



City of Venice

401 West Venice Avenue
Venice, FL 34285
www.venicegov.com

Meeting Minutes City Council

Monday, February 5, 2024

11:30 AM

Village on the Isle
920 Tamiami Trail South, Venice, FL
Renaissance Room #6

Special Meeting - Discuss Ranking Process for the Citizen Advisory Board

[24-0047](#)

Driving Directions from City Hall to Village on the Isle and Campus Map Directory

CALL TO ORDER

Mayor Pachota called the meeting to order at 11:51 a.m.

ROLL CALL

Present: 7 - Mayor Nick Pachota, Ms. Joan Farrell, Vice Mayor Jim Boldt, Ms. Helen Moore, Mrs. Rachel Frank, Mr. Ron Smith and Mr. Rick Howard

ALSO PRESENT

City Attorney Kelly Fernandez, City Clerk Kelly Michaels, City Manager Ed Lavallee, Assistant City Manager James Clinch, Executive Assistant Cordy Crane, Facilitator Betsy Steiner, Deputy City Clerk Toni Cone, Recording Secretary Amanda Hawkins-Brown, Fire Chief Frank Giddens, Assistant Fire Chief Kyle Hartley, Division Chief Matt Tomer, Police Chief Charlie Thorpe, Police Captain Andy Leisenring, Utilities Director Javier Vargas, Finance Director Linda Senne, Planning and Zoning Director Roger Clark, Director of Public Works and Asset Management Rick Simpson, Assistant Director of Public Works and Asset Management Ashlee Castle, Fleet and Facilities Manager Travis Hout, Solid Waste and Recycling Supervisor Bob Moroni, Airport Director Mark Cervasio, City Engineer Kathleen Weeden, Information Technology Director Roger Navarro, Director of Human Resources Alan Bullock, Public Information Officer Lorraine Anderson, and Building Official Derek Applegate.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was done at the prior Strategic Planning meeting at 8:30 a.m.

I. COUNCIL ACTION/DISCUSSION

[24-0048](#)

Discuss Extending the Ranking Period and Process (Mayor Pachota)

Mayor Pachota introduced the topic of extending the ranking period and process for the Citizen Advisory Board applications.

Mrs. Frank advised the school and principal would welcome additional time to provide more student applicants if Council allows.

Mayor Pachota requested more time to evaluate applicants, more time for the schools, and refining the list to 15 applicants for ranking.

Discussion took place regarding the evaluation process, the time constraints, narrowing to 15 applicants, and possibly using the current results to reduce the list to 15.

City Manager Lavallee commented on the process in the past.

Discussion continued regarding ranking submissions, extending no more than one week, interviews by choice, and getting the appointments on the agenda for the last meeting in February.

A motion was made by Mayor Pachota, seconded by Vice Mayor Boldt, to extend Council's ranking deadline for the Citizen Advisory Board applications to Friday, February 9, 2024, with the City Clerk providing a list of the top 15 applicants at the next meeting for Council to provide direction in the next step for final ranking at the February 28th, 2024 meeting, with the student application deadline being extended for two weeks (to be filled later). The motion carried by the following vote:

Yes: 7 - Mayor Pachota, Ms. Farrell, Vice Mayor Boldt, Ms. Moore, Mrs. Frank, Mr. Smith and Mr. Howard

II. ADJOURNMENT

There being no further business to come before Council, the meeting was adjourned at 12:07 p.m.

ATTEST:

Mayor - City of Venice

City Clerk