



City of Venice

401 West Venice Avenue
Venice, FL 34285
www.venicegov.com

Meeting Minutes City Council

Wednesday, June 21, 2017

8:30 AM

Community Hall

Budget Workshop

CALL TO ORDER

Mayor Holic called the meeting to order at 8:31 a.m.

ROLL CALL

Present: 7 - Mayor John Holic, Council Member Kit McKeon, Council Member Jeanette Gates, Council Member Bob Daniels, Council Member Deborah Anderson, Council Member Richard Cautero and Council Member Fred Fraize

ALSO PRESENT

City Clerk Lori Stelzer, City Manager Ed Lavallee, Recording Secretary Mercedes Barcia, Finance Director Linda Senne, Controller Joe Welch, City Engineer Kathleen Weeden, Assistant City Manager Len Bramble, and Public Works Director John Veneziano.

Ms. Anderson joined the meeting at 8:41 a.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Council Member McKeon.

I. INTRODUCTION BY CITY MANAGER ED LAVALLEE

II. PRESENTATIONS

[17-2759](#)

General Fund

This item was discussed on June 19, 2017.

[17-2760](#)

Fire - Chief Shawn Carvey

This item was discussed on June 19, 2017.

[17-2761](#)

Stormwater & Engineering - City Engineer Kathleen Weeden

This item was discussed on June 19, 2017.

[17-2762](#)

Public Works - Director John Veneziano

This item was discussed on June 19, 2017.

[17-2763](#) Information Technology - Director Jeff Bolen

This item was discussed on June 19, 2017.

[17-2764](#) Police - Chief Tom Mattmuller

This item was discussed on June 19, 2017.

[17-2765](#) Airport - Director Mark Cervasio

This item was discussed on June 20, 2017.

[17-2766](#) Administrative Services - Director Alan Bullock

This item was discussed on June 20, 2017.

[17-2767](#) Building, Planning, Code Enforcement - Development Services Director
Jeff Shrum

This item was discussed on June 20, 2017.

[17-2768](#) Utilities - Director Javier Vargas

This item was discussed on June 20, 2017.

[17-2769](#) City Council and City Clerk - City Clerk Lori Stelzer

This item was discussed on June 20, 2017.

[17-2770](#) City Attorney - City Attorney Dave Persson

This item was discussed on June 20, 2017.

[17-2771](#) Finance - Finance Director Linda Senne

This item was discussed on June 20, 2017.

[17-2772](#) City Manager - City Manager Ed Lavallee

This item was discussed on June 20, 2017.

[17-2773](#) All Other Funds

Ms. Senne spoke on the motor fuel tax fund.

Discussion took place regarding criteria needed for special revenue funds, restricted regulations, pier fund, depreciation funds, restricted revenue source, and fire services fee.

Ms. Anderson joined the meeting at 8:41 a.m.

Discussion continued on the general fund, creating a special fund for the pier, fiscal year (FY) 2018 finance principles, capital project funds, ordinance restricting special revenue source, special revenue versus capital project fund, having a flexible fund, and Sharky's Restaurant.

Mr. McKeon left the meeting at 8:53 a.m.

Discussion continued regarding establishing a maintenance fund and adding pier maintenance as a subcategory under the parks fund.

Mr. McKeon returned to the meeting at 8:57 a.m.

Discussion continued regarding maintenance fund, reserves, legal fees, revenue source, establishing a capital investment fund, ad valorem tax, fuel fund, 302 fund, and street funding.

Ms. Senne spoke on contraband-forfeiture, police training, and boat registration fees funds.

Discussion took place regarding transfers to the general fund, boat registration fees fund, police department revenue source, property tax revenue, reallocation of the police department's expenses from the general fund, and budget for marine activities.

Ms. Senne spoke on the second occupational license fund.

Discussion followed regarding economic development and county occupational fund, length of fund balance, and enhancing revenue.

Ms. Senne spoke on the growth management training fund and parking fines handicapped access improvement fund.

Discussion followed regarding transfers to general fund, Americans with Disabilities Act (ADA) projects, fund balance, using funds for ADA improvements, and strategic plan.

Ms. Senne spoke on the centennial community fund. Discussion followed regarding using funds for the centennial celebration event.

Ms. Senne spoke on the historic commission fund and resolution, and the debt service fund.

Discussion followed on budget shortage and millage rate.

Ms. Senne spoke on the capital projects fund.

Mr. Welch commented on beach renourishment funds.

Discussion followed on reflecting in-house engineering in the budget, FY15 parking lot project, 301 fund, park impact fees, one-cent sales tax, general fund, Venetian Walk, and the Triangle Inn windows project.

Ms. Senne spoke on the streets capital project fund to include revenues and expenditures.

Ms. Anderson left the meeting at 9:46 a.m.

Ms. Weeden spoke on engineering capital project expenses.

Ms. Anderson returned to the meeting at 9:48 a.m.

Discussion followed on construction funding, Legacy Trail, downtown events during construction, LED lighting, downtown reconstruction project, lights at the gazebo, relocating special events and the Venice Farmer's Market during downtown enhancements, and Ms. Weeden communicating with merchants.

Ms. Senne spoke on the building and renovations, and beach renourishment funds.

Discussion followed regarding the beach renourishment fund budget.

Ms. Senne spoke on the group life and health insurance internal service fund.

Mr. Welch commented on insurance medical claims.

Ms. Senne spoke on the workers compensation self-insurance, employee flexible spending, and property and liability insurance internal service funds.

Discussion took place regarding the sunshine law, speaking on topic presented, and addressing city business.

Mr. Persson commented on next week's council meeting and proposal to continue the item on extraordinary mitigation fees to the July 11, 2017 meeting. There was no objection from council.

Recess was taken from 10:30 a.m. until 10:40 a.m.

[17-2774](#)

City Wide

Ms. Senne spoke on the personnel summary.

Discussion followed regarding personnel budget, fire fee loan, fire station, depreciation and fully funded schedule, and fire engine and fleet vehicle funding.

Discussion took place regarding Gulf Coast Community Foundation and renovation of the Milan Avenue property, fire services fee, and personnel budget.

[17-2775](#)

One Cent Sales Tax

Ms. Senne spoke on the one-cent sales tax operating revenue and expenditures.

Discussion followed regarding capital improvement schedule, police and fire department vehicle replacement funding, depreciation fund, fire fee, one-cent sales tax, fire station no. 1 replacement, fire impact fees, county model, revenue estimate of fire impact fees, maintenance funding, future planning and budgeting, fire station no. 1 roof replacement, and initiating a design concept.

Ms. Gates left the meeting at 11:14 a.m.

Discussion continued on initiating a design process, budgeting future building expenses by the one-cent sales tax, and priority list.

Mr. Veneziano noted all three fire stations and the police station will be evaluated.

Discussion continued on setting aside revenue for future building expenses, city infrastructure needs, building assessments, and re-balancing the one-cent sales tax fund.

Ms. Gates returned to the meeting at 11:27 a.m.

Discussion continued regarding options available for rebuilding fire station no. 1, fire fee budget, debt service, general fund, millage reduction, CIP program, depreciation schedule, fleet fund, and one-cent sales tax.

There was council consensus to use \$1,000,000 from the one-cent sales tax to set-aside as building reserve.

Discussion followed on one-cent sales tax reserves and balance, contributions from charitable foundations, Venetian Walk project, 301 capital project fund, and the Venice Housing Authority.

Discussion took place on the electrical plumbing at the shuffle board

area in Hecksher Park, Venice Community Center repairs, conditional assessment, project priorities, Triangle Inn, sports parks, Hecksher, Wellfield, and Centennial parks, ADA improvement funding, and sidewalk gaps.

There was consensus to remove \$40,000 for picnic shelters at Wellfield Park, remove \$50,000 for restroom building from Hecksher Park, remove \$75,000 for ADA improvement for sidewalks, and remove \$100,000 for sidewalks.

Ms. Weeden spoke on the survey results regarding installation of a sidewalk and widening the pavement to provide bike lanes along Bayshore and Laguna Drive, noted project impact to the FY19 one-cent sales tax budget, and requested council direction.

Discussion took place on stop sign placement at Bayshore and Laguna Drive, monitoring traffic and speed, traffic counters, and addition of two stop signs.

There was council consensus to remove \$125,000 for Bayshore/Laguna sidewalk design, with staff to monitor traffic situation.

Ms. Anderson left the meeting at 12:01 p.m.

Discussion continued regarding speed bumps.

Ms Anderson returned to the meeting at 12:03 p.m.

Discussion took place on information technology (IT)'s vehicle, funding for the fire engine and buildings from the one-cent sales tax, and removal of funding for Hecksher Park, Wellfield Park, ADA Improvements, sidewalk activity, and Bayshore and Laguna Drive.

Recess was taken from 12:09 p.m. until 1:30 p.m. Ms. Anderson did not return to the meeting.

Ms. Senne and Mr. Welch provided a revised list of the CIP one-cent sales tax fund.

Ms. Senne noted fire vehicles should stay within the fire services fee.

Discussion followed regarding depreciation schedule, replacement vehicles, fire station no. 1, fire impact fees, alternative funding for vehicles, five year average capital outlay, and capital costs within the fire services fee.

There was council consensus to leave fire vehicles within the fire assessment fee.

Discussion took place on further budget considerations to include reducing addition to reserves, reducing millage rate, fire assessment fee scenario analysis, increasing fire inspection fees and add as a goal for FY19, relocation of fire station no 1., fire assessment recovery revenue 50% versus 100%, revenue from current tax exemption properties (fire assessment fees), mobile home properties, cost recovery, security cameras and monitoring systems, Milan property, and concession building maintenance.

There was consensus to add \$37,000 for the Wellfield concession maintenance to the one-cent sales tax.

Discussion continued regarding playground equipment, Mr. Veneziano analyzing playground usage at the parks, sheriff's work crew helping maintain parks, Keep Venice Beautiful group, adopt a park program, the Venice Community Center, interlocal agreement with the county, sports parks maintenance, archive storage at the Milan property, historical windows at the Triangle Inn, performance measurements for fleet, additional GIS/database manager, city manager's office managing special events, removing Southwest Florida Regional Planning Council (SWFRPC) and the trolley from the budget, Venice MainStreet and advertising, relationship with the city and special events, IT vehicle, shielded turtle lights, city manager's budget, the Economic Development Advisory Board's (EDAB) budget for special events, Chuck Reiter ditch, and the 301 capital projects fund.

Mr. Daniels left the meeting at 3:03 p.m. and did not return.

Discussion followed on the Venetian Walk phase II project, ADA project funding, Centennial celebration, reviewing how reducing addition to reserves and reducing millage rate impacts residents, fire assessment fee, public notices, meeting dates, notification to the state, and funding for shield lighting.

III. AUDIENCE PARTICIPATION

No one signed up to speak.

IV. ADJOURNMENT

There being no further business to come before Council, the meeting was adjourned at 3:30 p.m.

ATTEST:

Mayor - City of Venice

City Clerk