



# City of Venice

401 West Venice Avenue  
Venice, FL 34285  
www.venicegov.com

## Meeting Minutes City Council

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Friday, May 5, 2017

9:00 AM

Council Chambers

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### Capital Improvement Plan - Special Meeting

#### CALL TO ORDER

Mayor Holic called the meeting to order at 9:00 a.m.

#### ROLL CALL

**Present:** 7 - Mayor John Holic, Council Member Kit McKeon, Council Member Jeanette Gates, Council Member Bob Daniels, Council Member Deborah Anderson, Council Member Richard Cautero and Council Member Fred Fraize

#### Also Present

City Clerk Lori Stelzer, Assistant City Clerk Heather Taylor, City Manager Ed Lavalley, Fire Chief Shawn Carvey, Police Chief Tom Mattmuller, Utilities Director Tim Hochuli, Finance Director Linda Senne, Development Services Director Jeff Shrum, Public Works Director John Veneziano, Airport Director Mark Cervasio, Fleet Manager Travis Hout, City Engineer Kathleen Weeden, Information Technology Director Jeff Bolen, Director of Administrative Services Alan Bullock, and Airport Property Administrator Heather LeDuc.

#### PLEDGE OF ALLEGIANCE

#### I. NEW BUSINESS

##### 17-2663

##### 2017 Capital Improvements Program

Mayor Holic reviewed the procedure for the day. Mr. Daniels requested a change to the agenda to allow audience participation first, which was denied.

Discussion followed on the cover memorandum, specifically prioritized list, fire department items, carryover of three projects, and one-cent sales tax being spent in arrears instead of ahead of time.

Ms. Senne addressed the projects, specifically Myakka River Park, reallocation of funds, and parking areas.

Discussion followed on revenues, requested updated revenue stream,

presenting a balanced budget, expenditures exceeding revenues and already not showing a balanced budget, council decision to carryover projects, priorities being determined by staff, spreadsheet from last year comparison, working with the fund balance, staff's order of priorities, and one-cent sales tax projection for fiscal year (FY) 18.

Discussion ensued regarding page four to include updating the city's website in FY17, with completion date of mid-October, facility needs for departments should be determined by public works, delineation of fire due to the proposed fire fee assessment, carryovers of three items in yellow (FY17 to FY18) not being discussed further, and roof repairs at city hall.

Discussion ensued regarding the information technology (IT) department to include using Sarasota County's network and services, partnerships with the county, shared services, city undertaking the same shared redundant storage, county's fiber optic connection, disaster recovery center at Fire Station No. 3, need for a physical plan with dates and costs, no longer a need for replacement of a new server because of the cloud services, AV upgrades Phase 2, funding included in public works budget to complete part of the project, and new vehicle.

Mayor Holic spoke to his preference of a \$3 million carryover in one-cent sales tax, but will probably carryover \$2 million, using one-cent sales tax for the police station roof, noted his suggestion to take three broad categories that are in need to be funded from one-cent sales tax, \$1 million for vehicles until depreciation fund is built up, \$250,000 for beach renourishment, \$1 million for buildings, and \$750,000 for other areas. Mayor Holic discussed budget guidelines, bucket of funds for vehicles, parks, and buildings.

In response to council questions, Ms. Senne explained the three months operating expenses are the emergency fund, and commented on reserves, mechanism to borrow money in the event of an emergency, and the use of general fund reserves before borrowing any money.

Discussion took place on the use of one-cent sales tax for various items, i.e. lawnmower, and vehicle purchases.

Ms. Anderson left the meeting at 9:52 a.m. and returned at 9:54 a.m.

Discussion continued on vehicle replacement, mileage, fleet manager's review, repair costs, and reporting vehicle conditions.

Discussion ensued regarding the fire department to include all of fire department is in general fund until a decision is made on a fire fee assessment, using one-cent sales tax, obtaining a loan, and reviewing

the capital improvement plan (CIP) for fire department following the fire assessment fee workshop.

Council reviewed the projects on priority list two and agreed to certain items to remain on the list with no objection and further discussed items with objections or questions.

Discussion included placing Venice Community Center renovations responsibility for maintenance on the May 23, 2017 agenda for discussion, Americans with Disability Act (ADA) improvements and alternate funding sources, local agency program (LAP) qualifications regarding ADA transition plan requirements, adjusting ADA improvements to \$75,000, city hall parking renovations, Bayshore/Laguna Drive sidewalk design and safety issues, council receiving an update at June 13, 2017 council meeting, moving item to number 12 on list, utilizing road impact fees, removing bike lane evaluations and upgrades and Higel Park, and North Pier parking alternate funding source.

Discussion took place on the items pulled from the list to include Triangle Inn, City Hall parking lot to include partial funding, sectioning ADA and reducing funds. Ms. Anderson, Mr. Cautero and Mr. Fraize were opposed to keeping funding for the City Hall parking lot in this year's budget.

Discussion continued to include spreading the fishing pier improvements over a three year period, surveillance, public works maintenance vehicles, improving operations, replacing vehicles versus cost of needed repairs and maintenance, approving replacement of vehicle needing transmission repair and removing two other vehicles totaling \$122,000, fishing pier improvements to include pier fund, routine maintenance, and replacement procedure. Ms. Anderson, Mr. Cautero, Mr. Fraize and Mr. McKeon were opposed to keeping the fishing pier in this year's budget.

Further discussion took place regarding Tarpon Center Drive bike lanes to include proposed modifications to travel lanes and previous hurricane evacuation discussion. All council members were opposed to keeping this item in this year's budget.

Chief Carvey stated that item 14, replacement of fire prevention unit can be removed from the list.

Discussion continued on fence repair and replacement to include locations, fencing issues at utilities building, park maintenance, and safety issues. All council members with the exception of Mr. Fraize were opposed to keeping this item in this year's budget.

Discussion took place on Wellfield Park to include need for shaded areas. Ms. Anderson was opposed to keeping this item in this year's budget.

Discussion took place on sidewalk replacement and connectivity to include needed maintenance and gap locations, and timeframe for reasonable connectivity. Ms. Anderson and Mr. Daniels were opposed to keeping this item in this year's budget.

Discussion took place on Hecksher Park to include facility condition assessment and county recommendations. Ms. Anderson was opposed to keeping this item in this year's budget.

Recess was taken from 11:56 a.m. until 1:00 p.m.

Ms. Senne spoke to the new vehicle requested for the IT department. Mr. Hout provided council detail of the repairs needed for the vehicle. Mr. Bolen spoke to the usage of the vehicle. Discussion took place regarding the use of the vehicle, other vehicles available for use, having a motor pool of vehicles. Ms. Weeden spoke to the available vehicles not owned by enterprise funds. Mr. Daniels and Ms. Anderson were opposed to keeping this item in this year's budget.

Chief Carvey responded to council questions regarding grant request on page 12.

Mr. Lavalley responded to council questions regarding moving relocation expenses from public works to the police department.

Chief Carvey responded to council questions regarding engine replacement completion, marine unit budget breakdown being provided to council, lifespan of S.C.U.B.A. and available grants for S.C.U.B.A. equipment, lifespan of thermal imaging cameras and grant availability, estimate for air conditioning replacement at Fire Station 3, spreading the replacement of ice machines over a three year period, and the lifespan of the ladder truck.

Ms. Weeden responded to council questions regarding airport funding of Deertown Gully pipe drainage structures.

Mr. Cervasio responded to council questions regarding completing the road construction prior to the requested fiscal year, benefits of construction prior to a perspective tenant, and heli-pad size.

Discussion took place regarding cosmetic improvements at the airport and noise mitigation.

Ms. Senne spoke to the funding used for airport projects. All council members with the exception of Mr. Daniels and Ms. Gates were opposed to keeping this item in this year's budget.

Discussion took place regarding developing a five year plan for mobile home park enhancement.

Ms. LeDuc responded to council questions regarding the schedule of repaving Firenze Avenue and Vista Road.

Discussion continued regarding the design, permit and construction of drainage improvement on page 66, improvements to the administration building, and security fencing protocol.

Council reviewed the utilities department projects with discussion and questions answered by Mr. Hochuli regarding noise mitigation at the Ajax property, purpose for replacement of the booster station, procedure for replacing cast iron pipes, cleanout construction on page 87, use of solar for generators at the lift station, total number of generators, automatic flushers on hydrants, homes included in the Higel Drive water main installation, manhole coating to extend the lifetime, age of Phase II RO CIP system, new production of well RO SE/79, total number of current wells, whether the reclaimed valve replacement should start in 2018 instead of 2019, availability of reclaimed water, the ability for the interconnect in emergency situations, available grants for utility projects, whether projects are due to new developments, urgency of replacement of the sodium hypochlorite tank, reclaimed water storage pond liner replacement, value of the water treatment plant (WTP) buildings, and requiring the use of in-line valves.

Council reviewed the stormwater projects with discussion and questions answered by Ms. Weeden regarding Cockrill Street drainage restrictions, engineering projects regarding cafe sidewalk issues, LED lighting in the downtown area, and grant funding.

Discussion on fleet items to include public works/solid waste/recycle replacement vehicles, utility technical unit truck replacement, and utility field operations truck replacement.

Council recommended Mr. Lavallee research the use of police automatic license plate readers, pricing for parking automated readers, and identification cameras.

## **II. AUDIENCE PARTICIPATION**

Evelyn Barritt, 416 Park Boulevard North, expressed her support for the new stop signs on Bayshore Drive and commented on safety issues and the need for sidewalks on Bayshore Drive, and suggested removing

pedestrian traffic until sidewalks are constructed.

### III. ADJOURNMENT

There being no further business to come before Council, the meeting was adjourned at 3:39 p.m.

ATTEST:

  
Mayor - City of Venice

  
City Clerk



# **CITY OF VENICE**

## **RESIDENT SURVEY**

**BAYSHORE DR. & LAGUNA DR.**  
**PEDESTRIAN & BICYCLE IMPROVEMENTS**

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On April 11, 2017, the Venice City Council moved unanimously to direct staff to develop both short and long term solutions to the pedestrian and bicycle safety concerns along Bayshore and Laguna Dr. The City has installed additional stop signs at key intersections as a short-term enhancement for this issue. As a long-term solution, the City is considering the installation of a sidewalk and/or widening the roadway for bicycle lanes. The preliminary estimate for such improvements is 1.5 million and a funding source has not been identified. The improvements would be installed within the City owned right-of-way as shown on the attached map. These improvements would include the modification of some existing facilities within this City right-of-way including driveways, stormwater systems, landscaping and trees.

**Please complete and return this resident survey in person, by mail or by e-mail to the address below by May 19<sup>th</sup>:**

**Engineering Department  
City of Venice  
401 W. Venice Ave.  
Venice, FL 34285**

**Scan and e-mail to:** [cdubre@venicegov.com](mailto:cdubre@venicegov.com)

Thank you in advance for your feedback! This information is very important and will be used for the future planning of the Bayshore/Laguna Dr. roadway corridor.

For any additional questions please call City Engineer, Kathleen Weeden, at 941-882-7409.

**BAYSHORE DR. & LAGUNA DR. RESIDENT SURVEY:**  
(PLEASE RETURN BY MAY 19<sup>TH</sup>)

**OWNER NAME:** \_\_\_\_\_

**PROPERTY ADDRESS**

(On Bayshore or Laguna Dr.): \_\_\_\_\_

**1) Do you support the installation of a sidewalk along Bayshore Dr. and Laguna Dr.?**

\_\_\_\_\_ YES

\_\_\_\_\_ NO

COMMENTS: \_\_\_\_\_

\_\_\_\_\_

**2) Do you support the widening of the pavement of Bayshore Dr. and Laguna Dr. to provide bike lanes?**

\_\_\_\_\_ YES

\_\_\_\_\_ NO

COMMENTS: \_\_\_\_\_

\_\_\_\_\_

**3) Please rank the following project alternatives from 1 to 5, with #1 being the best:**

\_\_\_\_\_ Install new sidewalk on one side of the road.

\_\_\_\_\_ Install new sidewalks on both sides of the road.

\_\_\_\_\_ Widen roadway pavement for bike lanes.

\_\_\_\_\_ Widen roadway pavement for bike lanes and install sidewalk.

\_\_\_\_\_ No change to existing facility.

OTHER PROJECT IDEAS: \_\_\_\_\_

**4) Additional Comments:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



## PROPERTY MAP - BAYSHORE DR.



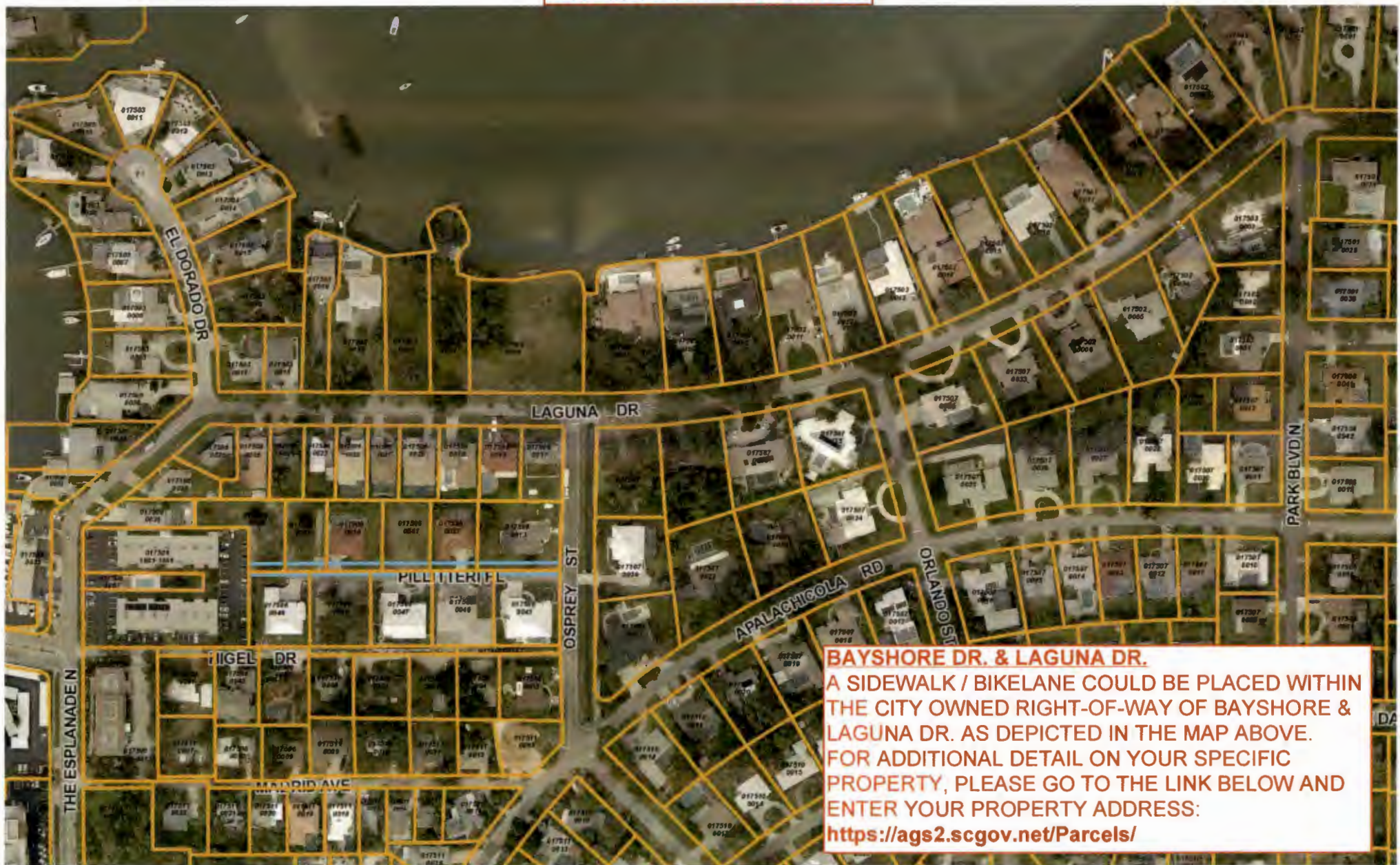
### BAYSHORE DR. & LAGUNA DR.

A SIDEWALK / BIKELANE COULD BE PLACED WITHIN THE CITY OWNED RIGHT-OF-WAY OF BAYSHORE & LAGUNA DR. AS DEPICTED IN THE MAP ABOVE. FOR ADDITIONAL DETAIL ON YOUR SPECIFIC PROPERTY, PLEASE GO TO THE LINK BELOW AND ENTER YOUR PROPERTY ADDRESS:

<https://ags2.scgov.net/Parcels/>



## PROPERTY MAP - LAGUNA DR.



### **BAYSHORE DR. & LAGUNA DR.**

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**PRIORITIZED****LIST #2 - REVISED 5-5-2017 CIP WORKSHOP****ONE CENT SALES TAX AND FIRE DEPARTMENT**

	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	TOTAL
1 Eng - Beach Renourishment	250,000	250,000	250,000	250,000	250,000	1,250,000
2 Vehicles - Police	256,075	225,045	234,595	176,195	136,290	1,028,200
3 PW - City Hall Flat Roof Repairs	100,000	-	-	-	-	100,000
4 Replacement Radio Handheld Units	293,000	-	-	-	-	293,000
5 PW - Triangle Inn	80,000	-	-	-	-	80,000
6 IT - Security Surveillance System	61,500	-	-	-	-	61,500
7 Replacement Fire Apparatus Unit #156	554,359	-	-	-	-	554,359
8 Eng - Bayshore/Laguna Sidewalk Desgn/Construct	125,000	1,375,000	-	-	-	1,500,000
9 Vehicles - Public Works Maint	122,000	100,000	28,000	-	25,000	275,000
10 Vehicles - Parks Division Replacement	153,000	116,000	65,000	65,000	-	399,000
11 Replace Command Vehicle Unit 152 & Equipment	46,493	-	-	-	-	46,493
12 Fire Station 2 - Remodel	60,000	-	-	-	-	60,000
13 Fire Station 3 - Remodel	60,000	-	-	-	-	60,000
14 PW - Venice Community Center	100,000	175,000	240,000	80,000	50,000	645,000
15 Eng - ADA Improv Sidewalks/Parks/Bldgs	75,000	150,000	150,000	150,000	150,000	675,000
16 PW - Wellfield Park	40,000	100,000	160,000	50,000	50,000	400,000
17 Eng - Sidewalk Replacement/Connectivity	100,000	100,000	100,000	100,000	100,000	500,000
18 PW - Hecksher Park	50,000	20,000	75,000	90,000	150,000	385,000
PW - Chuck Reiter Park	-	-	100,000	750,000	25,000	875,000
PW - City Hall	-	20,000	500,000	-	-	520,000
PW - Fire Station 51	-	50,000	500,000	80,000	40,000	670,000
PW - Fire Station 52	-	-	100,000	145,000	40,000	285,000
PW - Fire Station 53	-	50,000	25,000	80,000	-	155,000
PW - Marina Park	-	100,000	50,000	-	45,000	195,000
PW - Police Firing Range Demolition	-	-	150,000	-	-	150,000
PW - Renovate Police Station for PWD	-	-	2,500,000	-	-	2,500,000
PW - Service Club Park	-	60,000	-	50,000	-	110,000
PW - South Brohard Park	-	-	-	70,000	500,000	570,000
PW - South Brohard Paw Park	-	500,000	60,000	-	-	560,000
PW - South Jetty	-	-	-	30,000	25,000	55,000
PW - Warehouse	-	25,000	30,000	25,000	-	80,000
Eng - Venice Gateway Improvements	-	125,000	-	-	-	125,000
<b>ONE CENT SALES TAX EXPENDITURES - REVISED AT 5-5-2017 CIP WORKSHOP</b>	<b>\$ 2,526,427</b>	<b>\$ 3,541,045</b>	<b>\$ 5,317,595</b>	<b>\$ 2,191,195</b>	<b>\$ 1,586,290</b>	<b>\$ 15,162,552</b>

**Carry Over from FY17 to FY18**

Eng - Service Club Park Boardwalk	\$ 500,000
Eng - Downtown Corridor Enhancements	921,000
Eng - Parking Under Hatchet Creek-KMI Bridge	68,000
	<b>\$ 1,489,000</b>

**TOTAL ONE CENT SALES TAX EXPENDITURES****\$ 4,015,427****ITEMS REMOVED CIP WORKSHOP 5-5-2017**

1 Fire Station 1 - Replacement *	(2,500,000)	(2,500,000)	-	-	-	(5,000,000)
7 PW - City Hall Parking Lot Resurfacing	(220,000)					(220,000)
8 PW - Fishing Pier	(600,000)	(10,000)	-	-	-	(610,000)
10 IT - Replace Financial System DB Server	(117,300)	-	-	-	-	(117,300)
12 Vehicles - Public Works Maint	(70,000)	100,000	28,000	-	25,000	83,000
14 Replacement Fire Prevention Unit 151	(25,363)	-	-	-	-	(25,363)
19 Eng - ADA Improv Sidewalks/Parks/Bldgs	(75,000)					(75,000)
21 Eng - Tarpon Center Dr Bike Lanes	(50,000)	-	-	-	-	(50,000)
22 PW Parks - Fencing Repair & Replacement	(40,000)	40,000	20,000	20,000	-	40,000
26 Eng - Bikelane Evaluation/Upgrades	(25,000)	25,000	25,000	25,000	25,000	75,000
27 PW - Higel Park	(25,000)	25,000	50,000	25,000	-	75,000
28 Eng - N. Pier Parking Area #3	(450,000)	-	-	-	-	(450,000)
<b>ITEMS REMOVED CIP WORKSHOP 5-5-2017</b>	<b>\$ (4,197,663)</b>					

\* Fire Assessment data assumes long-term borrowing, an interest rate of 4.5% and a term of 20 years. Approximate annual debt service of \$385,000

## BAYSHORE/LAGUNA DRIVE SAFETY PROBLEM

own both  
sides

L

MR

GOOD MORNING MAYOR AND CITY COUNCIL MEMBERS

Thank you for your prompt action in installing stop signs to try to slow down the traffic

I'M HERE TO SPEAK ABOUT THE BAYSHORE/LAGUNA DRIVE SAFETY PROBLEM AND TO SUPPORT THAT MONIES BE BUDGETED TO CORRECT THE SAFETY PROBLEM.

TO RECAP, THE SAFETY PROBLEM IS CAUSED BY:

- NARROWNESS OF THE STREET
- OVERALL USAGE OF THE STREET BY CARS, GOLF CARTS, TRUCKS, BICYCLES AND BICYCLE CLUBS, PEDESTRIANS INCLUDING RUNNERS, PET WALKERS, CHILDRENS' STROLLERS, AND WHEELCHAIRS.
- NO STREET SHOULDERS FOR SERVICE VEHICLES TO STOP AND GET OUT OF THE TRAVEL LANE
- PEDESTRIANS BEING FORCED INTO UNPROTECTED RUN-OFF SWALES BY ONCOMING OR OVERTAKING VEHICLES
- NO SIDEWALKS FOR PEDESTRIANS

I UNDERSTAND THAT THE CITY HAS RECENTLY TRIED TO GET VEHICLE COUNTS FOR THE STREET. IT WOULD BE UNWISE TO RELY ON OUT OF SEASON VEHICLE COUNTS TO DEVELOP A SOLUTION TO THIS SAFETY PROBLEM.

WHAT IS NECESSARY, AS A MINIMUM, IS A SIDEWALK ON BAYSHORE/LAGUNA DRIVE JOINING UP WITH THE EXISTING CITY SIDEWALKS.

SHOULDERS ON BAYSHORE/LAGUNA DRIVE MAY BE HELPFUL DUE TO THE NARROWNESS OF THE EXISTING STREET. HOWEVER, SHOULDERS BY THEMSELVES WILL NOT SOLVE THE FUNDAMENTAL SAFETY PROBLEM, I.E. VEHICLES AND PEDESTRIANS MUST BE HORIZONTALLY SEPARATED TO MINIMIZE ACCIDENTS.

THEREFORE, I URGE THE CITY COUNCIL TO BUDGET MONIES FOR:

1. AS A MINIMUM, A SIDEWALK ON BAYSHORE/LAGUNA DRIVE JOINING UP WITH THE EXISTING CITY SIDEWALK ON BOTH ENDS. *I would note that have no*
2. A SHOULDER OR SHOULDERS TO WIDEN THE STREET MAY BE CONSIDERED NOW IF BUDGET CONDITIONS ALLOW. IF NOT, SHOULDERS SHOULD BE BUDGETED AS A FUTURE IMPROVEMENT WHEN BAYSHORE/LAGUNA DRIVE IS REPAVED.

preference  
which  
side