



# City of Venice

401 West Venice Avenue  
Venice, FL 34285  
www.venicegov.com

## Meeting Minutes City Council

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Tuesday, June 16, 2020

8:30 AM

Virtual

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### Budget Workshop - VIRTUAL MEETING (See Instructions Below)

#### Instructions on How to Watch and/or Participate in the Virtual Meeting

[20-4550](#)

Instructions on How to Watch and/or Participate in the Virtual Meeting

#### CALL TO ORDER

Mayor Feinsod called the meeting to order at 8:33 a.m.

#### ROLL CALL

**Present:** 7 - Mayor Ron Feinsod, Council Member Richard Cautero, Vice Mayor Charles Newsom, Dr. Margaret Fiedler, Council Member Helen Moore, Council Member Nick Pachota and Dr. Joseph Neunder

#### ALSO PRESENT

City Clerk Lori Stelzer, City Manager Ed Lavallee, Recording Secretary Mercedes Barcia, Finance Director Linda Senne, Utilities Director Javier Vargas, Acting Assistant Utilities Director Patience Anastasio, Office Manager Stacy McKenzie-Grant, Director of Public Works James Clinch, Fleet Manager Travis Hout, Solid Waste and Recycling Superintendent Bob Moroni, Airport Director Mark Cervasio, Airport Property and Grants Manager Wendy Keller, Police Chief Tom Mattmuller, Historical Resources Manager Harry Klinkhamer and Information Technology Director Christophe St. Luce.

#### PLEDGE OF ALLEGIANCE

Mayor Feinsod led the Pledge of Allegiance.

#### I. INTRODUCTION BY CITY MANAGER ED LAVALLEE

Mr. Lavallee spoke to proposed fiscal year (FY) 2021 budget and Capital Improvement Program (CIP).

#### II. PRESENTATIONS

[20-4551](#)

City Wide - Finance Director Linda Senne

Discussion took place on meeting process and protocol for capital

improvement items.

Ms. Senne spoke on the city wide proposed budget to include personnel and CIP summary.

Discussion followed regarding the general fund's pay-as-you-go capital funding target rate, vehicle depreciation, capital outlay, plan and timeframe to reach target rate, city-wide merit increases, and current balances for funds 105, 301 and 302.

[20-4552](#)

General Fund - Finance Director Linda Senne

Ms. Senne spoke on the general fund operating millage rate, property tax revenue changes, and proposed revenues and expenditures for FY21.

Discussion followed on expenses from hurricanes Irma and Michael, and COVID-19, the city's contribution for beach renourishment, local government half-cent sales tax, city-wide merit increases, and property values and new construction.

[20-4553](#)

Airport - Director Mark Cervasio

Mr. Cervasio spoke to airport's budget, rent revenues, staffing, CIP projects, t-hangars and occupancy rates, fuel, CARES Act grant received, Circus property lease, and hotel project.

Discussion followed regarding Florida Department of Transportation (FDOT) funding, landscape improvements, rain gardens, considering solar for administration building, revenues for t-hangars versus tie-downs, travel and training expenses, utilization of CARES Act grant, reviewing overtime and special pay for each department, Circus property lease, hotel project, t-hangar capacity, replacement of airport equipment, and airport's legal fees.

Recess was taken at 9:59 a.m. until 10:07 a.m.

[20-4554](#)

Utilities - Director Javier Vargas

Mr. Vargas provided a presentation and spoke on the cross-connection control and meter exchange programs, CIP, main line replacements, water quality and CIP reports, Ajax property water booster station, and enhanced reliability to include lift station generators.

Discussion followed regarding fuel reduction, hybrid and electric vehicle fleet replacements, force main under I-75, underground reclaim water storage, meter exchange project, staffing, aquifer storage and recovery wells, Capri Isles, and water supply capacity.

[20-4555](#)

## One Cent Sales Tax - Finance Director Linda Senne

Ms. Senne commented on one-cent sales tax revenues, bridge loan for public works relocation and city hall expansion project, and CIP.

Discussion followed regarding police fleet replacements, officer vehicles, one-cent sales tax revenue stream, decreases in the budget, verifying budget projections, cost of pickup trucks, removing decorative street lights and repairs to the city warehouse building from the budget, cost of decorative street lights, and public works relocation.

Mr. Clinch provided a brief presentation on the police station renovation project for the relocation of public works.

Discussion ensued on replacing garage doors and cost to rent the warehouse building, cost to relocate public works, the city undertaking garage door repairs, and location to house Old Betsy.

Recess was taken at 11:02 a.m. until 11:09 a.m.

[20-4556](#)

## Public Works, Solid Waste, Fleet, and Historical Resources - Director James Clinch

Mr. Clinch provided a presentation and spoke to public works' budget breakdown, FY21 CIP projects, cost saving measures to include in-house projects, fleet replacements, solid waste and recycling, and park impact fee projects.

Discussion followed regarding department goals, decorative street lights, hybrid and electric vehicle fleet replacements, LED light conversions, incorporating solar on projects and Mr. Clinch providing a cost estimate for the police station renovation project, conducting a resident survey on once a week collection, percentage of fully funded fleet replacement, utility services costs, supporting Venice Area Beautification Inc. (VABI) with maintaining downtown landscaping, timeframe to relocate solid waste out of the Seaboard Area, increasing inspections and maintenance of city owned facilities, solid waste surcharge, Mr. Clinch providing council with information on reducing carbon footprint for buildings, Venezia Park to include reimbursing the county for consultant fees, park design and use of impact fees, projects qualifying for park impact fees, pine trees at Venezia Park, and the city partnering with the county's fleet maintenance facility.

**There was consensus to adjourn the meeting.**

[20-4557](#)

## Engineering and Stormwater - City Engineer Kathleen Weeden

This item will be discussed June 17, 2020.

- [20-4558](#) Police - Chief Tom Mattmuller  
This item will be discussed June 17, 2020.
- [20-4559](#) Fire - Chief Shawn Carvey  
This item will be discussed June 17, 2020.
- [20-4560](#) Building and Planning - Development Services Director Jeff Shrum  
This item will be discussed June 17, 2020.
- [20-4561](#) Information Technology - Director Christophe St. Luce  
This item will be discussed June 17, 2020.
- [20-4562](#) Human Resources - Director Alan Bullock  
This item will be discussed June 17, 2020.
- [20-4563](#) City Attorney - City Attorney Kelly Fernandez  
This item will be discussed June 17, 2020.
- [20-4564](#) City Council & City Clerk - City Clerk Lori Stelzer  
This item will be discussed June 17, 2020.
- [20-4565](#) City Manager - City Manager Ed Lavallee  
This item will be discussed June 17, 2020.
- [20-4566](#) Finance - Director Linda Senne  
This item will be discussed June 17, 2020.

### **III. AUDIENCE PARTICIPATION**

There was none.

#### IV. ADJOURNMENT

The meeting adjourned at 11:50 a.m.

ATTEST:

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Mayor - City of Venice

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City Clerk