



MEMORANDUM TO VENICE CITY COUNCIL

THROUGH CHARTER OFFICER: James Clinch, City Manager **E-SIGN:**

FROM: Jon Kramer, City Engineer

DEPARTMENT: Engineering

DATE: November 3, 2025

MEETING DATE: November 18, 2025

SUPPORTS STRATEGIC PLAN: Goal Four: Upgrade and Maintain City Infrastructure and Facilities

SUBJECT / TOPIC: Acceptance of a UTILITY EASEMENT from the WATERFORD MASTER OWNERS ASSOCIATION, INC.

BACKGROUND INFORMATION: The Hawthorn Hollows (fka Curry Lane Townhomes) development has constructed a water main that connects to an existing public water main on Waterford property. This easement allows the City to access the new water main which will become public upon Council's acceptance of the Hawthorn Hollows utilities turnover.

COUNCIL ACTION REQUESTED: Approve and authorize the Mayor to Accept the Utility Easement from WATERFORD MASTER OWNERS ASSOCIATION, INC.

Yes	N/A	
☒	☐	Document(s) Reviewed for ADA compliance (required if for agenda posting)
☒	☐	City Attorney Reviewed/Approval
☐	☒	Risk Management Review
☐	☒	Finance Department Review/Approval
		Funds Availability (account number):

Original(s) attached: Provided to City Clerk's Office

Cc: Javier Vargas, Utilities Director
Patience Anastasio, Assistant Utilities Director