



## MEMORANDUM TO VENICE CITY COUNCIL

**THROUGH CHARTER OFFICER:** James Clinch, City Manager

**E-SIGN:**

  
James Clinch (Oct 16, 2025 16:32:24 EDT)

**FROM:** Brenda Westlake, Grants Administrator 

Javier A. Vargas, MPA, Utilities Director 

**DEPARTMENT:** Utilities

**DATE:** 10/15/2025

**MEETING DATE:** 10/28/2025

**SUBJECT / TOPIC:** SRF Loan Application – Loan WW580470 – Flow Equalization Tank (EQ Tank)

**BACKGROUND INFORMATION:** The City of Venice is submitting a SRF Loan Application for the construction of an Equalization Tank at the City Water Reclamation Facility (WRF). This critical infrastructure project includes the installation of a 2.8-million-gallon, open top, glass coated bolted steel influent EQ Tank designed to manage influent flows entering the WRF. In addition to the tank, the project scope includes associated components such as influent pumps, mixing system, transfer pump station, and a reinforced concrete foundation. The EQ Tank will enhance the resiliency and reliability wastewater treatment process, benefiting all sewer customers within the City of Venice by improving flow management and system performance during peak and emergency conditions.

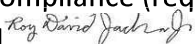
The Florida Department of Environmental Protection officially approved and placed the project on the SRF Fundable List on August 13, 2025. To secure the funding, the city must submit both the SRF loan Application and Loan Resolution. The loan is on a reimbursement basis to cover eligible construction costs. The total disburseable amount is \$9,365,161 with an estimated interest rate of 2% and a 20-year repayment term.

**SUPPORTS STRATEGIC PLAN:** Goal Four: Upgrade and Maintain City Infrastructure and Facilities

**COUNCIL ACTION REQUESTED:** For Council Adoption by Consent Motion

---

Yes    N/A

|                                     |                          |                                                                                                                        |
|-------------------------------------|--------------------------|------------------------------------------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Document(s) Reviewed for ADA compliance (required if for agenda posting)                                               |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | City Attorney Reviewed/Approval    |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Risk Management Review              |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Finance Department Review/Approval  |

Funds Availability (account number): 421-1202-536.63-00

CC: Jeff Sweater, Utilities Project Manager