

City of Venice Request to Speak

The council / board / commission will hear comments, concerns and questions from members of the public who are present at the meeting during defined periods for public comment on the agenda. The defined periods are listed on the agenda under Audience Participation or Public Hearing.

If you wish to speak, you must fully and legibly complete this "Request to Speak" form and provide it to the City Clerk prior to the start of the meeting or prior to the resumption of the meeting if a break is taken during the meeting.

- During audience participation, you may address the meeting on any topic regardless of whether the matter is on the agenda for consideration or not. Due to sunshine laws, members of the body will not respond to your concern from the dais, however they are hearing your comments as are City staff.
- Please be respectful of meeting decorum and do not approach the Councilmembers at the dais unless called. Do not approach the Charter Officers and staff located at the dais side chambers while the meeting is in session as they are actively participating in the meeting. Availability is before the meeting begins, after the meeting ends or during specified meeting breaks.
- If your name is called and you've changed your mind about speaking, simply state aloud "pass" or leave the meeting if preferred. You do not need to update the Clerk as to your status during the meeting. Forms are not returned once submitted to the Clerk.
- If you are speaking on behalf of someone else, you must submit signed written authorization with your speaker's form, from the person or entity you are representing, unless you are their attorney.
- Public hearings are noted on the agenda and have a separate public comment period as part of the hearing process. If the topic you would like to address is the subject of a public hearing, your name will be called during the public hearing for that topic. If you are presenting evidence or testimony during the public hearing, you are required to read and sign the public hearing oath below.

PRINT LEGIBLY:

Name: _____ Phone # _____

Address: _____ Zip _____ Date: _____

I am (check all that apply):

☐ Speaking on Behalf of ☐ a Venice Resident / Property Owner ☐ a Venice Business Owner

Name: _____ City Address: _____ Business Name: _____

My topic of interest is (check one):

☐ **NOT** on the Agenda ☐ On the Agenda ☐ Public Hearing - on the Agenda

Item# _____ Item# _____

List Topic here: _____

Public Hearing Oath: I swear or affirm, under penalty of perjury, that the evidence or factual representation, which I am about to give or present at the public hearing held today is truthful.

Signature: _____