



MEMORANDUM

FROM: Nicole Tremblay, Senior Planner
DEPT: Planning and Zoning
TO: Kelly Michaels, City Clerk
DATE: November 5, 2025
RE: Transmittal of Petition for Council Action –
Historical Architectural & Preservation Membership

SUBJECT: Transmittal of Petition for Council Action 25-69AM

On November 4, 2025, the Planning Commission, made the following motion for the subject petition:

Petition No. 25-69AM

The following motion was **APPROVED** by a vote of 7-0:

Based on review of the application materials, the staff report and testimony provided during the public hearing, the Planning Commission, sitting as the local planning agency, finds this petition consistent with the Comprehensive Plan, in compliance with the Land Development Code and with the affirmative Findings of Fact in the record, and **RECOMMENDS APPROVAL TO CITY COUNCIL OF LDR TEXT AMENDMENT PETITION NO. 25-69AM.**

To continue the processing of the petition, please complete the following:

- Schedule the public hearings before City Council and provide our office with the legal advertisement when sent to the Gondolier.
- Legistar file CC 25-69AM has been created with the following attachments. Please reformat as needed for City Council:
 1. StaffMemo
 2. Application
 3. Strikethrough/Underline Version
 4. Clean Version

The Planning and Zoning Department may receive written correspondence on this petition, which will be forwarded to your office.

Yes N/A

- | | | |
|--------------------------|-------------------------------------|---|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | City Attorney Reviewed/Approval |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Risk Management Review |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Finance Department Review/Approval |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Funds Availability (account number): Click or tap here to enter text. |

Cc: Petition No. 25-69AM