



# CITY OF VENICE POLICE DEPARTMENT



TOM MATTMULLER \* Interim Police Chief

TO: Ed Lavallee, City Manager *EL*

FROM: Tom Mattmuller, Interim Chief *MR*

DATE: January 11, 2016

CITY COUNCIL MEETING DATE: January 26, 2016

SUBJECT: Council Agenda Item – Accept and Spend Funds – FDLE JAG Grant, (JAGD1516) Venice Police Department (Thermal Imaging Device)

**Background:** The Florida Department of Law Enforcement (FDLE) awarded the Venice Police Department a Justice Assistance Grant (JAG) of \$2,731.00. The funds will be utilized to purchase a thermal imaging device.

We are seeking to purchase a thermal imaging device for the police department. This device would improve an officer's efficiency with their investigations such as locating suspects or missing persons at night. There are numerous assisted living facilities within our community that house an elderly population; some of which suffer from Alzheimer's disease or dementia. Recent studies reveal that people who suffer from the above mentioned diseases are drawn to water. This device could aid law enforcement officers in the recovery of an individual before they are harmed. This device can also be utilized for any missing person or a suspect at large.

**Requested Action:** We request permission to accept the FDLE JAG funds, appropriate the funds in the current fiscal year budget for the above stated purpose, and purchase one thermal imaging device.

**City Attorney Review:** Yes

**Risk Management Review:** Yes

**Funds Availability (Account Number):** We will perform a budget amendment in March/April 2016.

Attachments: Application for Funding Assistance, FDLE, JAG  
Certification Form

C: L. Senne, Finance  
Lieutenant Todd Resch  
R. Brown, Administrative Assistant  
Records

TR/bma

# Application for Funding Assistance

Florida Department of Law Enforcement  
Justice Assistance Grant - Direct

## Section 6: Signatures

In witness whereof, the parties affirm they each have read and agree to the conditions set forth in this agreement, have read and understand the agreement in its entirety and have executed this agreement by their duty authorized officers on the date, month and year set out below.

Corrections on this page, including Strikeovers,  
whiteout, etc. are not acceptable.

**State of Florida**  
**Department of Law Enforcement**  
**Office of Criminal Justice Grants**

Signature: \_\_\_\_\_

Typed Name and Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Subgrant Recipient**  
**Authorizing Official of Governmental Unit**  
**(Commission Chairman, Mayor, or Designated Representative)**

Typed Name of Subgrant Recipient: CITY OF VENICE, FL

Signature: *John W. Holie*

Typed Name and Title: JOHN HOLIE, MAYOR

Date: JANUARY 11, 2016

**Implementing Agency**  
**Official, Administrator or Designated Representative**

Typed Name of Implementing Agency: CITY OF VENICE, Police Department

Signature: *Capt. Thomas Mattamoras*

Typed Name and Title: THOMAS MATTAMORAS, Police Chief

Date: JANUARY 11, 2016

# Application for Funding Assistance

Florida Department of Law Enforcement  
Justice Assistance Grant - Direct

## Section 7: Certifications and Authorizations

**Insert Certifications and Authorizations here.**

# CERTIFICATION FORM

## Compliance with the Equal Employment Opportunity Plan (EEO) Requirements

Please read carefully the Instructions (see below) and then complete Section A or Section B or Section C, not all three. If recipient completes Section A or C and sub-grants a single award over \$500,000, in addition, please complete Section D.

Recipient's Name: <u>CITY OF VENICE, FL</u>	
Address: <u>401 WEST VENICE AVENUE VENICE, FL 33485</u>	
Is agency a: <input type="checkbox"/> Direct or <input checked="" type="checkbox"/> Sub recipient of OJP, OVW or COPS funding?	Law Enforcement Agency? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
DUNS Number: <u>093602191</u>	Vendor Number (only if direct recipient) <u>N/A</u>
Name and Title of Contact Person: <u>TODD W. RESCH PATROL LIEUTENANT</u>	
Telephone Number: <u>941-486-1444</u>	E-Mail Address: <u>tresch@venicegov.com</u>

### Section A—Declaration Claiming Complete Exemption from the EEO Requirement

Please check all the following boxes that apply.

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Less than fifty employees. | <input type="checkbox"/> Indian Tribe            | <input type="checkbox"/> Medical Institution.                                       |
| <input type="checkbox"/> Nonprofit Organization     | <input type="checkbox"/> Educational Institution | <input checked="" type="checkbox"/> Receiving a single award(s) less than \$25,000. |

I, ALAN BULLOCK [responsible official], certify that CITY OF VENICE [recipient] is not required to prepare an EEO for the reason(s) checked above, pursuant to 28 C.F.R § 42.302. I further certify that CITY OF VENICE [recipient] will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services.

If recipient sub-grants a single award over \$500,000, in addition, please complete Section D

ALAN BULLOCK DIRECTOR OF ADMINISTRATIVE SERVICES Alan Bullock 1/12/16  
Print or Type Name and Title Signature Date

### Section B—Declaration Claiming Exemption from the EEO Submission Requirement and Certifying That an EEO Is on File for Review

If a recipient agency has fifty or more employees and is receiving a single award or, subaward, of \$25,000 or more, but less than \$500,000, then the recipient agency does not have to submit an EEO to the OCR for review as long as it certifies the following (42 C.F.R. § 42.305):

I, \_\_\_\_\_ [responsible official], certify that \_\_\_\_\_ [recipient], which has fifty or more employees and is receiving a single award or subaward for \$25,000 or more, but less than \$500,000, has formulated an EEO in accordance with 28 CFR pt. 42, subpt. E. I further certify that within the last twenty-four months, the proper authority has formulated and signed into effect the EEO and, as required by applicable federal law, it is available for review by the public, employees, the appropriate state planning agency, and the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice. The EEO is on file at the following office:

[organization], \_\_\_\_\_

[address]. \_\_\_\_\_

\_\_\_\_\_  
Print or Type Name and Title Signature Date

### Section C—Declaration Stating that an EEO Short Form Has Been Submitted to the Office for Civil Rights for Review

If a recipient agency has fifty or more employees and is receiving a single award, or subaward, of \$500,000 or more, then the recipient agency must send an EEO Short Form to the OCR for review.

I, \_\_\_\_\_ [responsible official], certify that \_\_\_\_\_ [recipient], which has fifty or more employees and is receiving a single award of \$500,000 or more, has formulated an EEO in accordance with 28 CFR pt. 42, subpt. E, and sent it for review on \_\_\_\_\_ [date] to the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice.

If recipient sub-grants a single award over \$500,000, in addition, please complete Section D

\_\_\_\_\_  
Print or Type Name and Title Signature Date

# Application for Funding Assistance

Florida Department of Law Enforcement  
Justice Assistance Grant - Direct

## Section 1: Administration

### Subgrant Recipient

**Organization Name:** City of Venice

**County:** Sarasota

### Chief Official

**Name:** John Holic

**Title:** Mayor

**Address:** 401 West Venice Avenue

**City:** Venice

**State:** FL **Zip:** 34285

**Phone:** 941-486-2666 **Ext:**

**Fax:**

**Email:** jholic@ci.venice.fl.us

### Chief Financial Officer

**Name:** Jeffery Snyder

**Title:** Finance Director

**Address:** 401 West Venice Avenue

**City:** Venice

**State:** FL **Zip:** 34292

**Phone:** 941-486-2626 **Ext:**

**Fax:**

**Email:** JSNYDER@ci.venice.fl.us

# Application for Funding Assistance

Florida Department of Law Enforcement  
Justice Assistance Grant - Direct

## Section 1: Administration

### Implementing Agency

**Organization Name:** Venice Police Department

**County:** Sarasota

### Chief Official

**Name:** Thomas McNulty

**Title:** Chief

**Address:** 1350 Ridgewood Avenue

**City:** Venice

**State:** FL **Zip:** 34292-3061

**Phone:** 941-486-2444 **Ext:** 3230

**Fax:**

**Email:** tmcnult@ci.venice.fl.us

### Project Director

**Name:** Todd Resch

**Title:** Lieutenant

**Address:** 1350 Ridgewood Avenue

**City:** Venice

**State:** FL **Zip:** 34292

**Phone:** 941-486-2444 **Ext:**

**Fax:** 941-480-3027

**Email:** tresch@ci.venice.fl.us

# Application for Funding Assistance

Florida Department of Law Enforcement  
Justice Assistance Grant - Direct

## Section 2: Project Overview

### General Project Information

**Project Title:** FLIR THERMAL IMAGING  
**Subgrant Recipient:** City of Venice  
**Implementing Agency:** Venice Police Department  
**Project Start Date:** 2/1/2016      **End Date:** 6/30/2016

### Problem Identification

The Venice Police Department currently does not have FLIR Thermal Imaging. Interim Chief/Captain Mattmuller recognizes the benefit and importance of purchasing a FLIR Thermal Imaging Device for the police department. This would improve an officer's efficiency with their investigations, such as locating suspects or missing persons.

### Project Summary (Scope of Work)

This project requests federal grant funding for a law enforcement or criminal justice technology related project and may be subject to review and approval. The Venice Police Department is requesting funds for FLIR Thermal Imaging because we did not itemize this device in our budget.

# Application for Funding Assistance

Florida Department of Law Enforcement  
Justice Assistance Grant - Direct

## Section 2: Project Overview

### Section Questions:

Question: What percentage of the total cost of this project is being funded by sources other than this award?

Answer: 9

Question: What is the name of the jurisdiction your agency serves? (i.e., your city or your county)

Answer: Venice, FL/Sarasota County

Question: What is the combined population of the jurisdiction(s) your agency serves, according to the 2010 census?

Answer: 20748

Question: What is the physical address of the location being used to provide services for this project? If services are being provided at more than one location, list all of them.

Answer: 1350 Ridgewood Avenue/Venice FL

Question: Describe your agency (e.g., municipal government, school board, sheriff's office).

Answer: Municipal Government

Question: Have you verified that the subgrantee has an active and current registration in SAM.gov? (If no, funds will not be available for drawdown.)

Answer: No

Question: What is the Operating Capital Outlay threshold used by the subgrantee? (Verify this with your finance director.) If the implementing agency is a sheriff's office, indicate the sheriff's office's threshold instead.

Answer: 500

Question: Does the subgrantee receive a single grant in the amount of \$750,000 or more from the U.S. Department of Justice?

Answer: No

Question: Does the implementing agency receive a single grant in the amount of \$750,000 or more from the U.S. Department of Justice?

Answer: No

Question: In your organization's preceding completed fiscal year, did your organization (the subgrantee) receive at least (a) 80 percent or (b) \$25,000,000 of your annual gross revenues in U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?

Answer: No

Question: If you answered yes above, does the public have access to information about the compensation of the executives in your organization (the subgrantee) through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986? If answer to Part 1, above, was "no," answer N/A.

Answer: N/A

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Contract -JAGD-SARA- - -

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# Application for Funding Assistance

Florida Department of Law Enforcement

Justice Assistance Grant - Direct

# Application for Funding Assistance

Florida Department of Law Enforcement  
Justice Assistance Grant - Direct

## Section 3: Performance

### General Performance Info:

Performance Reporting Frequency: Quarterly

Federal Purpose Area: 01 - Law Enforcement (Includes Task Forces)

State Purpose Area: 1G - General Questions (Required)

### Objectives and Measures

**Objective:** General Questions - Required questions for all recipients.

**Measure:** General 01

Will your organization be using the crimesolutions.gov website during the grant period regardless of JAG funding? Crimesolutions.gov provides information on several crime reduction and prevention programs and practices.

**Goal:** No

**Measure:** General 02

Will your organization be using the National Training and Technical Assistance Center (NTTAC) during the grant period, regardless of JAG funding? The NTTAC serves as BJA's training and technical assistance center. You can find resources, tools, webinars, and TTA support on a variety of criminal justice issues and initiatives.

**Goal:** No

**Measure:** General 03

Will your organization be using the NCJP.org website during the grant period, regardless of JAG funding? NCJP.org contains resources to support strategic planning, program development, and implementation of evidence-based policy and practice.

**Goal:** No

**Measure:** General 04

Will your organization be using the Evidence-Based Policing Matrix during the grant period regardless of JAG funding? The Evidence-Based Policing Matrix provides information on evidence-based practices for law enforcement.

**Goal:** No

**Measure:** General 05

Will your organization be using the What Works in Reentry Clearinghouse during the grant period regardless of JAG funding? The clearinghouse provides research on the effectiveness of reentry programs and practices.

**Goal:** No

**Measure:** General 06

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# Application for Funding Assistance

Florida Department of Law Enforcement  
Justice Assistance Grant - Direct

## Section 3: Performance

Will your organization be using Research to Practice during the grant period regardless of JAG funding? Research to Practice promotes the dissemination of research on drug courts to practitioners and policymakers.

Goal: No

Measure: General 07

Will your organization be using any other resources during the grant period regardless of JAG funding? If yes, please describe them.

Goal: NO

Measure: General 08

During the grant period, will your agency conduct or sponsor (with or without JAG funds) a survey or focus group of citizens on any of the following topics? Enter all that apply from the following list: Public satisfaction with police services; public satisfaction with prosecution services; public satisfaction with public defender/indigent defense services; public satisfaction with courts; public perceptions of crime/disorder problems; personal crime experiences of citizens; none of the above; unsure/don't know.

Goal: NO

Measure: General 09

During the grant period, which of the following community activities will your organization be involved in, with or without JAG funds and how often will they each occur (yearly, monthly, etc.)? Choose from the following list: Hosting community meetings; attending community meetings; distributing a newsletter, e-mail, or other bulletin; attending community events; conducting social media activities; conducting outreach to minority populations; other (please describe)

Goal: Attend Home Owner's Association meetings

Measure: General 10

Law Enforcement Agencies ONLY: In which of the following ways has your agency fostered community involvement in the last year? Enter all that apply from the following list: Citizen Review Board or other review board with citizen representation, Citizen's Police Academy, Internships for university or high school students, Volunteer Program, Auxiliary police officer program, Police Cadet Program, k-12 school programs, Youth Athletic Programs, Other (please Describe), None of the above, Unsure/Don't know.

Goal: Citizen's Police Academy  
Cops in Classrooms

Measure: General 11

Identify the goal(s) you hope to achieve with your funding. If you have multiple goals, describe each goal separately.

# Application for Funding Assistance

Florida Department of Law Enforcement  
Justice Assistance Grant - Direct

## Section 3: Performance

Goal: To add another investigative tool to provide better services for our citizens

Measure: General 12

Are the subrecipient and implementing agency aware that they will be required to report on the status of the identified goals during each reporting period?

Goal: YES

Measure: General 13

Describe any barriers you may encounter which may prevent you from achieving your identified goal(s).

Goal: NONE

Measure: General 14

Are you aware that the Office of Criminal Justice Grants encourages recipients to report on any noteworthy accomplishments, success stories, or program results that they would like to showcase?

Goal: YES

State Purpose Area: 3E - Equipment, Supplies, and Technology Enhancements

### Objectives and Measures

**Objective:** Equipment - Questions for recipients funding Equipment, Supplies, and Technology Enhancements.

Measure: Equipment 01

Do the Subrecipient and Implementing agencies understand that they will be required to submit an itemized account of all items purchased during each reporting period as part of their performance reporting?

Goal: YES

# Application for Funding Assistance

Florida Department of Law Enforcement  
Justice Assistance Grant - Direct

## Section 4: Financial

### General Financial Info:

**Note: All financial remittances will be sent to the Chief Financial Officer of the Subgrantee Organization.**

Financial Reporting Frequency for this Subgrant: Quarterly

Is the subgrantee a state agency?: No

FLAIR / Vendor Number: 596000443

### Budget:

Budget Category	Federal	Match	Total
Salaries and Benefits	\$0.00	\$0.00	\$0.00
Contractual Services	\$0.00	\$0.00	\$0.00
Expenses	\$0.00	\$0.00	\$0.00
Operating Capital Outlay	\$2,731.00	\$0.00	\$2,731.00
Indirect Costs	\$0.00	\$0.00	\$0.00
<b>-- Totals --</b>	<b>\$2,731.00</b>	<b>\$0.00</b>	<b>\$2,731.00</b>
Percentage	100.0	0.0	100.0

### Project Generated Income:

Will the project earn project generated income (PGI) ? No

# Application for Funding Assistance

Florida Department of Law Enforcement  
Justice Assistance Grant - Direct

## Section 4: Financial (cont.)

### Budget Narrative:

We are seeking to purchase FLIR Thermal Imaging.

Operating Capital Outlay:

1 FLIR Thermal Imaging with Shipping and Handling at \$3,000.00

Sub Total Budget: Sub Total Budget is \$3,000.00. Total grant funding for this project is \$2,731.00. The total is \$269.00 is over the allotted amount for this grant and the funds will be funded by the City of Venice.

# Application for Funding Assistance

Florida Department of Law Enforcement  
Justice Assistance Grant - Direct

## Section 4: Financial

### Section Questions:

Question: If the budget contains salaries and benefits, will this project result in a net personnel increase, or continue to fund a prior federally grant funded net personnel increase? (Documentation will be required.)

Answer: N/A

Question: If fringe benefits are included, are they detailed in the budget narrative?

Answer: N/A

Question: If indirect cost is included, explain the indirect cost plan. Provide documentation of approval.

Answer: N/A

Question: If contractual services in the budget are based on unit costs, provide a definition and breakdown of cost for each service. Include the methodology for the unit cost plan and when it was approved.

Answer: N/A

Question: If Expenses or Operating Capital Outlay are included in your budget, what will be the method of procurement for those items? (e.g., competitive bid, sole source, state term contract)

Answer: Competitive Bid

# Application for Funding Assistance

Florida Department of Law Enforcement

Justice Assistance Grant - Direct

## Section 5: Standard Conditions

Insert Standard Conditions Page here.

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Contract -JAGD-SARA- - -

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# Application for Funding Assistance

Florida Department of Law Enforcement  
Justice Assistance Grant - Direct

## Section 6: Signatures

In witness whereof, the parties affirm they each have read and agree to the conditions set forth in this agreement, have read and understand the agreement in its entirety and have executed this agreement by their duty authorized officers on the date, month and year set out below.

Corrections on this page, including Strikeovers,  
whiteout, etc. are not acceptable.

**State of Florida  
Department of Law Enforcement  
Office of Criminal Justice Grants**

Signature: \_\_\_\_\_

Typed Name and Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Subgrant Recipient  
Authorizing Official of Governmental Unit  
(Commission Chairman, Mayor, or Designated Representative)**

Typed Name of Subgrant Recipient: CITY OF MIAMI, FL

Signature: *John W. Holie*

Typed Name and Title: JOHN HOLIE, Mayor

Date: JANUARY 11, 2016

**Implementing Agency  
Official, Administrator or Designated Representative**

Typed Name of Implementing Agency: CITY OF MIAMI, Police Department

Signature: *Capt. T. Mattamila*

Typed Name and Title: THOMAS MATTAMILA, Police Chief

Date: JANUARY 11, 2016

# Application for Funding Assistance

Florida Department of Law Enforcement  
Justice Assistance Grant - Direct

## Section 7: Certifications and Authorizations

**Insert Certifications and Authorizations here.**

# CERTIFICATION FORM

## Compliance with the Equal Employment Opportunity Plan (EEOP) Requirements

Please read carefully the Instructions (see below) and then complete Section A or Section B or Section C, not all three. If recipient completes Section A or C and sub-grants a single award over \$500,000, in addition, please complete Section D.

Recipient's Name: <u>CITY OF VENICE, FL</u>	
Address: <u>401 WEST VENICE AVENUE VENICE, FL 33485</u>	
Is agency a; <input type="checkbox"/> Direct or <input checked="" type="checkbox"/> Sub recipient of OJP, OVW or COPS funding?	Law Enforcement Agency? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
DUNS Number: <u>093602191</u>	Vendor Number (only if direct recipient) <u>N/A</u>
Name and Title of Contact Person: <u>TODD W. RESCH</u>	<u>PATROL LIEUTENANT</u>
Telephone Number: <u>941-486-1444</u>	E-Mail Address: <u>tresch@venicegov.com</u>

### Section A—Declaration Claiming Complete Exemption from the EEOP Requirement

Please check all the following boxes that apply.

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Less than fifty employees. | <input type="checkbox"/> Indian Tribe            | <input type="checkbox"/> Medical Institution.                                       |
| <input type="checkbox"/> Nonprofit Organization     | <input type="checkbox"/> Educational Institution | <input checked="" type="checkbox"/> Receiving a single award(s) less than \$25,000. |

I, ALAN BULLOCK [responsible official], certify that CITY OF VENICE [recipient] is not required to prepare an EEOP for the reason(s) checked above, pursuant to 28 C.F.R § 42.302. I further certify that CITY OF VENICE [recipient] will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services.

If recipient sub-grants a single award over \$500,000, in addition, please complete Section D

ALAN BULLOCK DIRECTOR OF ADMINISTRATIVE SERVICES 1/12/16  
Print or Type Name and Title Signature Date

### Section B—Declaration Claiming Exemption from the EEOP Submission Requirement and Certifying That an EEOP Is on File for Review

If a recipient agency has fifty or more employees and is receiving a single award or, subaward, of \$25,000 or more, but less than \$500,000, then the recipient agency does not have to submit an EEOP to the OCR for review as long as it certifies the following (42 C.F.R. § 42.305):

I, \_\_\_\_\_ [responsible official], certify that \_\_\_\_\_ [recipient], which has fifty or more employees and is receiving a single award or subaward for \$25,000 or more, but less than \$500,000, has formulated an EEOP in accordance with 28 CFR pt. 42, subpt. E. I further certify that within the last twenty-four months, the proper authority has formulated and signed into effect the EEOP and, as required by applicable federal law, it is available for review by the public, employees, the appropriate state planning agency, and the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice. The EEOP is on file at the following office:

[organization], \_\_\_\_\_

[address]. \_\_\_\_\_

\_\_\_\_\_  
Print or Type Name and Title Signature Date

### Section C—Declaration Stating that an EEOP Short Form Has Been Submitted to the Office for Civil Rights for Review

If a recipient agency has fifty or more employees and is receiving a single award, or subaward, of \$500,000 or more, then the recipient agency must send an EEOP Short Form to the OCR for review.

I, \_\_\_\_\_ [responsible official], certify that \_\_\_\_\_ [recipient], which has fifty or more employees and is receiving a single award of \$500,000 or more, has formulated an EEOP in accordance with 28 CFR pt. 42, subpt. E, and sent it for review on \_\_\_\_\_ [date] to the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice.

If recipient sub-grants a single award over \$500,000, in addition, please complete Section D

\_\_\_\_\_  
Print or Type Name and Title Signature Date