



MEMORANDUM TO VENICE CITY COUNCIL

FROM: Linda Senne, CPA, Finance Director *LS*

DEPARTMENT: Finance Department

THROUGH CHARTER OFFICER: Edward Lavalley, City Manager **E-SIGN:**

DATE: November 17, 2023

MEETING DATE: November 28, 2023

COUNCIL ACTION REQUESTED: For Council Adoption by Motion

SUPPORTS STRATEGIC PLAN: Goal Three: Ensure a Fiscally Sound City

SUBJECT / TOPIC: Budget Amendment #1 for Fiscal Year 2024

BACKGROUND INFORMATION: The City of Venice, pursuant to Section 200.065, Florida Statutes, adopted its fiscal year (FY) 2024 operating budget, revenues and expenses, and capital improvement program by approving Ordinance No. 2023-34 on September 25, 2023 for \$175,493,956. The City Council can amend the budget as necessary throughout the year by adopting an amending ordinance in the same manner as the original budget adoption.

The FY2024 budget was increased by certain encumbrances (\$46,910,132) and project balances (\$43,405,075) rolled forward from FY2023. Encumbrances represent the balances on certain purchase orders at September 30, 2023. Project balances are when a project has been approved in FY2023, but a contract has not been finalized or encumbered.

The Northeast Linear Park and the Laurel Road expansion were appropriated in the City's FY2024 budget; however Sarasota County will be doing these projects, therefore the funds are to be unappropriated from the FY2024 budget. In addition, certain additional expenses were not anticipated at the time the original FY2024 budget was adopted or amended. The City desires to amend its FY2024 adopted budget by -\$16,345,020. -\$16,700,000 of this amount is to decrease the budget for the projects being done by Sarasota County, \$200,000 is to appropriate additional funds to replace the trees downtown that were damaged by Hurricane Ian as identified on the attached memo from the City Engineer, and \$154,980 is to appropriate funds to replace a tractor at the airport as identified on the attached memo from the Fleet Manager. The proposed amended budget for FY2024 is \$249,464,163 as shown in the schedule on page 2.

	Adopted FY2024 Budget	Encumbrance Roll	Project Rolls	Adjusted Original Budget	Budget Amendment #1	Total Amended Budget
General Fund	\$ 46,223,940	\$ 1,466,488	\$ -	\$ 47,690,428	\$ 200,000	\$ 47,890,428
1Cent Sales Tax	3,881,500	1,851,865	1,605,000	7,338,365	-	7,338,365
Building Fund	3,882,487	33,802	-	3,916,289	-	3,916,289
Other Special Rev	2,093,800	138	-	2,093,938	-	2,093,938
Debt Serve Fund	2,558,527	-	-	2,558,527	-	2,558,527
Cap Proj Funds	21,629,000	919,018	3,700,739	26,248,757	(16,700,000)	9,548,757
Enterprise Funds	80,646,623	41,476,777	38,099,336	160,222,736	154,980	160,377,716
Internal Service	14,578,079	1,162,044	-	15,740,123	-	15,740,123
Total	\$ 175,493,956	\$ 46,910,132	\$ 43,405,075	\$ 265,809,163	\$ (16,345,020)	\$ 249,464,143

STAFF RECOMMENDATION: Approve Budget Amendment.

Yes N/A

- Document(s) Reviewed for ADA compliance (required if for agenda posting)
 - City Attorney Reviewed/Approval
 - Risk Management Review
 - Finance Department Review/Approval
- Funds Availability (account number): see Attachment A to Budget Amendment Ordinance No. 2023-55



MEMORANDUM TO VENICE CITY COUNCIL

Edward Lavallee
Edward Lavallee (Nov 20, 2023 13:53 EST)

THROUGH CHARTER OFFICER: Edward Lavallee, City Manager

E-SIGN:

FROM: Kathleen Weeden, City Engineer

Kathleen Weeden

DEPARTMENT: Engineering

DATE: 11/20/2023

MEETING DATE: 11/28/2023

SUBJECT / TOPIC: Hurricane Ian Downtown Tree Replacement – Budget Amendment

BACKGROUND INFORMATION:

Downtown sidewalk and median trees were significantly damaged by Hurricane Ian. It has been difficult to contract with a vendor for the tree replacement due to the magnitude of the trees damaged in the area and market conditions. An Invitation to Quote (ITQ) was sent out to nine local landscaping firms in May 2023 and no quotes were received. From input by the landscaping firms, additional details were provided in the ITQ and it was resent out in June 2023 to twelve landscaping firms. Only one landscaping company provided a quote for \$573,727 which was much higher than anticipated. After several internal meetings and further discussions with landscaping firms, a third ITQ was sent out for median trees only and one quote was received for \$63,641.60.

As this firm is also completing the tree grant work, Arborist Jim Yelverton inquired if the firm would be able to add the sidewalk trees as a change order. The firm has agreed to provide a change order and we anticipate that median and sidewalk trees can be replaced for \$200,000 including paver costs. The tree species were modified to reduce the impacts of sidewalk staining and other concerns expressed by the downtown merchants.

A budget amendment is necessary to move forward with the vendor quote and change order.

SUPPORTS STRATEGIC PLAN: Goal Four: Upgrade and Maintain City Infrastructure and Facilities

COUNCIL ACTION REQUESTED: For Council Adoption by Motion

Approve a budget amendment to appropriate \$200,000 to replace downtown trees that were damaged by Hurricane Ian.

Yes	N/A	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Document(s) Reviewed for ADA compliance (required if for agenda posting)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	City Attorney Reviewed/Approval
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Risk Management Review
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Finance Department Review/Approval
		Funds Availability (account number): General Fund Reserves
		Expense Account # 001-0930-572.52-04 trees and shrubs

Cc: James Clinch, Asst. City Manager
Linda Senne, Finance Director
Ashlee Castle, Asst. Public Works Director
Jon Kramer, Asst. City Engineer



MEMORANDUM TO VENICE CITY COUNCIL

THROUGH CHARTER OFFICER: Edward Lavalley, City Manager  **E-SIGN:**

THROUGH: Mark Cervasio, Airport Director

FROM: Travis Hout, Fleet Manager 

DEPARTMENT: Public Works

DATE: November 17, 2023

MEETING DATE: November 28, 2023

SUBJECT / TOPIC: Budget Amendment to Replace Failing Airport Fleet Unit

BACKGROUND INFORMATION:

Due to unexpected mechanical failures on Unit 16 - 2007 New Holland TM-130 Tractor (located at the Airport), we will need to replace this vehicle a year earlier than outlined in the budget. It was with hope and expectation that we thought we would be able to sustain another year with this piece of equipment but that is not the case. With that, please understand that this vehicle is already past its full life cycle. The constant use and service at the airport has caused extreme wear to the vehicle and after being sent to the shop for repairs multiple times continuous damage and component failures have been noted. Most of them being caused by the age of the vehicle as well. It is the recommendation of the Fleet Manager to replace this vehicle as soon as possible due to safety reasons and extreme repair cost. As noted earlier, the unit was scheduled for replacement in FY25 but needs to be replaced in FY24 as the most recent repair proposal would not be financially responsible given the aged condition of the unit. Full replacement would provide a newer and safer tractor and reduce repair costs to a minimum. Some other factors to consider with this replacement are availability and unforeseen inflation, acquiring the unit this year would save down time and overall repair cost to the department. The Airport has accumulated funds in the Fleet Replacement program of \$94,400 that will go toward this vehicle's replacement per the Fleet Schedule. The vehicle will also be sent to auction for sale in "AS IS" condition because the vehicle still has some market value for parts. We have a quote for a replacement of the downed unit from a preferred vendor that uses State and National contracts for \$154,980.

The price of the replacement vehicle is expected to be covered by the annual contributions the vehicle has made for its replacement over the past years in the 505 Fleet Fund. The funds received from the sale at the auction would also be placed in the 505 Fleet Fund. The Airport is aware that a potential increase in contributions to the 505 Fund in FY25 may be in order to cover this purchase a year earlier.

SUPPORTS STRATEGIC PLAN: Goal Two: Provide Efficient, Responsive Government with High Quality Services

COUNCIL ACTION REQUESTED: For Council Adoption by Motion

Approve budget amendment to purchase a new tractor for the Airport in the amount of \$154,980.

Yes N/A

- Document(s) Reviewed for ADA compliance (required if for agenda posting)
 - City Attorney Reviewed/Approval
 - Risk Management Review
 - Finance Department Review/Approval
- Funds Availability (account number): Fleet Replacement Fund
505-0970-542.64-00



November 17, 2023
City of Venice
Attn: Travis Hout

REF: Florida Sheriff's Association Contract quote.
Term: October 1, 2023 – September 30, 2025
Contract: FSA23-EQU21.0, Equipment
Group: TRACTOR: Agricultural Tractor with Boom Mower 4x4
Item: 441, Massey Ferguson MF7S.155 Tractor Only

Tractor Only Options

MF7S.155	4WD CAB w/AC CLASSIC TRACTOR ONLY	\$189,090
Base	Massey 7S.155 Classic Tractor 155 Max HP/135 PTO HP	
Base	6x4 Dyna-6 Transmission with 24F/24R gears 25MPH	
Base	Less Creeper	
Base	Flange Axle	
Base	540 RPM 6-Spline and 1000 RPM 21-Spline PTO	
Base	Category 2/3 Hitch with Telescopic Ball End Links	
Base	Heavy Duty Variable Float Telescopic Stabilizers	
Base	29 gpm Closed Center Load Sensing Hydraulic System	
Base	2 Mechanical Controlled Valves	
Base	3 rd Mechanical Valve	
7295153	Power Beyond Couplers P/T/LS/D	
Base	Less Trailer Brakes	
Base	Less Loader Provisions	
Base	Less Front Hitch	
Base	Auxiliary Screen	
7293558	Less SpeedSteer	
7295649	Less MF Guide	
Base	Less Advanced Guidance Line (Wayline Assistant)	
Base	MF TaskDoc	
Base	MF Connect	
Base	Standard Cab Roof	
Base	Radio/ CD/ MP3/ Front Aux-in/ Bluetooth/ USB Connector	
Base	Air Suspended Swivel Seat with Armrest-Automatic Adjustment	
Base	Non-Suspended Cab	
Base	Telescopic Large Mirrors	
Base	Manual Climate Control	
Base	Massey Red	
Base	4 Front and 4 Rear Single Bulb Worklights, Road Lights and Worklights on Handrails and Fenders	
7295694	12 x 55 kg Front Suitcase Weights + Tow Hitch Weight	
Base	Less Rear Wheel Weights	
7294204	Pivoting Front Fenders – Standard Width	
Base	Rear Fenders without Extensions	
Base	Rear Tires: 460/85R38 R1	
	Front Tires: 380/85R28 R1	

Miami
8255 NW 58 St
Miami, FL 33166
(305) 592-5360
FAX (305) 477-2024

Davie
2801 Reese Rd
Davie, FL 33314
(954) 581-8181
FAX (954) 581-6464

West Palm Beach
5460 Okeechobee Blvd
West Palm Beach, FL 33417
(561) 683-1231
FAX (561) 683-4591

Clewiston
801 E. Sugarland Hwy
Clewiston, FL 33440
(863) 983-8177
FAX (863) 902-1000

Naples
3636 Prospect Ave
Naples FL 34104
(239) 403-3636
FAX (239) 403-7510

Ft Myers
9651 Kelly Tractor Dr
Ft Myers, FL 33905
(239) 693-9233
FAX (239) 693-8876

Orlando (Cranes Only)
17300 E Colonial Dr
Orlando, FL 32820
(407) 568-8055
FAX (407) 568-7701



MASSEY FERGUSON

November 17, 2023
City of Venice
Attn: Travis Hout

Massey Ferguson MF7S.155	CONTRACT PRICE	\$189,090
	Less Additional Dealer Discount for in-stock Tractor*	\$ -34,110
	GRANDTOTAL QUOTE PRICE	\$154,980

*Additional discount only applies to in-stock tractor - subject to prior sale.

Thank you for consideration of our product. Quote is valid for thirty days.

Greg Bennett

Governmental Sales

Office 305-592-5360

Direct 786-579-2651

Cell 786-229-7037

greg_bennett@kellytractor.com

www.kellytractor.com/Governmental

Miami
8255 NW 58 St
Miami, FL 33166
(305) 592-5360
FAX (305) 477-2024

Davie
2901 Reese Rd
Davie, FL 33314
(954) 581-8181
FAX (954) 581-6464

West Palm Beach
5460 Okeechobee Blvd
West Palm Beach, FL 33417
(561) 683-1231
FAX (561) 683-4591

Clewiston
801 E Sugarland Hwy
Clewiston, FL 33440
(863) 983-8177
FAX (863) 902-1000

Naples
3636 Prospect Ave
Naples FL 34104
(239) 403-3636
FAX (239) 403-7510

Ft Myers
9651 Kelly Tractor Dr
Ft Myers, FL 33905
(239) 693-9233
FAX (239) 693-8876

Orlando (Cranes Only)
17300 E Colonial Dr
Orlando, FL 32820
(407) 568-8055
FAX (407) 568-7701