



MEMORANDUM TO VENICE CITY COUNCIL

FROM: Linda Senne, CPA, Finance Director *LS*

DEPARTMENT: Finance Department

THROUGH CHARTER OFFICER: Edward Lavalley, City Manager

E-SIGN:

DATE: June 20, 2025 **MEETING DATE:** June 24, 2025

COUNCIL ACTION REQUESTED: For Council Adoption by Motion

SUPPORTS STRATEGIC PLAN: Goal Four: Upgrade and Maintain City Infrastructure and Facilities

SUBJECT / TOPIC: Budget Amendment #6 for Fiscal Year 2025

BACKGROUND INFORMATION: The City of Venice, pursuant to Section 200.065, Florida Statutes, adopted its fiscal year (FY) 2025 operating budget, revenues and expenses, and capital improvement program by approving Ordinance No. 2024-25 on September 24, 2024 for \$180,113,955. The City Council can amend the budget as necessary throughout the year by adopting an amending ordinance in the same manner as the original budget adoption.

The FY2025 budget was increased by certain encumbrances (\$34,346,468) and project balances (\$27,889,513) rolled forward from FY2024. Encumbrances represent the balances on certain purchase orders at September 30, 2024. Project balances are when a project has been approved in FY2024, but a contract has not been finalized or encumbered. The Fiscal Year budget was amended by approving Ordinance No. 2024-28 on December 10, 2024 which increased total revenue and expenditures by \$8,350,500, by approving Ordinance 2025-06 on January 28, 2025 which increased revenue and expenditures by \$398,928, by approving Ordinance 2025-10 on February 25, 2025, which increased revenue and expenditures by \$500,000, by approving Ordinance 2025-18 on May 13, 2025, which increased revenue and expenditures by \$1,494,951, and by approving Ordinance 2025-21 on June 10, 2025, which increased revenue and expenditures by \$319,000, said budget as amended being \$253,413,315.

In addition, certain additional expenses were not anticipated at the time the original FY2025 budget was adopted or amended. The City proposes to amend its adopted FY2025 budget by \$9,236,600. Of this amount \$9,091,600 is for the Solid Waste, Recycling, and Fleet Facility purchase and associated Remodeling/Renovations, and \$145,000 is for the replacement of a vehicle due to an accident as identified in the attached memo from the Fleet/Facilities Manager. These adjustments are necessary to meet the operational needs of the City and will be funded utilizing the following sources:

- \$2,147,060 from One Cent Sales Tax Fund Reserves (moved up from FY27 CIP to FY25),
- \$1,000,000 from Other General Government Impact Fee Fund Reserves (moved up from FY27 CIP to FY25),
- \$5,944,540 from debt proceeds to be repaid by the Solid Waste Fund, and

- \$145,000 from Fleet Replacement Fund Reserves and insurance proceeds.

The proposed amended budget for FY2025 is \$262,649,915 as shown in the schedule below.

	Adopted FY2025 Budget	Encumbrance Roll	Project Rolls	Adjusted Original Budget	Budget Amendment #1 - #5	Budget Amendment #6	Total Amended Budget
General Fund	\$ 51,990,998	\$ 1,609,750	\$ 710,534	\$ 54,311,282	\$ 1,298,108	\$ -	\$ 55,609,390
1Cent Sales Tax	\$ 23,640,000	\$ 1,299,934	\$ 1,698,008	26,637,942	\$ 918,978	2,147,060	29,703,980
Building Fund	\$ 4,182,368	\$ 24,191	\$ -	4,206,559	\$ -	-	4,206,559
Other Special Rev	\$ 2,136,130	\$ -	\$ -	2,136,130	\$ 17,793	-	2,153,923
Debt Serve Fund	\$ 2,568,924	\$ -	\$ -	2,568,924	\$ -	-	2,568,924
Cap Proj Funds	\$ 5,509,537	\$ 752,925	\$ 6,748,750	13,011,212	\$ 500,000	1,000,000	14,511,212
Enterprise Funds	\$ 73,057,528	\$ 29,346,220	\$ 18,732,221	121,135,969	\$ 8,132,500	5,944,540	135,213,009
Internal Service	\$ 17,028,470	\$ 1,313,448	\$ -	18,341,918	\$ 196,000	145,000	18,682,918
Total	\$ 180,113,955	\$ 34,346,468	\$ 27,889,513	\$ 242,349,936	\$ 11,063,379	\$ 9,236,600	\$ 262,649,915

STAFF RECOMMENDATION: Approve Budget Amendment.

Yes N/A

- | | | |
|-------------------------------------|-------------------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Document(s) Reviewed for ADA compliance (required if for agenda posting) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | City Attorney Reviewed/Approval |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Risk Management Review |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Finance Department Review/Approval |
- Funds Availability (account number): see Attachment A to Budget Amendment Ordinance No. 2025-25.



MEMORANDUM

FROM: Joshua Brooks, Fleet/Facilities Manager

DEPT: Public Works

TO: Edward Lavallee, City Manager

DATE: 06/20/2025

SUBJECT: Budget Amendment to Replace Accident Vehicle

Vehicle Replacement Request: Utilities Vehicle 18-259

Vehicle 18-259, a 2018 Peterbilt 337 Ox Body Dump Truck assigned to Utilities-Field Operations Division, was recently involved in an accident. The vehicle was being used by Public Works during the time of the accident. The vehicle was deemed a total loss. The insurance adjuster stated the only thing salvageable from the vehicle would be the driver side door. The rear axel was ripped completely off the truck and the motor and transmission were separated from the roll-over accident.

Justification for Replacement:

This vehicle has experienced significant damage from the roll-over accident and is not usable. The Utilities Department is currently without a dump truck due to this accident, and we are at the beginning of the Hurricane Season where dump trucks are a prized commodity.

Funding and Procurement:

Insurance is giving a total pay out of \$144,000. Our deductible is \$1,000 which will from Fleet Fund Reserves. We have located a replacement Dump Truck which is being held for purchase pending approval. The new Dump Truck will cost \$145,000.

To maintain service levels and endure a safe and reliable fleet, timely replacement of this vehicle is essential.

Approval of the budget amendment is respectfully requested.

Yes N/A

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|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Document(s) Reviewed for ADA compliance (required if for agenda posting) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | City Attorney Reviewed/Approval |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Risk Management Review |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Finance Department Review/Approval |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Funds Availability (account number): 505-1202-536.64-00 |

CC: Linda Senne, Finance Director
Ricky Simpson, Director of Public Works
Travis Hout, Solid Waste/Fleet Supervisor

Signature: 

Email: JBrooks@VeniceFL.gov

Signature:

Email: