

CITY MANAGER'S REPORT
AGENDA ITEM REQUEST
PLANNING & ZONING DEPARTMENT

TO: Edward Lavallee, City Manager

FROM: Roger Clark, Planner

DATE: May 6, 2014

SUBJECT: Shark's Tooth Festival April 11th-13th
Request for Cost Relief

The 22nd Annual Shark's Tooth Festival took place at the airport festival grounds April 11th thru the 13th. The event holder appeared before City Council at the February 25th meeting to request relief from costs. Their total costs for the event as indicated below were \$6,469 and they requested relief from costs in the amount of \$3,234, approximately 50% of the total. Council indicated at the meeting that there was insufficient funds remaining in the budget to approve the amount requested and provided the relief possible in the amount of \$2,210. Now that council has completed the special event workshop, which the applicant attended, they are requesting the balance of the requested amount of \$1,024.

City Staff Cost Estimates:

Public Works - \$1,045
Police Department - \$1,499
Showmobile - \$125
Solid Waste - \$800
Festival Grounds - \$3,000

An executed Special Event Agreement that was modified to reflect the adjusted amount is attached along with a letter from the event holder in support of their request.

Requested Action

The applicant respectfully requests City Council approval of relief from the balance of costs as indicated.