



MEMORANDUM TO VENICE CITY COUNCIL

THROUGH CHARTER OFFICER: Edward Lavalley, City Manager

E-SIGN:

FROM: Mark Cervasio, Airport Director

DEPARTMENT: Airport

DATE: 5/10/24

MEETING DATE: May 28, 2024

SUBJECT / TOPIC: Resolution No. 2024-13 authorizing the City of Venice Florida to execute an Amendment to the Public Transportation Agreement for Project No. 452977-1-94-01 with the Florida Department of Transportation to increase the State's level of funding participation to accomplish an Airport Master Plan Update from \$39,250 by \$22,987 up to the maximum amount of \$62,237.

BACKGROUND INFORMATION:

The Airport Master Plan is a study that takes a comprehensive look at the existing facilities on the airport, the forecasted aviation demands that may be placed on the airport for the next 20 years and how those demands can be met. The current Master Plan was completed in 2011 and is in need of being updated. Although the study has an overall timeframe of 20 years that is broken down into short (5-10 years), intermediate (6-10 years) and long range (11-20 years) segments. Conditions and activity at the Airport have changed enough to require that the current plan be updated to account for these changes and take a fresh look at what will be needed for the next 20 years.

At the May 26, 2023, meeting the City Council unanimously approved the execution of a Public Transportation Grant Agreement (PTGA) for the FDOT to provide \$39,250 for up to 5% of the project cost. Staff stated in that council memo that we would be requesting grant funding from the FAA for 90% of the cost for the study which we have received. At that time the estimated cost of the study was \$785,500, however during the finalization of the scope of services for the study the FAA indicated that they would be willing to fund additional elements which has brought the total to \$1,005,475. Due to the increased project cost estimate the FDOT has initiated an amendment to the PTGA, to maintain their funding level of the study at 5%. This amendment will increase the level of FDOT grant funding by \$22,987 up to a maximum amount of \$62,237.

Requested Action: Staff requests that City Council approve Resolution No. 2024-13 authorizing the City of Venice, FL to execute the Amendment to Public Transportation Agreement No. 452977-1-94-01 increasing the State's level of funding to accomplish an airport master plan update by \$22,987 up to the maximum amount of \$62,237.

SUPPORTS STRATEGIC PLAN: Goal Four: Upgrade and Maintain City Infrastructure and Facilities

COUNCIL ACTION REQUESTED: For Council Adoption by Motion

Yes N/A

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| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Document(s) Reviewed for ADA compliance (required if for agenda posting) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | City Attorney Reviewed/Approval |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Risk Management Review |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Finance Department Review/Approval |
| | | Funds Availability (account number): |