



# MEMORANDUM

## City of Venice

### City Clerk's Office

TO: Mayor and City Council

THROUGH: N/A

FROM: Lori Stelzer, City Clerk

DATE: October 14, 2020

COUNCIL APPROVAL: Yes

MEETING DATE: October 27, 2020

STRATEGIC PLAN GOAL: Provide Efficient, Responsive Government with High Quality Services

SUBJECT: Ordinance No. 2020-27, Meeting and Rules of Procedure

Background: At the February 21, 2020 Strategic Planning Session there was city council consensus on several topics including staff directives, agenda deadlines, presentations, council requested agenda items, time limits for council reports, tie votes and the November meeting schedule. These changes have been incorporated into the attached ordinance for council's discussion and review. Another topic for discussion was proclamation guidelines, which will be presented in another format at a later date. Two other items that have already been implemented are 1) to provide a draft agenda to city council if the deadline for publication cannot be met; and 2) not subsidizing government money for non-government purposes (Res. 2020-18). At the October 1 workshop on the charter, board appointments, and meeting and rules of procedure, council reviewed the draft ordinance and provided valuable input and requested additional changes, which have been incorporated into this ordinance.

Requested Action: Approve Ordinance No. 2020-27 on first reading and schedule for final reading.

If for an agenda item, this document and any associated backup created by City of Venice staff has been reviewed for ADA compliance: Yes

City Attorney Review/Approved: Yes

Risk Management Review: N/A

Finance Department Review/Approved: N/A

Funds Availability (account number): N/A

**ORIGINAL(S) ATTACHED:** N/A

Cc: N/A