

Interoffice Memorandum

City Manager's Office

TO: Mayor Holic and Member of City Council

FROM: Edward F. Lavallee

RE: Lease of the Hamilton Commercial Condominium Complex

DATE: March 2, 2016

Attached is a draft agreement for lease of the Hamilton Commercial Condominium Complex by the City of Venice to Sarasota County for use as a temporary public library. The attached lease represents the culmination of a series of discussions of proposed lease terms between the City and County. It also reflects, in essence, the draft term sheet of lease conditions approved by City Council at the February 28, 2016 City Council meeting.

I request Council approval to proceed with execution of the lease as shown; subject to refinement of minor details with the County Administrator, and/or correction of scrivener's errors.

EFL/jg

Attachment