



**MEMORANDUM**  
**City of Venice**

**Public Works Department**

TO: Ed Lavalley, City Manager

FROM: Travis Hout, Fleet and Facilities Manager

THROUGH: James Clinch, Public Works Director

DATE: February 6, 2019

COUNCIL APPROVAL: Yes

MEETING DATE: February 26<sup>th</sup> 2019

STRATEGIC PLAN GOAL: Provide Efficient, Responsive Government with High Quality Services

SUBJECT: Approval of fleet vehicle purchases from Alan Jay Chevrolet and Coggin Ford as approved in the FY19 budget.

**Background:**

These proposed fleet purchases are per the approved CIP budget for FY19 vehicles to be purchased for Utilities, Police, Fire, Public Works Parks and Maintenance Departments. Quotes were requested from Coggin Ford and Alan Jay Chevrolet through the Florida Sheriffs Contract and NJPA/Soursewell contract for nine units comprised of pick-up trucks, a dump truck, a crane, and a flatbed truck. Four total vendors were solicited for quotes and the above two were chosen based on pricing, brand, up-fitting, and reliability in the market place. Local dealers have been approached, but are not able to provide these units at the pricing available from these government purchasing contracts. The order for Coggin Ford is for three (3) units for \$186,176, all specialty units. The order for Alan Jay Chevrolet is for six (6) units for \$184,198 that is comprised of pickup trucks and one van.

The summary of the vehicle purchases are as follows:

Police Department:	Two (2) units = \$71,962.00
Public Works Parks:	Two (2) units = \$55,538.00
Utilities Department:	Two (2) units = \$149,664.00
Fire Department:	One (1) unit = \$28,929.00
Public Works Maintenance:	Two (2) units = \$64,281.

**Requested Action:**

Approval of fleet vehicle purchases from Coggin Ford in the amount of \$186,176 and Alan Jay Chevrolet in the amount of \$184,198.

**City Attorney Review/Approved:** No

**Risk Management Review:** No

**Finance Department Review/Approved:** Yes

**Funds Availability (account number):** FLEET 505-1202-536.64-00, 505-1203-533.64-00, One Cent 110-0921-519.64-00, 110-0930-572.64-00, 110-1001-521.64-00, 110-1101-522.64-00

**ORIGINAL(S) ATTACHED:** Proposals

**Cc:** Peter Boers, Procurement Manager