



MEMORANDUM

To: Kelly Michaels, City Clerk

From: Nicole Tremblay, AICP, Senior Planner

Date: December 21, 2022

Re: Transmittal of Petition for Council Action –Comprehensive Plan Petition No. 22-04CP and Zoning Map Amendment Petition No. 22-03RZ

On December 20, 2022, the Planning Commission, made the following motions for the subject petitions:

Petition No. 22-04CP

The following motion was **APPROVED** by a vote of 6-0:

Based on review of the application materials, the staff report and testimony provided during the public hearing, the Planning Commission, sitting as the local planning agency, finds this petition consistent with the Comprehensive Plan and in compliance with Florida Statutes Chapter 163, Part II, and therefore, RECOMMENDS TO CITY COUNCIL APPROVAL OF COMPREHENSIVE PLAN AMENDMENT PETITION NO. 22-04CP.

Petition No. 22-03RZ

The following motion was **APPROVED** by a vote of 6-0:

Based on review of the application materials, the staff report and testimony provided during the public hearing, the Planning Commission, sitting as the local planning agency, finds this petition consistent with the Comprehensive Plan, in compliance with the Land Development Code and with the affirmative Findings of Fact in the record, RECOMMENDS TO CITY COUNCIL APPROVAL OF ZONING MAP AMENDMENT PETITION NO. 22-03RZ.

To continue the processing of the petition, please complete the following:

- Schedule the public hearings before City Council and provide our office with the legal advertisement when you send it to the Gondolier in order for us to prepare the notification sign and post on the property 15 days prior, per public notice requirements. This amendment requires the State's small-scale review process which includes two readings of the ordinance before City Council. The adopted amendment will then be transmitted to the DEO for their records.
- Legistar file CC 22-04CP has been created with the following attachments. Please reformat as needed for City Council:
 1. Staff Presentation
 2. Staff Report
 3. Application
 4. Narrative
 5. Base Analysis
 6. Comprehensive Plan Compliance Report
 7. Strikethrough Underline Revisions
 8. Survey
- Legistar file CC 22-03RZ has been created with the following attachments. Please reformat as needed for City Council:
 1. Staff Presentation
 2. Staff Report
 3. Application
 4. Narrative
 5. Policy 8.2 Analysis

6. Planning Commission Report (Rezone Criteria)

7. Survey

- The mailing list for the nearby properties is attached, but please note, if a significant amount of time passes before the notices are prepared, the list will need to be updated to ensure sales/transfers are accounted for.
- Send us a copy of the ordinance for our review.

The Planning and Zoning Division may receive additional written correspondence on this petition, which will be forwarded to your office.

Attachments: Mailing Notification List & Registered Neighborhoods List
Proposed Zoning Map
Proposed Future Land Use Map
Ad/Location Maps
Legal Description
Cc: Petition Nos. 22-04CP & 22-03RZ