



## MEMORANDUM TO VENICE CITY COUNCIL

**THROUGH CHARTER OFFICER:** Kelly Michaels, City Clerk **E-SIGN:** 

**FROM:** Kelly Michaels

**DEPARTMENT:** City Clerk's Office

**DATE:** February 13, 2026

**MEETING DATE:** February 24, 2026

**SUBJECT / TOPIC:** Tracking Report of Legislative Referrals to Boards & Commissions

**BACKGROUND INFORMATION:** The City Council adopted guidelines for City Commissions, Boards and Committees and established a Legislative Referral Process for the Effective Order of Business in February 2022 which was most recently revised in superseding resolution #2023-49 on December 12, 2023.

The City Clerk maintains a tracking summary of Legislative Referrals made by Council to Advisory Boards, Commissions and Committees to report on a six-month basis (February/August) as to the status of the referral made.

**SUPPORTS STRATEGIC PLAN:** Goal Six: Preserve the Venice Quality of Life through Proper Planning

**COUNCIL ACTION REQUESTED:** Informational Only - Report  
(See attached Summary Report)

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Yes	N/A	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Document(s) Reviewed for ADA compliance (required if for agenda posting)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	City Attorney Reviewed/Approval
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Risk Management Review
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Finance Department Review/Approval
		Funds Availability (account number): n/a

Original(s) attached: Legislative Referral Tracking Report