



City of Venice

401 West Venice Avenue
Venice, FL 34285
www.venicegov.com

Meeting Minutes Citizen Advisory Board

Wednesday, October 15, 2025

2:00 PM

Council Chambers

I. Call to Order

Chair Effron called the meeting to order at 2:00 p.m.

II. Roll Call

Present 9 - Mr. Phillip Ellis, Ms. Kaitlyn Panfil, Mr. Roger Effron, Mr. Steve Carr, Ms. Mary Moscatelli, Mr. Alex Dafoulas, Dr. Mary Davis, Mr. Hayden Heaney and Mr. Terry Redman

Also Present

Council Liaison Mayor Nick Pachota, City Manager James Clinch, Planning and Zoning Director Roger Clark, Bicycle Pedestrian Program Coordinator Darlene Culpepper, and Recording Secretary Amanda Hawkins-Brown.

III. Audience Participation

There was no one signed up to speak.

IV. Approval of Minutes

[25-0374](#) Minutes of the May 21, 2025 Regular Meeting

A motion was made by Mr. Ellis, seconded by Mr. Carr, that the minutes of the May 21, 2025 meeting be approved as written. The motion carried unanimously by voice vote:

V. New Business

[25-0375](#) Bicycle Friendly Community Report Card
Darlene Culpepper, Bicycle Pedestrian Program Coordinator

Bicycle Pedestrian Program Coordinator Culpepper presented new responsibilities to role, the City's community status of silver, current report card, feedback for improvement, recommendation for a bike parking ordinance, recommended type of racks, videos for community outreach, working with board liaison, and answered Board's questions on making Caspersen Park a "bike in" park, whether Laurel Road widening will

include a bike path, and use of Venice Area Beautification Inc's (VABI) Ribbons of Venice plan.

Discussion took place regarding additions already made to bicycle facilities, taking over west side of Venetian Waterway Park, reopening of Casperson Park, whether the Multi-modal Transportation Plan will be considered in rating, working with certified trainers on e-bike safety classes, monthly bike rides, and the sale of the WCIND property with the bike trail.

[25-0376](#)

Parks Master Plan

Roger Clark, AICP, Planning and Zoning Director

Planning and Zoning Director Clark spoke on Board's role, Comprehensive Plan and Ordinances requirements, history of work done on the plan, new Interlocal Agreement, the parks the City will be responsible to maintain, maps of changes in the parks that the City will be responsible for, Wellfield Park, Venice Community Center, departments and boards that will be involved in the Parks Master Plan, outline of the planning steps, consultant's tasks, optimism for plan development, and answered Board questions of when the consultant will be hired, and estimated timelines.

[25-0377](#)

Legislative Referral to Evaluate and Recommend Improvements as it Relates to the City's Website

City Manager James Clinch

City Manager Clinch spoke on the background of referral, current website, concerns of ADA, design, and user friendliness, working with a consultant, intent from Council, importance of user perspective, coordination with IT Director, activities the board can start on, focusing on users desired journeys, and answered Board question on whether board work should start before consultant.

Mayor Pachota spoke on the board providing citizen's perspective.

Discussion took place regarding having a project lead, each member providing an initial review within two weeks, comparison of similar municipalities, and having a presentation from IT.

[25-0378](#)

2026 Meeting Schedule

Discussion took place regarding the current schedule, ability to add meetings, and summer break.

A motion was made by Mr. Ellis, seconded by Mr. Carr, to approve the 2026 meeting schedule as presented. The motion carried by the following roll call vote:

Yes: 9 - Mr. Ellis, Ms. Panfil, Mr. Effron, Mr. Carr, Ms. Moscatelli, Mr. Dafoulas, Dr. Davis, Mr. Heaney and Mr. Redman

Discussion took place on whether the board should add a meeting in November.

VI. Unfinished Business

VII. Board Discussion

Discussion took place regarding public comment received on fish farm in gulf, the annual report for agenda priorities, the legislative referral process, having an Environmental Sensitive Land Mileage presentation, and response from the hurricane after action report.

VIII. Staff Comments

Recording Secretary Hawkins-Brown reminded members of upcoming annual Sunshine Law training on December 8, 2025.

IX. Adjournment

There being no further business to come before this Board, the meeting was adjourned at 3:29 p.m.

Chair

Recording Secretary