-94-02	\$500,000
FDOT (Amendment 2)	438750-1-94-02	\$1,000,000
Restricted FAA Funds		\$2,875,487
Local Share		\$540,742
	<b>Total:</b>	<b>\$4,916,229</b>

**SUPPORTS STRATEGIC PLAN:** Goal Four: Upgrade and Maintain City Infrastructure and Facilities

**COUNCIL ACTION REQUESTED:** For Council Adoption by Motion

Yes N/A

- Document(s) Reviewed for ADA compliance (required if for agenda posting)
  - City Attorney Reviewed/Approval
  - Risk Management Review
  - Finance Department Review/Approval
- Funds Availability (account number): 401-0970-542.62-00

**CC:** Brendalee Westlake, Finance  
David Jackson, Legal  
Alan Bullock, Risk  
Peter Boers, Procurement  
Penny Elie, Airport Administration


# Memo to City Council for Budget Amendment for Airport Terminal Building

Final Audit Report

2026-04-21

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# MEMORANDUM

Final Audit Report

2026-04-21

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## "MEMORANDUM" History

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