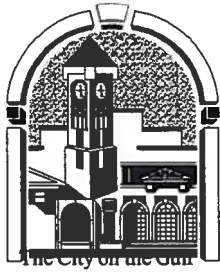





MEMORANDUM



FINANCE DEPARTMENT City of Venice, Florida

June 25, 2014

To: Ed Lavallee, City Manager 
From: Jon Mayes, Procurement Specialist 
Thru: Jeff Snyder, Finance Director 
Re: Disposal of Surplus Vehicles and Equipment

Background

The items listed below are vehicles and equipment that are to go to auction. The Finance Department has done a review of these items and would like to dispose of these as detailed in the City's fixed asset policy. **Of the vehicles and equipment listed, five vehicles and tractor were replaced with new purchases. Please see the attached list for vehicle information and the attached reports from fleet maintenance stating justification of sending these to auction.**

These vehicles are no longer cost effective to maintain for the City and should be removed from the City's asset and vehicle insurance policy lists.

Items to go to Auction

2007 Ford Crown Victoria
2007 Ford Crown Victoria
2007 Ford Crown Victoria
2004 Ford F-150 Pick-Up Truck
2004 Ford Explorer SUV
2003 Steiner Mower
1978 Ford Tractor

Action Requested

We recommend that City Council declare these listed vehicles and equipment as surplus and direct the Finance Department to properly dispose of the items in accordance to the fixed asset policy.

City Attorney Review: N/A

Risk Manager Review: N/A

Copies to: Finance Department file

INFORMATION LIST FOR VEHICLES GOING TO AUCTION

<i>Year</i>	<i>Make</i>	<i>Model</i>	<i>VIN#</i>	<i>#</i>	<i>Dept.</i>	<i>Replaced?</i>
2004	Ford	F-150 Pick-up	1FTRX14WO4NA88953	50	Police	Yes
2007	Ford	Crown Victoria	2FAFP71W57X131296	57	Police	Yes
2007	Ford	Crown Victoria	2FAFP71W97X131298	71	Police	Yes
2007	Ford	Crown Victoria	2FAFP71W07X131299	78	Police	Yes
2004	Ford	Explorer SUV	1FMZU72K64UA69269	93	Police	Yes
1978	Ford	Tractor	07NN4024-A?	269	Airport	Yes
2003	Steiner	Mower	N/A	10	Airport	No

AMERICAN IMPORT AUTO FLEET DIVISION

At the request of the Venice Police Department, we evaluated the following Vehicles:

Unit # 57: The 2007 Ford Crown Victoria Patrol car has a major coolant leak from the engine and the car has been off line since October 2013.

Unit # 50: The 2004 Ford F150 Pick up Truck has high mileage and runs poorly at this time. Taking into consideration the year, condition and use of this vehicle we recommend that it be replaced at this time.

Unit # 93: The 2004 Ford Explorer has several issues with the body and roof panel has been temporarily repaired because of water intrusion into the cab. Taking into consideration the year, mileage, condition and use of this vehicle, we recommend it be replaced at this time.

If you have any questions or desire any additional information, please let me know.

Thank You,

Mark Micalizzi

Fleet Service Manager,

941-468-6570

aiafleet@verizon.net

AMERICAN IMPORT AUTO FLEET DIVISION

At the request of the Venice Police Department, we evaluated the following Vehicles:

Units # 71 and 78: 2007 Ford Crown Victoria Patrol Cars, these vehicles have excessive hours and high mileage and are showing signs of wear. Taking into consideration the condition and use of these vehicles as Police Patrol Cars, we recommend that they be replaced at this time.

If you have any questions or desire any additional information, please let me know.

Thank You,

Mark Micalizzi

Fleet Service Manager,

941-468-6570

aiafleet@verizon.net

AMERICAN IMPORT AUTO FLEET DIVISION

At the request of the Venice Airport, we evaluated the following vehicles:

Unit # 269: The 1978 Ford Tractor is in rough condition and the unit is showing signs of wear. The vehicle is going to need costly repairs in the near future. The value of the vehicle along with needed and projected repairs aids us in recommending this vehicle be disposed of at this time.

Unit # 10: The 2003 Steiner Mower is well used and does not meet the needs of the airport any longer. Taking into account the year, hours, condition and use of this Unit we are recommending it be replaced at this time.

If you have any questions or desire additional information, please let me know.

Thank You,

Mark Micalizzi

Fleet Service Manager,

aiafleet@verizon.net

941-468-6570