



CITY MANAGER'S REPORT AGENDA ITEM REQUEST FIRE DEPARTMENT



TO: Edward Lavallee, City Manager

FROM: James Warman, Fire Chief *JW*

DATE: March 17, 2014

SUBJECT: REQUEST FOR COUNCIL ACTION, DURING THE APRIL 8, COUNCIL MEETING: AUTHORIZATION TO ACCEPT GRANT AWARD AND PROCEED WITH PRE-HOSPITAL EMERGENCY SERVICES MEDICAL EQUIPMENT PURCHASES.

Background:

Each year State grant funds are distributed to counties for enhancing emergency medical service (EMS) throughout the local communities. The guidelines require the equipment purchased must be used in expanding or enhancing pre-hospital emergency services. As the recipient, Sarasota County manages the state grant and divides the funds among the area's fire agencies that provide and/or support EMS. The individual agencies receive their portion of the grant as reimbursements.

The City of Venice Fire Department has been participating in the program since March 2005. This grant program does not require formal application and the amount of award varies each year. Please note that this is a reimbursement grant. Documentation of the grant award is attached.

Requested Action:

Council's acceptance of grant funds totaling \$1,626.75 is requested along with the authorization to purchase pre-hospital emergency medical service equipment.

City Attorney Review: No review needed.

Risk Management Review: No review needed.

Funds Availability :

Costs: \$1,626.75

Source: EMS Grant State awarded, Sarasota County managed
(No matching funds required.)

Cc: Jeffery Snyder, Finance Director



SARASOTA COUNTY
"Dedicated to Quality Service"



March 7, 2014

Fire Chief James Warman
City of Venice Fire Department
200 North Grove Street
Venice, FL 34292

RE: EMS County Grant C2056

Dear Chief Warman:

It gives me great pleasure to hereby award City of Venice Fire Department with the 2013-2014 EMS County Grant funds. This year, your department will receive \$1,626.75.

These grant funds are for the purchase of pre-hospital activities, services and other items contained in the grant application, and must be used to enhance or improve EMS services within Sarasota County.

This grant is in effect and ends on November 30, 2014. The final expenditure and activity reports are due upon expenditure of all funds. Acknowledgement of acceptance of the grant terms and conditions occurs when you draw, or otherwise obtain, funds from the grant payment system. In order to get the final grant report to the State of Florida, all purchases must be made by November 1, 2014, and all invoices submitted to my office no later than November 15, 2014, with a memo stating what was purchased as well as original receipts. Before any funds are expended, an invoice of the purchased items must accompany the request for reimbursement. Your Purchase Order number (PO141961) has been sent to you in a separate email along with directions for reimbursement. We ask that all invoices contain the PO# for proper processing.

If you have any questions regarding the grant, please don't hesitate to contact me at 941-861-5465. I look forward to working with you.

Cordially,

Barbara J. O'Connor, RN, MBA
EMS Quality/Wellness Coordinator
Sarasota County Fire Department