City of Venice

401 West Venice Avenue
Venice, FL 34285
www.venicegov.com

Meeting Minutes
City Council

Tuesday, January 28, 2014 | **9:00 AM** | **Council Chambers**

CALL TO ORDER

Mayor Holic called the meeting to order at 9:00 a.m.

ROLL CALL

Present: 7 - Council Member Jim Bennett, Council Member Emilio Carlesimo, Council Member Kit McKeon, Council Member David Sherman, Council Member Jeanette Gates, Council Member Bob Daniels and Mayor John Holic

Also Present:

City Attorney Dave Persson, City Clerk Lori Stelzer, City Manager Ed Lavallee, Recording Secretary Judy Gamel, and for certain items on the agenda: Senior Planner Scott Pickett, Community Development Director Jeff Shrum, and Planner Roger Clark.

INVOCATION AND PLEDGE OF ALLEGIANCE

Ms. Stelzer offered the Invocation and the Pledge of Allegiance was led by Mr. Sherman.

I. RECOGNITION

14-0356 15-year Service Award, Derek M. Lowery, Fire Lieutenant/EMT, Fire Department

Mayor Holic presented the service award.

14-0357 20-year Service Award, Tammy Short, Administrative Assistant, Fire Department

Mayor Holic presented the service award.

14-0358 Holiday Card Winner: Emma Larson, Grade 5, Venice Elementary School

Mr. Lavallee presented the recognition.

14-0359 Employee of the Year: Lee Lyons, Accreditation Coordinator, Police Department

Mr. Lavallee presented the recognition.

II. AUDIENCE PARTICIPATION (Held at the Beginning of the Meeting and 1:30 p.m.)

Jean Trammell, Venice resident, Chairman of the Venice MainStreet Design Committee, spoke in opposition to installation of a cement dance floor in Centennial Park and requested that council members reconsider prior approval.

Kat Quast, Venice MainStreet Executive Director, opposed installation of the cement dance floor in Centennial Park, displayed an aerial photograph of Centennial Park, and pointed out a less obtrusive location. Ms. Quast also addressed the closing of Miami Avenue during a recent craft fair.

Discussion ensued regarding terms of event contracts being violated and reasons why the dance floor was approved.

Ms. Quast indicated she would meet with city staff to review all events and clarify street closings.

Discussion followed regarding revisiting prior approval of the dance pad, liability issues associated with the dance pad, and future decisions concerning street closures due to special events.

Pat Neal, Neal Communities, commented on his company's role and community outreach relating to development of The Woods of Venice. Council members commented on public response to the project.

Mr. Persson cautioned council members concerning ex-parte communications relating to this project.

Andrea Cooper, city resident, expressed concerns regarding the dance pad affecting set up of the Venice Book Fair and Writers Festival.

III. CONSENT SECTION:

Approval of the Consent Section

A motion was made by Council Member McKeon, seconded by Council Member Sherman, to approve items on the Consent Agenda. The motion carried by voice vote unanimously.

A. CITY CLERK

14-0360 Approval of Minutes, January 14, 2014 Regular Meeting, and January 11, 2013 Special Meeting

These Minutes were approved.

B. CITY MANAGER

Mr. Lavallee reviewed the requests, and respsonding to Mr. Daniels, Mr. Lavallee indicated the old refuse truck, Item 14-0362, would be sold at auction.

14-0361 Approve Third Amendment to Interlocal Agreement Between the School Board of Sarasota County and the City of Venice Regarding Upgrades to the Auditorium and Music Suite on the Venice High School Campus

This Agreement was approved.

Finance

14-0362 Request to Purchase One "Roll-off" Refuse Truck, Florida Sheriff's Association Bid, in the Amount of $169,357

This request was approved.

IV. PUBLIC HEARINGS

ORDINANCES - FIRST READING

ORD. NO. 2014-04 Amending the Official Zoning Atlas of the City of Venice, Florida, Relating to Rezone Petition No. 13-2RZ, Portofino, for the Rezoning of the Property Described Herein From City of Venice Commercial, General (CG) Zoning District to Commercial Mixed Use (CMU) Zoning District

Mayor Holic stated this is a quasi-judicial procedure and Ms. Stelzer read the ordinance by title only.

Mayor Holic opened the public hearing and Mr. Persson questioned council members concerning conflicts of interest and ex-parte communications.

Ms. Gates disclosed a conversation with John Moeckel. Mr. Daniels disclosed conversations with John Moeckel and Jerry Jasper. Mr. McKeon disclosed conversations with John Moeckel and a site visit. Mr. Carlesimo disclosed conversations with John Moeckel and Jerry Jasper. Mr. Bennett disclosed conversations with John Moeckel. Mr. Sherman disclosed conversations with John Moeckel and Jeff Boone. Mayor Holic disclosed conversations with John Moeckel and a site visit.

Ms. Stelzer stated that three written communications were received.

Mr. Pickett, being duly sworn, reviewed the petition and displayed aerial photographs of the site, a land use map, and zoning map.

The meeting recessed from 10:17 a.m. until 10:24 a.m.

Mr. Pickett displayed an aerial photograph with an overlay depicting the binding master development plan, and provided details relating to maximum building height, minimum open space, monument signs, and landscape buffers. Mr. Pickett advised that the Planning Commission unanimously approved the project with a recommended stipulation relating to limiting land use.

Discussion ensued regarding the binding master development plan, non-habitable structures, open space, crossing boundaries with one large building, and special exceptions.

Jeff Boone, attorney, and Marty Black, planning consultant, representing the petitioner, being duly sworn, displayed an aerial photograph of the proposed site and reviewed the rezone request.

Mr. Black discussed permitted uses, special exceptions, prohibited uses, development and design standards governing future construction, providing assurances to the *community, and master development plan elements, and answered questions relating to the residential portion of the project and landscape buffering. Mr. Black also commented on varying height standards and commercial mixed use (CMU) permitted uses.*

Responding to Mr. Boone's request, council members allowed audience participation.

John Moeckel, city resident, being duly sworn, spoke in support of the project and expressed concerns relating to "big box" retail development.

Jerry Jasper, project advisory board member, being duly sworn, reviewed board consensus regarding compatibility and making the project financially viable, and recommended approval.

Richard Barber, WCI Communities, being duly sworn, supported the project.

Judy Wilcox, representing Habitat for Humanity, being duly sworn, requested that access to utilities, water, and sanitary sewer be added to Page 20, Stipulations, of the rezoning application.

Raymond LeBlanc, Willow Chase resident and advisory board member, being duly sworn, read letters from Willow Chase residents supporting the project.

Carol Barbieri, Venetian Golf and River Club Community Association, being duly sworn, spoke in support of the project, and read a letter from Peter Phillips, community advisory group member, supporting the project.

Michael Anderson, Laurel Road property owner, being duly sworn, expressed concerns regarding density and offered support for the project.

Mayor Holic requested that Mr. Anderson provide information for staff review relating to impact fees he indicated he was paying.

Recess was taken from 11:46 a.m. until 11:51 a.m.

Mr. Boone concurred with staff statements concerning the project complying with all applicable city codes, agreed with language proposed by Judy Wilcox, and addressed council member questions concerning structure size. Mr. Boone also displayed and clarified verbiage in Policy 8.4, Large-Scale Retail Structure Standards, of the city's Comprehensive Plan. Mr. Black provided council members with information entitled Portofino Uses and clarified special exceptions and permitted uses related to drive-thrus and pickups, along with sales, service, display, or storage of goods outside of completely enclosed buildings. Mr. Boone expressed concerns regarding information presented to Planning Commission.

Discussion followed regarding outdoor displays and single-user building standards.

After council discussion, Mr. Persson clarified that Exhibit A, Portofino Uses, was different from what was presented to the Planning Commission. Discussion continued regarding store size affecting the amount of traffic, informal neighborhood advisory committees not being subject to Sunshine Laws, approval of housing in government use (GU) zoning, illustrations in the rezoning application reflecting commercial mixed use (CMU) structures.

Mr. Boone displayed a portion of the city zoning code and discussed uses in commercial general (CG) and commercial mixed use zoning districts.

Discussion continued regarding differences in the permitted use lists provided to Planning Commission and city council members.

Mr. Boone confirmed that all proposed uses were provided to Planning Commission members.

Discussion ensued regarding written guarantees provided to area residents.

Mr. Black clarified the request was for approval of the revised list of uses.

Mr. Pickett explained the uses that Planning Commission approved.

Mr. Shrum, being duly sworn, briefed council members on the specificity of document verbiage.

Mr. Shrum and Mr. Pickett answered questions regarding application amendment language, proposed retail structures, Planning Commission approval of permitted uses, area resident opposition to "big box" stores, overturning Planning Commission recommendations, ability for council members and the developer to reach mutual agreement, and modifying existing regulations.

(12:53) Mr. Persson discussed possible motion language.

Mr. Boone clarified information relating to approval of prior projects including "big box" stores.

Discussion ensued regarding the purpose of community meetings and Planning Commission's amendment to motion concerning special exceptions.

Discussion ensued regarding motion language.

Recess was taken from 1:01 p.m. until 1:08 p.m.

Mr. Sherman moved that Ordinance No. 2014-04 be approved on first reading and scheduled for final reading with the eleven allowable uses permitted by the Commercial Mixed Use (CMU) zoning district and any uses now allowed by the CMU being required to undergo special exception procedures and with the following amendments: that the applicant amend the Portofino rezoning application dated December 2013 by modifying the uses set forth on page 5 to reflect the list of uses as presented today marked as Exhibit A and page 20, no. 12, to include in the stipulations the modification suggested by Habitat for Humanity regarding utility connections; and the ordinance be modified to include the standards in Section 86-97(l)2 to allow for 45 ft. in height and to include any necessary findings of fact arising out of the evidence presented today. The motion was seconded by Mr. McKeon.

Mr. Bennett, Mayor Holic, and Mr. Daniels stated why they did not support the motion.

After further discussion concerning motion language, Mr. Sherman withdrew the motion.

After the motion made by Mr. Carlesimo was approved, recess was taken from 1:30 p.m. until 2:30 p.m.

Mr. Carlesimo moved that Ordinance No. 2014-04 be approved on first reading and scheduled for final reading with the following amendments: that the applicant amend the Portofino rezoning application dated December 2013 by modifying the uses set forth on page 5 to reflect the list of uses as presented

today marked as Exhibit A and page 20, no. 12, to include in the stipulations the modification suggested by Habitat for Humanity regarding utility connections; and the ordinance be modified to include the standards in Section 86-97(l)2 to allow for 45 ft. in height and to include any necessary findings of fact arising out of the evidence presented today. Seconded by Mr. Daniels. The motion carried by the following vote:

Yes: 5 - Council Member Carlesimo, Council Member McKeon, Council Member Gates, Council Member Daniels and Mayor Holic

No: 2 - Council Member Bennett and Council Member Sherman

ORD. NO. 2014-05

To Update the Regulation of Signs as More Specifically Described Herein; Deleting Portions of Chapter 86, Land Development Code, Article V, Use Regulations, Division 2, Resource and Conservation Zoning Districts, Division 3, Residential Zoning Districts, Division 4, Business Zoning Districts, Division 5, Industrial Zoning Districts, Division 6, Community Facilities Zoning Districts, Division 7, Special and Overlay Zoning Districts, Division 8, Planned Development Zoning Districts; Amending Chapter 86, Land Development Code, Article VI, Design and Development Standards, Division 3, Signs; Article VIII, General Administrative Provisions, Section 86-570, Definitions; and Deleting Portions of Chapter 122, Zoning, Article V, Supplementary Zoning District Regulations, Division 4, Signs, Subdivision I, In General, Subdivision II, Permit, Subdivision III, Regulations Generally, Subdivision IV, Regulations for Automotive Service Stations, Subdivision V, Real Estate Development Identification Signs; (Text Amendment 13-5AM)

Mr. Bennett stated he would be leaving the meeting prior to adjournment and handed out information concerning the Homelessness Committee.

Ms. Stelzer read the ordinance by title only and Mayor Holic opened the public hearing.

Ms. Stelzer stated that no written communications had been received.

Mr. Pickett introduced Amanda Warner, Wade Trim, Inc., provided background information, noting community involvement and what the ordinance accomplished. Mr. Pickett answered questions concerning pole signs.

Ms. Warner presented the sign code update including reasons for regulating signage , public involvement, timelines, and ordinance revisions relating to permitted signs, exempt signs, design standards, prohibited signs, and appeal, deviations, or variances from sign standards. Sign definitions were also included in the ordinance.

Mr. Pickett outlined minor revisions to ordinance language relating to the Americans with Disabilities Act (ADA) and regulation of garage sale signs.

Discussion ensued regarding help wanted signs, window signs, changeable copy signs, portable signs, sculpture signs, enforceability of the code, and definition of political and freedom of speech signs.

Mr. Persson advised that political and freedom of speech signs were granted a high level of protection.

Discussion continued regarding portable sign regulations, sign variances, nonconforming signs, placement, and removing illegal signs.

Planner Roger Clark clarified regulations concerning permitting of signs located in rights-of-way and temporary construction signs.

Jeff Boone, Boone Law Firm, advised council members that he was hired by several businesses to review the sign code for issues that affected them.

Responding to Mayor Holic, Mr. Pickett advised that illegal and nonconforming signs would be grandfathered in.

Mayor Holic closed the public hearing.

Mr. Persson provided clarified motion language relating to complying with ADA widths for accessibility.

Recess was taken from 3:42 p.m. until 3:50 p.m.

A motion was made by Mr. Sherman, seconded by Ms. Gates, to approve Ordinance No. 2014-05 on first reading to include revisions relative to Americans with Disabilities Act widths for accessibility and sign regulations included in the Architectural Review Guidelines Handbook and schedule for final reading. The motion carried by the following vote:

Yes: 7 - Council Member Bennett, Council Member Carlesimo, Council Member McKeon, Council Member Sherman, Council Member Gates, Council Member Daniels and Mayor Holic

VI. NEW BUSINESS

B. PRESENTATIONS (1:30 P.M.)

14-0363 Tom Roda, Project Manager, Atkins North America, Inc. and Lisa Mastropieri, American Infrastructure Development, Inc.: Focused Environmental Assessment for the Runway 13-31 Safety Improvements (15 min.)

This presentation was made.

14-0364 Mike Gippert, Bruce Dillon and Joel Calabrese, Friends of the Legacy Trail: Extension of the Legacy Trail (10 min.)

After the presentation, Mr. Dillon and Mr. Calabrese requested a letter of support from council for the project.

After the motion, discussion ensued regarding funding the project, establishing a trail system in the south portion of Sarasota County, and the cross-Florida trail.

A motion was made by Mr. Sherman, seconded by Mr. Daniels, to support the extension of the Legacy Trail to Payne Park/Fruitville Road and Downtown Sarasota. The motion carried on voice vote unanimously.

14-0365 Steve Boone and Rich Carroll, Challenger Baseball: Request to Allow Challenger Baseball to have Exclusive Use of the Challenger Fields as

Proposed (10 min.)

Mr. Boone reviewed the proposed new field location along with benefits provided to other sports organizations. Mr. Boone requested that county staff be contacted to discuss lease provisions. A new site plan will be provided upon approval of the project. Mr. Boone requested that Challenger Baseball have right of first refusal if Sarasota County vacated the existing storage shed.

Mr. Boone indicated the field would be secured to protect it from use for other activities. Mr. Carroll stated that Challenger Baseball personnel would maintain the field, and also outlined funding efforts.

A motion was made by Mr. Carlesimo, seconded by Ms. Gates, to direct the City Manager to take steps necessary for Challenger Baseball to use the fields as proposed today. The motion carried on voice vote unanimously.

14-0366 Bob Vedder, Venice Area Beautification, Inc. (VABI): America In Bloom (10 min.)

Mr. Vedder reviewed the program, pointing out it would be staffed with volunteers. He requested council assistance with navigating through legal matters relating to the program.

A motion was made by Mr. Daniels, seconded by Mr. McKeon, to approve Item 14-0366. The motion carried on voice vote unanimously.

14-0367 Jeff Snyder, Finance Director: Monthly Financial Report (10 min.)

Mr. Snyder reviewed impact fees and answered questions regarding funding the museum expansion and police, fire, and personnel services.

14-0368 James Hagler, Director of Historical Resources: Update on 50th Anniversary Celebration for the Venice Beach Pavilion and Status of Plaque for KMI Bridge (10 min.)

Mr. Hagler displayed photographs of the existing Venice Beach Pavilion sign and the proposed new sign, and discussed new sign verbiage.

Judith Keeler, city resident and VABI president, outlined plans for a dedication ceremony and plans to survey city residents concerning park improvements. VABI will raise funding for the plaque and the survey will be funded by the Gulf Coast Community Foundation.

Mr. Hagler outlined plans for the KMI historical marker.

V. UNFINISHED BUSINESS

ORD. NO. 2014-03 Relating to the Application for an Economic Development Ad Valorem Tax Exemption by PGT Industries, Incorporated

Ms. Stelzer read the ordinance by title only.

Mayor Holic opened the public hearing and Ms. Stelzer stated she had received no written communications.

Mayor Holic closed the public hearing.

After the motion, Mr. Snyder, responding to Mayor Holic, indicated that he graded the application.

Mayor Holic expressed concerns relating to PGT's tax exemption scoring.

Mr. Lavallee concurred that the rating was fair, and added the rating could be recalculated at council request.

Council members expressed support for increasing the rating.

A motion was made by Mr. Daniels, seconded by Mr. Sherman, to approve and adopt Ordinance No. 2014-03 amended to change 55 percent to 100 percent and eight years to ten years. The motion carried on the following vote:

Yes: 7 - Council Member Bennett, Council Member Carlesimo, Council Member McKeon, Council Member Sherman, Council Member Gates, Council Member Daniels and Mayor Holic

ORD. NO. 2014-02 Amending Chapter 2, Administration, Article II, Mayor and Council, Division 2, Meetings and Rules of Procedures

Ms. Stelzer read the ordinance by title only and Mayor Holic opened the public hearing. Ms. Stelzer stated she had received no written communications.

No one came forward to speak and Mayor Holic closed the public hearing.

Responding to Mayor Holic, Mr. Person advised that time limits could be changed and set for a reasonable amount of time.

Ms. Gates amended her motion to include revising verbiage in Section 2-53, Addressing Council, (4) b. Five minutes "or other time as established". Mr. Sherman concurred with the amended motion.

A motion was made by Ms. Gates, seconded by Mr. Sherman, to approve Ordinance No. 2014-02 as amended to include revising verbiage in Section 2-53, Addressing Council, (4) b. Five minutes "or other time as established". The motion carried on the following vote:

Yes: 7 - Council Member Bennett, Council Member Carlesimo, Council Member McKeon, Council Member Sherman, Council Member Gates, Council Member Daniels and Mayor Holic

VI. NEW BUSINESS (continued)

A. ORDINANCES - FIRST READING

ORD. NO. 2013-37 Amending Chapter 10, Animals, Section 10-2, Dogs Running at Large, Section 10-6, Animals in or on Parks, Playgrounds, School Premises, Public Buildings or Beaches and Chapter 46, Parks and Recreation, Article III, Conduct in Parks, Section 46-42 General Rules and Regulations for all Parks, Beaches and Recreational Areas Allowing Animals in Certain Parks and Prohibiting Them in Others

Ms. Stelzer read the ordinance by title only and stated that no one signed up to speak.

A motion was made by Mr. Daniels, seconded by Mr. McKeon, to approve Ordinance No. 2013-37 on first reading and schedule for final reading. The

motion carried on the following vote:

Yes: 7 - Council Member Bennett, Council Member Carlesimo, Council Member McKeon, Council Member Sherman, Council Member Gates, Council Member Daniels and Mayor Holic

D. COUNCIL ACTION

14-0369 Approve Proposed Monument Sign for Lake Venice Golf Club (Venice Golf Association, Inc.)

Mr. Clark reviewed the request.

A motion was made by Council Member Daniels, seconded by Council Member Sherman, that the Agreement of the meeting be approved as written. The motion carried on voice vote unanimously.

14-0370 Special Event Agreement for Venice Italian Feast & Carnival, February 20-23, 2014

This item was pulled from the agenda.

C. RESOLUTIONS

RES. NO. 2014-04 Creating a Utility Rate Stakeholder's Work Group

Ms. Stelzer read the resolution by title only.

A motion was made by Council Member Carlesimo, seconded by Council Member Bennett, that this Resolution be approved and adopted. The motion carried by the following vote:

Yes: 7 - Council Member Bennett, Council Member Carlesimo, Council Member McKeon, Council Member Sherman, Council Member Gates, Council Member Daniels and Mayor Holic

D. Council Action (continued)

CON. NO. 15-2013 Authorize a One-Year Extension of the Voluntary Cooperation and Operational Assistance Mutual Aid Agreement Between the Sheriff's Department of Sarasota County and the City for Caspersen Beach

A motion was made by Council Member McKeon, seconded by Council Member Daniels, that the Contract be approved as written. The motion carried by voice vote unanimously.

14-0371 Approve Sending Letter to Congressional Delegation Relative to Flood Insurance Rates

A motion was made by Council Member Sherman, seconded by Council Member Daniels, to approve Item 14-0371. The motion carried on voice vote unanimously.

14-0372 Decision on Scheduling Another Joint Meeting with the North Port Commissioners Within Six Months

A motion was made by Mr. Carlesimo, seconded by Mr. McKeon, to approve Item 14-0372. The motion passed on voice vote with Mr. Daniels opposed.

VII. CHARTER OFFICER REPORTS

City Attorney

Mr. Persson had no report.

City Clerk

Ms. Stelzer reminded council members about the executive session and hearing of the A & B appeal on Wednesday, January 29, 2014.

City Manager

Mr. Lavallee reminded council members of the Think Tank Session on Monday, February 10, 2014 and Student Government Day on Wednesday, February 12, 2014. Mr. Lavallee responded to questions relating to the cost of city services for special events, regulating outdoor burning, progress on the circulator road at the airport festival grounds, resolution of ongoing problems with bees, county-wide consolidation of police dispatch, the road transfer agreement with Sarasota County, funding of the county-wide parks plan.

Responding to Mr. McKeon, Mr. Persson stated that outdoor burning could be regulated with county ordinances.

VIII. COUNCIL REPORTS

Council Member Carlesimo

14-0374 Use of Drones in City Limits

Mr. Carlesimo outlined an incident relating to filming of private property and proposed establishing regulations concerning the use of drones.

Discussion followed regarding regulating air space.

Mr. Persson stated he would research the city's regulatory authority over drones.

Mr. Carlesimo expressed concerns relating to the selection process for the economic development consultant and requested council support to suspend current negotiations and issue a new RFP.

Council members agreed to place this item on the February 11, 2014 council agenda.

14-0373 Florida League of Cities Mayors Millennial Summit, February 27 and 28, 2014, Orlando, Florida

Mr. Carlesimo reviewed his request.

A motion was made by Council Member Sherman, seconded by Council Member McKeon, to approve Item 14-0373. The motion carried on voice vote unanimously.

Dave Sherman

Mr. Sherman requested that Lisa Beever, Charlotte Harbor National Estuary Program Director, be placed on a council agenda to update council on activities in the area.

Jeanette Gates

Ms. Gates mentioned the need for a turn arrow into Venice High School, and stated that her comments on a YouTube video concerning an incident at the Venice Farmers' Market were taken out of context. Ms. Gates reported on Economic Development Advisory Board discussions concerning the 2014 American Cornhole Festival State Championships to be held in Venice, branding, tourism, and the new economic development consultant. Ms. Gates stated she would contact PGT representatives concerning the change in their ad valorem tax exemption.

Bob Daniels

Mr. Daniels handed out information concerning a bed tax lawsuit, Sarasota County fire service fees, and commented on providing adequate staffing and collecting potential revenues for proposed new developments.

Kit McKeon

Mr. McKeon reported on a consensus from Planning Commission concerning staff investigating city street light requirements and a request to schedule joint meetings with Venice City Council and the Sarasota County Planning Commission. Mr. McKeon also reported on Sarasota County paying board membership fees for municipality memberships on the Southwest Florida Regional Planning Council and their interest in changing membership to the Tampa Bayt Regional Planning Council.

There was consensus to direct staff to research street lighting in subdivisions and schedule a joint meeting with Planning Commission members and city council and to authorize the Planning Commission to schedule a joint meeting with the Sarasota County Planing Commission.

Mayor Holic

Mayor Holic provided updates on the Fisherman's Wharf property, Venetian Walk, suggestions for use of the circus arena site, oversight of the Venice Farmers' Market, county ownership of environmentally sensitive land, and a proposal concerning a company called Performance Facility Management for the performing arts center.

There was consensus to include performance facility management information on the next joint meeting agenda with North Port.

There was consensus to send consideration of the dance pad in Centennial Park back to the Parks and Recreation Advisory Board.

IX. AUDIENCE PARTICIPATION

No one in the audience came forward to speak.

X. ADJOURNMENT

The meeting adjourned at 6:41 p.m.

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