



City of Venice

401 West Venice Avenue
Venice, FL 34285
www.venicegov.com

Meeting Minutes Charter Review Committee

Friday, June 25, 2021

9:30 AM

Council Chambers

I. Call To Order

Ms. Stelzer called the meeting to order at 9:30 a.m.

II. Roll Call

Present 6 - Mr. Ernest Booker, Mr. John Holic, Mr. Richard Clapp, Mr. Kit McKeon, Mr. Jeffery Boone and Mr. Jon Preiksats
Absent 1 - Mr. Joseph Ferretti

Also Present

City Attorney Kelly Fernandez, City Manager Ed Lavalley, City Clerk Lori Stelzer and Administrative Coordinator Mercedes Barcia.

III. Approval of Minutes - None

IV. New Business

[21-5127](#)

Election of Chair and Vice Chair

A motion was made by Mr. McKeon, seconded by Mr. Preiksats, to nominate Mr. Boone as chair. The motion carried unanimously by voice vote.

A motion was made by Mr. Holic, seconded by Mr. Preiksats, to nominate Mr. Booker as vice chair. The motion carried unanimously by voice vote.

[21-5128](#)

Review Timeline and Determine Meeting Schedule

Ms. Fernandez advised the committee is to conclude their business and submit their recommendations to council by December 31, 2021, and July 13, 2021 is council's deadline to submit suggestions for the committee's review.

Discussion followed regarding meeting schedule, scope of charter review, issues presented to the previous charter review committee, council members providing topics for review, and Ms. Stelzer providing the ordinance and report from the previous charter review committee.

Ms. Fernandez suggested to address Item No. 21-5130, Role of Committee, Scope of Review and Determine Review Process, before

discussing the committee's meeting schedule.

[21-5130](#)

City Attorney Kelly Fernandez: Role of Committee, Scope of Review and Determine Review Process

Ms. Fernandez spoke to scope of review, sections in the charter that cannot be changed, council members providing input on areas for review by July 13, 2021, the committee's review process and role to include submitting their final recommendations to council by December 31, 2021, assisting the committee with drafting the language, reviewing a few articles at a time, and responded to board member questions on purpose of providing memorandum on proposed amendments to city charter, council's intent on proposed amendments, council's anticipation of citizen involvement and input, and considering public comments on issues outside of council's interest.

Mr. Boone spoke on his previous experience of the charter review process and procedures.

Discussion followed regarding meeting procedures, changing the form of government, the city manager's power and authority, and scope of review.

Mr. Lavalley suggested defining and clarifying terms as part of the review process, and commented on his powers and authority as a city manager.

Mr. Holic recommend not going into individual topics at this meeting.

Discussion continued on charter review process, articles that will require lengthy discussions, December 31, 2021 deadline, council members attending charter review committee meetings, the committee having sufficient time to review council's suggestions, including all of council's comments in the next agenda packet, staff providing the committee with the minutes of the October 1, 2020 Workshop, meeting during council break, and scheduling meetings when council members have the opportunity to attend.

[21-5128](#)

Review Timeline and Determine Meeting Schedule

Mr. Clapp advised he will not be available until after August 8, 2021.

Discussion continued on meeting schedule.

Mr. Booker advised he is away the month of August.

Ms. Fernandez suggested making a request to council to allow the committee to use Zoom for meetings.

Ms. Stelzer advised a physical quorum will still be required for the committee to take action, and noted request will be added to the next council agenda.

Discussion followed on articles to consider at the next meeting.

Mr. Clapp suggested the next meeting take place August 10, 2021.

Discussion followed on the committee's next meeting date and schedule.

Recess was taken at 10:51 a.m. until 10:57 a.m.

Discussion continued on meeting schedule and time.

Ms. Fernandez advised she will be unavailable the week of July 19, 2021.

Mr. Boone suggested to meet on August 30, 2021 instead of September 6, 2021 due to the Labor Day holiday.

There was consensus for the committee to meet August 16, 2021, August 30, 2021, and the first and third Monday of every month at 9 a.m.

[21-5129](#)

City Attorney Kelly Fernandez and City Clerk Lori Stelzer: Sunshine and Public Records Law Review

Ms. Fernandez reviewed Sunshine and Public Records Law.

Ms. Stelzer noted emails sent from a city account will be on the public server.

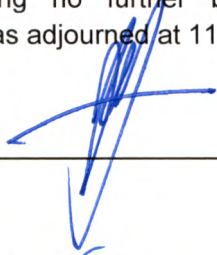
V. Unfinished Business - None

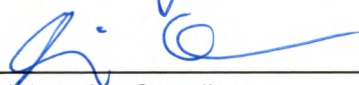
VI. Audience Participation

There was none.

VII. Adjournment

There being no further business to come before this Committee, the meeting was adjourned at 11:15 a.m.



Chair

Administrative Coordinator