



MEMORANDUM TO VENICE CITY COUNCIL

FROM: Kelly Michaels, MMC
City Clerk

DATE: April 11, 2025

DEPARTMENT: Administration

MEETING DATE: April 22, 2025

SUBJECT / TOPIC: Vacancy in Council Seat 1

BACKGROUND INFORMATION: On April 11, 2025, I received an email from Councilmember Joan Farrell indicating her resignation of office effective close of business on Friday, April 11, 2025. The resignation leaves a vacancy in office for Seat 1 for an unexpired term ending November 2026 which falls under the City Charter as indicated below:

Sec. 3.07 (d) Filling of vacancies.

(2) Vacancies in the office of city council shall be filled by the city council with any qualified resident so appointed to serve until a successor is elected at the next regular municipal election or special election earlier called for that purpose. A person elected in such election will serve the remaining unexpired term of the city councilmember whose vacant office is being filled.

(3) A vacancy shall be filled by the city council within 60 days after the vacancy occurs. Plurality voting shall be used with a tie decided by drawing lots.

Note: The last time the council appointed a vacancy in office was on 1/6/2022 when Rachel Frank was appointed to fill the unexpired term ending November 2023 of Brian Kelly who resigned in December 2021. Back up documents are being provided for historical perspective in the Council's discussions of the process at that time.

SUPPORTS STRATEGIC PLAN: Goal Two: Provide efficient, responsive government with high quality services.

ACTION REQUESTED: Direct the appropriate Charter Office to seek interested applicants for appointment to Vacant Council Seat 1 for consideration and selection by the Council within the 60-day deadline of June 11, 2025, or date certain prior to expiration of 60 days.

Council Meeting Dates: May 13, 2025, May 27, 2025, June 10, 2025

Yes N/A

<input checked="" type="checkbox"/>	<input type="checkbox"/>	Document(s) Reviewed for ADA compliance (required if for agenda posting)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Risk Management Review
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Finance Department Review/Approval
		Funds Availability (account number): N/A

Original(s) attached: Farrell Resignation, 2026 Election Schedule, Minutes of 12/14/2021 Process for Filling Mr. Kelly's Vacancy, Minutes of 1/6/2022 Appointment of Rachel Frank