



MEMORANDUM TO VENICE CITY COUNCIL

FROM: Linda Senne, CPA, Finance Director *LS*

DEPARTMENT: Finance Department

THROUGH CHARTER OFFICER: Edward Lavalley, City Manager

E-SIGN: 
EL

DATE: August 5, 2024

MEETING DATE: August 27, 2024

COUNCIL ACTION REQUESTED: For Council Adoption by Motion

SUPPORTS STRATEGIC PLAN: Goal Three: Ensure a Fiscally Sound City

SUBJECT / TOPIC: FY2025 Budget Changes Since June Budget Workshops

BACKGROUND INFORMATION: Discussions at the June budget workshop and certain recent events have caused several changes to the proposed FY2025 budget, as it existed at the beginning of the workshop.

CHANGES:

The changes include the following:

1. In early July, we received the final assessed values from the Sarasota County Property Appraiser. This increased the budgeted revenues in the General Fund by \$20,000 and \$2,000 in the Debt Service Fund.
2. \$100,568 funding for a School Resource Officer (SRO) from a private school via a security services agreement between the city and the school.
3. Add a new backhoe for the Utilities Department. Transfer from Utilities Fund to the Fleet Fund to purchase the backhoe.
4. Added a Maintenance Superintendent to the Public Works Maintenance Division.
5. Added a Municipal Service Worker (MSW) to the Public Works Parks Division.
6. Added one EMS Supervisor, six Dual Certified Firefighters, and one vehicle to Fire-EMS Division.
7. Reduced overtime since adding new FTEs to the Fire-EMS Division.
8. Added a Case Manager, School Resource Officer, Detective, and two Night Shift Officers to the Police Department.
9. Reduced professional services within the Police Department.

- 10. Reduced overtime since adding new FTEs to the Police Department.
- 11. Added a Help Desk Technician to the Information Technology Department.
- 12. Added four vehicles for the new FTEs in the Police Department.

OTHER DATA ATTACHED:

Pages 3-4 Changes to FY2025 Proposed Budget Since Budget Workshop
 Pages 5-8 Changes to FY2025 - FY2029 Proposed Capital Improvement Program (CIP)

STAFF RECOMMENDATION: Approve Changes to FY2025 Proposed Budget Since June Budget Workshop

- | Yes | N/A | |
|-------------------------------------|-------------------------------------|---|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Document(s) Reviewed for ADA compliance <small>(required if for agenda posting)</small> |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | City Attorney Reviewed/Approval |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Risk Management Review |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Finance Department Review/Approval |
| | | Funds Availability (account number): pages 3-4 |

CHANGES TO FY2025 PROPOSED BUDGET SINCE BUDGET WORKSHOPS
CITY OF VENICE
ALL FUNDS

	General Fund #001	Debt Service Fund #251	Law Enforcement Impact Fund #312	Utilities Fund #421	Fleet Fund #505
Workshop Folders REVENUES	\$ 51,469,598	\$ 2,569,000	\$ 126,250	\$ 47,597,329	\$ 5,697,930
Changes Since Budget Workshops:					
1 Property Taxes - Revised Valuation 001-0000-311.00-00 and 251-0000-311.00-00 Ad Valorem Taxes	20,000	2,000	-	-	-
2 Funding for a School Resource Officer (SRO) from a private school via a security services agreement between the city and the school 001-0000-342.10-00	100,568	-	-	-	-
3 Transfer from Utilities Department to Fleet Fund to Purchase a New Backhoe 505-0000-381.41-00	-	-	-	-	157,000
Final REVENUES	\$ 51,590,166	\$ 2,571,000	\$ 126,250	\$ 47,597,329	\$ 5,854,930
	General Fund #001	Debt Service Fund #251	Law Enforcement Impact Fund #312	Utilities Fund #421	Fleet Fund #505
Workshop Folders EXPENDITURES	\$ 50,425,102	\$ 2,568,924	\$ 114,000	\$ 53,253,160	\$ 3,595,000
4 Add FTE (Maintenance Superintendent) to Public Works - Maintenance Division 001-0921-519.12-00 \$79,288 001-0921-519.21-00 6,066 001-0921-519.22-00 10,847 001-0921-519.23-00 16,982 001-0921-519.24-00 1,512 001-0921-519.46-02 2,359	117,054	-	-	-	-
5 Add FTE (Municipal Service Worker) to Public Works - Parks Division 001-0930-572.12-00 \$37,321 001-0930-572.21-00 2,855 001-0930-572.22-00 5,105 001-0930-572.23-00 16,982 001-0930-572.24-00 1,046 001-0930-572.52-46 270	63,579	-	-	-	-
6 Add 7 FTE's (1 EMS Supervisor & 6 Dual Certified Firefighters) to Fire - EMS Division 001-1103-526.12-00 \$444,420 001-1103-526.21-00 33,998 001-1103-526.22-00 146,214 001-1103-526.23-00 118,874 001-1103-526.24-00 15,435 001-1103-526.46-02 4,253 001-1103-526.52-46 50,205 001-1103-526.64-00 60,000	873,399	-	-	-	-
7 Reduce overtime since adding new FTEs to Fire - EMS Division 001-1103-526.14-00 \$40,000 001-1103-526.21.00 3,060 001-1103-526.22-00 5,472	(48,532)	-	-	-	-

CHANGES TO FY2025 PROPOSED BUDGET SINCE BUDGET WORKSHOPS

CITY OF VENICE

ALL FUNDS

	General Fund #001	Debt Service Fund #251	Law Enforcement Impact Fund #312	Utilities Fund #421	Fleet Fund #505
8 Add 5 FTE's (Case Manager, School Resource Officer, Detective, & 2 Night Shift Officers) to Police Department 001-1001-521.12-00 \$345,286 001-1001-521.21-00 26,414 001-1001-521.22-00 102,760 001-1001-521.23-00 84,910 001-1001-521.24-00 7,176 001-1001-521.46-02 21,265 001-1001-521.52-46 2,500	590,311	-	-	-	-
9 Remove items under professional services within the Police Department 001-1001-521.31-00	(27,000)	-	-	-	-
10 Reduce overtime since adding new FTEs to Police Department 001-1001-521.14-00 \$75,000 001-1001-521.21.00 5,737 001-1001-521.22-00 10,260	(90,997)	-	-	-	-
11 Add FTE (Help Desk Technician) to Information Technology Department 001-1401-513.12-00 \$55,020 001-1401-513.21-00 4,209 001-1401-513.22-00 7,527 001-1401-513.23-00 16,982 001-1401-513.24-00 91 001-1401-513.46-02 4,253	88,082	-	-	-	-
12 Add four vehicles for new Police FTE's 312-1001-521.64-00	-	-	290,411	-	-
3 Add a Backhoe for Utilities Department. Transfers to the Fleet Fund & Purchase From Fleet Fund. 421-9902-581.91-28 & 505-1204-535.64-00	-	-	-	157,000	157,000
Final EXPENDITURES	\$ 51,990,998	\$ 2,568,924	\$ 404,411	\$ 53,410,160	\$ 3,752,000
	General Fund #001	Debt Service Fund #251	Law Enforcement Impact Fund #312	Utilities Fund #421	Fleet Fund #505
Net Changes Above	\$ (1,445,328)	\$ 2,000	\$ (290,411)	\$ (157,000)	\$ -
Addition (Use) of Fund Balance/Working Capital: June Budget Meetings	1,044,496	76	12,250	(5,655,831)	2,102,930
Final Addition (Use) of Fund Balance/Working Capital	\$ (400,832)	\$ 2,076	\$ (278,161)	\$ (5,812,831)	\$ 2,102,930

CAPITAL IMPROVEMENT PROGRAM

Changes to FY2025 - FY2029 CIP Since Budget Workshop

	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	TOTAL	Reason For Change
GENERAL FUND (#001)							
Expenditures per June Budget Workshop	\$ 3,271,809	\$ 1,440,571	\$ 3,423,658	\$ 1,007,110	\$ 421,000	\$ 9,564,148	
Changes:							
Fire/EMS Vehicle	60,000	-	-	-	-	60,000	Added Vehicle for one Additional FTE
Expenditures Per Final Budget	\$ 3,331,809	\$ 1,440,571	\$ 3,423,658	\$ 1,007,110	\$ 421,000	\$ 9,624,148	
BOAT REGISTRATION FEE (#109)							
Expenditures per June Budget Workshop	\$ 65,000	\$ -	\$ -	\$ -	\$ -	\$ 65,000	
No Changes	-	-	-	-	-	-	
Expenditures Per Final Budget	\$ 65,000	\$ -	\$ -	\$ -	\$ -	\$ 65,000	
ONE CENT SALES TAX FUND #110							
Expenditures per June Budget Workshop	\$ 23,640,000	\$ 7,733,624	\$ 2,892,398	\$ 2,527,398	\$ 2,217,398	\$ 39,010,818	
No Changes	-	-	-	-	-	-	
Expenditures Per Final Budget	\$ 23,640,000	\$ 7,733,624	\$ 2,892,398	\$ 2,527,398	\$ 2,217,398	\$ 39,010,818	
BUILDING FUND #116							
Expenditures per June Budget Workshop	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
No Changes	-	-	-	-	-	-	
Expenditures Per Final Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
MISC. CAPITAL PROJECTS FUND #301							
Expenditures per June Budget Workshop	\$ 3,105,126	\$ -	\$ -	\$ -	\$ -	\$ 3,105,126	
No Changes	-	-	-	-	-	-	
Expenditures Per Final Budget	\$ 3,105,126	\$ -	\$ -	\$ -	\$ -	\$ 3,105,126	

CAPITAL IMPROVEMENT PROGRAM

Changes to FY2025 - FY2029 CIP Since Budget Workshop

	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	TOTAL	Reason For Change
MISC. CAPITAL PROJECTS FUND #302							
Expenditures per June Budget Workshop	\$ 1,200,000	\$ -	\$ -	\$ -	\$ -	\$ 1,200,000	
No Changes	-	-	-	-	-	-	
Expenditures Per Final Budget	\$ 1,200,000	\$ -	\$ -	\$ -	\$ -	\$ 1,200,000	
FIRE IMPACT FEE CAP PROJ FUND #311							
Expenditures per June Budget Workshop	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ 750,000	
No Changes	-	-	-	-	-	-	
Expenditures Per Final Budget	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ 750,000	
POLICE IMPACT FEE CAP PROJ FD #312							
Expenditures per June Budget Workshop	\$ 114,000	\$ -	\$ -	\$ -	\$ -	\$ 114,000	
Changes:							
Police Vehicles	290,411	-	-	-	-	290,411	Added 4 Vehicles for Additional FTE's
Expenditures Per Final Budget	\$ 404,411	\$ -	\$ -	\$ -	\$ -	\$ 404,411	
OGG IMPACT FEE CAP PROJ FD #313							
Expenditures per June Budget Workshop	\$ -	\$ 700,000	\$ -	\$ -	\$ -	\$ 700,000	
No Changes	-	-	-	-	-	-	
Expenditures Per Final Budget	\$ -	\$ 700,000	\$ -	\$ -	\$ -	\$ 700,000	
SOLID WASTE IMPACT FEE FUND #314							
Expenditures per June Budget Workshop	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
No Changes	-	-	-	-	-	-	
Expenditures Per Final Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

CAPITAL IMPROVEMENT PROGRAM

Changes to FY2025 - FY2029 CIP Since Budget Workshop

	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	TOTAL	Reason For Change
AIRPORT FUND #401							
Expenditures per June Budget Workshop	\$ 2,175,000	\$ 4,866,500	\$ 7,597,500	\$ 2,100,000	\$ 2,100,000	\$ 18,839,000	
No Changes	-	-	-	-	-	-	
Expenditures Per Final Budget	\$ 2,175,000	\$ 4,866,500	\$ 7,597,500	\$ 2,100,000	\$ 2,100,000	\$ 18,839,000	
UTILITIES FUND #421							
Expenditures per June Budget Workshop	\$ 28,905,000	\$ 18,380,000	\$ 17,250,000	\$ 15,250,000	\$ 5,025,000	\$ 84,810,000	
No Changes	-	-	-	-	-	-	
Expenditures Per Final Budget	\$ 28,905,000	\$ 18,380,000	\$ 17,250,000	\$ 15,250,000	\$ 5,025,000	\$ 84,810,000	
SOLID WASTE FUND #470							
Expenditures per June Budget Workshop	\$ 975,000	\$ 9,750,000	\$ 634,997	\$ 634,997	\$ 634,997	\$ 12,629,991	
No Changes	-	-	-	-	-	-	
Expenditures Per Final Budget	\$ 975,000	\$ 9,750,000	\$ 634,997	\$ 634,997	\$ 634,997	\$ 12,629,991	
STORMWATER FUND #480							
Expenditures per June Budget Workshop	\$ 1,500,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 5,500,000	
No Changes	-	-	-	-	-	-	
Expenditures Per Final Budget	\$ 1,500,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 5,500,000	
FLEET REPLACEMENT FUND #505							
Expenditures per June Budget Workshop	\$ 3,595,000	\$ 2,612,500	\$ 3,766,000	\$ 2,346,500	\$ 5,932,500	\$ 18,252,500	
Backhoe	157,000	-	-	-	-	157,000	Added Backhoe for Utilities Department
Expenditures Per Final Budget	\$ 3,752,000	\$ 2,612,500	\$ 3,766,000	\$ 2,346,500	\$ 5,932,500	\$ 18,409,500	

CAPITAL IMPROVEMENT PROGRAM							
Changes to FY2025 - FY2029 CIP Since Budget Workshop							
	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	TOTAL	Reason For Change
GRAND TOTAL PER JUNE BUDGET WORKSHOP	\$ 69,295,935	\$ 46,483,195	\$ 36,564,553	\$ 24,866,005	\$ 17,330,895	\$ 194,540,583	
TOTAL OF REVISIONS	\$ 507,411	\$ -	\$ -	\$ -	\$ -	\$ 507,411	
GRAND TOTAL OF ALL EXPENDITURES AFTER REVISIONS - ADOPTED FY25 BUDGET	\$ 69,803,346	\$ 46,483,195	\$ 36,564,553	\$ 24,866,005	\$ 17,330,895	\$ 195,047,994	

Signature: 
Edward Lavallee (Aug 6, 2024 10:18 EDT)

Email: elavallee@venicefl.gov

Memo - Changes from June Budget Workshop - FY25 - COUNCIL PACKET

Final Audit Report

2024-08-06

Created:	2024-08-06
By:	Linda Senne (LSenne@venicefl.gov)
Status:	Signed
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"Memo - Changes from June Budget Workshop - FY25 - COUNCIL PACKET" History

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