

Nicole Tremblay

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SUMMARY

Community development planner seeking to work on varied, challenging projects. Skilled in public speaking, research and analysis, and written communication. Values an integrated approach for well-functioning communities, including planning for resiliency and public health. Highly interested in genuine public engagement and the role of planners as facilitators for public decision-making. Recipient of 2018 National Center for Transit Research Student of the Year Award for research in transportation planning for health. Strong believer in the internal capacity of communities and individuals.

EDUCATION

Amherst College, Amherst, MA — Bachelor of Arts in Psychology

University of South Florida, Tampa, FL — Master of Urban and Regional Planning

Certificate in Community Real Estate Development from USF Florida Institute of Government, 2017

RELEVANT EXPERIENCE

City of Venice; Venice, FL – Sep 2019-Present

Senior Planner

- Reviewing land development petitions for compliance with relevant codes, statutes, and comprehensive plan elements as a member of the Technical Review Committee;
- preparing staff reports and presentations;
- providing information to the public regarding planning and development;
- assisting in creation of new land development code for the City;
- implementing impact fee ordinances;
- serving as staff representative to the Architectural Review Board;
- presenting projects to Planning Commission, City Council, and the Architectural Review Board;
- maintaining concurrency certificates for development projects; and
- sitting as a member of the Community Rating System committee

Center for Urban Transportation Research; Tampa, FL — Jan 2018-Oct 2019

Graduate Research Assistant

- Writing reports and technical memorandums for Federal, State, and Local grant-funded projects;
- creating, distributing, and analyzing surveys;
- reviewing planning documents related to transportation, public involvement, access management, and health care;
- coordinating with Hillsborough Department of Health, Florida DOT, MPOs, and other public entities;
- creating a strategic plan for Hillsborough County health and transportation;
- designing content for a Hillsborough Department of Health website, “Health and the Built Environment;”
- evaluating FDOH Healthy Community Champions award applicants;
- drafting proposals for grant opportunities, including a proposal to integrate equity into project prioritization methods, which was funded at \$75,818;
- completing performance reports and meeting grant deliverable deadlines;
- conducting interviews with external agencies and analyzing responses; and
- developing presentations for team members and project stakeholders.

Palmetto CRA; Palmetto, FL — Jan 2017-Aug 2019

Strategic Planning Specialist

- Rewriting the City of Palmetto Downtown Design Code;

- writing grants, including a \$650,000 Pre-development loan program grant from Florida Housing Finance Corporation;
- conducting economic and health assessments for trail projects, including work on a Federal BUILD grant application;
- drafting pro forma analyses for real estate developments;
- producing annual reports and conference presentations;
- speaking to the public about Agency projects and gathering public opinion;
- serving as project liaison with architects and other contractors; and
- researching and coordinating brownfield redevelopment projects and environmental assessments.

SKILLS

Language — Advanced written and conversational skills in Spanish, basic skills in French

Computer — ArcGIS, Microsoft Office Suite, Qualtrics survey software, SharePoint, research databases

PROFESSIONAL REPORTS & PUBLICATIONS

Williams, K. & Tremblay, N. (2019). *Improving Transportation Access to Health Care Services*. Center for Urban Transportation Research. National Center for Transit Research.

Kramer, J. & Tremblay, N. (2019). *2018 Assessment of the practice of public involvement in Florida*. Center for Urban Transportation Research. Florida Department of Transportation.

Tremblay, N. (2019). "Beyond the gas tax: Funding Florida's transportation future." Center for Urban Transportation Research, Tampa, Florida. Prepared for Florida Department of Transportation.

Tremblay, N., Bengé, C., & Schwartz, Z. (2018, October). "Analyzing Internal Data using OneNote and GIS." Presentation at Florida Redevelopment Association Annual Conference, Fort Meyers, Florida.

Williams, K.; Boyd, T.; Polzin, S.; Beem, C.; Tremblay, N. (2018) *Technical Memorandum 1: Assessment of planning risks and alternative futures for the Florida Transportation Plan update: Identification of potential statewide planning risks*. (In progress.) Center for Urban Transportation Research. Florida Department of Transportation.

Burton, J., Tremblay, N., Bengé, C., & Schwartz, Z. (2017, October). "Community Partners for Workable Visioning Projects." Presentation at Florida Redevelopment Association Annual Conference, Daytona Beach, Florida.

Buckman, S. & Tremblay, N. (2016). *Economic Development in Palmetto*. University of South Florida, Tampa, Florida.

Buckman, S. & Tremblay, N. (2021). *Local first organizations as community resilience: The importance of small businesses in creating a more resilient community*. *Local Development and Society*, 2:1, 97-113.

AWARDS

Student of the Year, **National Center for Transit Research, 2018**

Outstanding Student Project Award, **American Planning Association (Florida Chapter), 2019**

Roger Clark

200 Treviso Grand Circle 301

North Venice, Florida 34275

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Email: raclark941@gmail.com

City of Venice Planning and Zoning Director – 10/21 to Present

QUALIFICATIONS

Twenty years of experience in the public sector within municipal planning and zoning services. Demonstrated ability to manage staff, along with projects and perform all functions related to municipal planning. Fulfillment of duties involving preparation, review, and implementation of Comprehensive Plans and Land Development Regulations. Knowledge of all areas of development processes including building, engineering, utilities and transportation as well as permit review and inspection. In addition, over eight years experience in the real estate business with full involvement in real estate transactions from contract to closing. Proven ability to interact with peers, customers, development professionals, members of the public, elected and appointed officials and all other persons in various and diverse situations. Motivated, reliable, confident and committed to professional standards of performance and the City.

EDUCATION

FLORIDA ATLANTIC UNIVERSITY
Bachelors Program – Computer & Information Systems
Attended: 1984-1987
Boca Raton, FL.

MANATEE COMMUNITY COLLEGE
Associate of Science – Computer Science
Degree Awarded: 1984 – graduated cum laude
Bradenton, FL.

VENICE HIGH SCHOOL
Diploma Awarded: 1981
Venice, FL.

EMPLOYMENT

06/17-present *Planning Manager, City of Venice* Venice, FL.
In addition to performing all Planner functions, provides direct supervision to planning staff including work assignments, coaching, training, and employee development to achieve departmental goals and objectives. Oversees specialized planning functions such as traffic analysis, environmental analysis and analysis of the comprehensive plan and land development code. Reviews and monitors planning operations and activities to ensure

compliance with local, state and federal regulations. Participates in preparation and monitoring of the Department budget. Recommends hiring, firing, transfer, suspension, promotion, discharge, discipline and evaluation of Department staff.

- 10/15-06/17 *Senior Planner, City of Venice* Venice, FL.
In addition to performing all Planner functions, responsible to assist the Development Services Director in overseeing requests for all types of land development petitions. Evaluates and makes recommendations to improve and streamline work standards. Assists with ordinance interpretation and preparation of violation cases for consideration by the City Code Enforcement Board. Assists the Development Services Director with budget preparation and acts as the Zoning Administrator in the absence of the Development Services Director.
- 10/05-10/15 *Planner, City of Venice* Venice, FL.
Responsible for review, analysis and recommendations on all types of land development petitions including rezoning, special exceptions, site plans, zoning appeals and subdivision plats from initial submittal to ultimate board review. Perform research and analysis of petition information and make presentations to Planning Commission and City Council. Responsible for the preparation, review, and implementation of the City Comprehensive Plan and Land Development Regulations.
- 02/03-10/05 *Planning & Zoning Specialist, City of Venice* Venice FL.
Review, evaluate and coordinate site and development plans and zoning permits for consistency with land development regulations. Responsible for inspecting construction work as requested or as may be required to determine conformance to plans and codes. In addition, assist public in interpreting and applying the Comprehensive Plan as well as other applicable standards and regulations of the City's Land Development Code.
- 10/02-02/03 *Combination Inspector, City of Venice* Venice, FL.
Perform plans review and inspections on minor building permits, Planning Commission Development Orders and responsible for zoning code enforcement. Provided investigation of complaints and irregularities involving zoning as well as other code violations and provide acceptable alternatives for conformance with zoning regulations.
- 1994-2002 *Realtor, CENTURY 21 Almar & Associates* Venice, FL.
Performed all aspects of the real estate business from prospecting to closing of transactions. Knowledge of all areas including qualifying, lending, title, inspections and closing processes. Organized and

thorough in processes involving customers, associates and other professionals.

- 2000-2005 *Youth Director, South Venice Baptist Church (Part-time)*
Responsible for youth group of approximately 30 kids. Duties include curriculum formation, planning and coordinating events and activities, budget administration, teaching, counseling and mentoring.
- 1984-1994 *Head Mechanic, Don Carter's Allstar Lanes* Boca Raton, FL.
Responsible for all operational maintenance for 64 lane bowling center accommodating private individuals and 7000 league bowlers. Duties included automatic pinsetter and automatic scorer maintenance, parts ordering, vendor negotiations, inventory control and budget administration. Directed a staff of ten covering all shifts of a facility open 24 hours, 365 days a year.
- 1977-1984 *Night Manager / Mechanic, Myakka Bowl* Venice, FL.
Responsible for maintaining smooth operations of center: front desk, customer service, lane set-up, league scheduling and set-up. Began employment as a pinchaser and performed all duties up to Assistant Head Mechanic and Night Manager.

PROFESSIONAL MEMBERSHIPS

American Planning Association
American Institute of Certified Planners
Florida Planning and Zoning Association

REFERENCES

Dan Heschmeyer, Realtor
1000 South Tamiami Trail
Venice, Florida 34285
941-485-5454

Tom Knight, Former Sarasota County Sheriff
216 Park Boulevard S.
Venice, Florida 34285
941-468-5136

Diane Whalen, Teacher
1144 Hoover Street
Nokomis, Florida 34275
941-488-6697

Harry Klinkhamer

1720 S. Salford Blvd., North Port, FL 34287 · 815-666-8745 · harry.klinkhamer@att.net

EDUCATION

Middle Tennessee State University

ABD for the Ph.D. in Public History, 2005-2009

Proposed dissertation topic: "Reuben Gold Thwaites: Wisconsin's Progressive Public Historian"

Minor Field: U.S. Environmental History

Loyola University Chicago

M.A. Public History, 1997

Master's Essay: "The Creation and Development of Fayette Historic Townsite"

University of Illinois at Chicago

Course work towards M.B.A. Management, 1992-1993

University of Illinois at Chicago

B.A. History (Modern Europe); Minor, Mass Communications, 1991

TEACHING EXPERIENCE

Lewis University, Romeoville, IL

Lecturer II (1/2017 to 5/2017)

- Taught Culture & Civilization II

College of DuPage, Glen Ellyn, IL

Adjunct Instructor of History (1/2009 to 5/2009)

- Taught History of Chicago

Tennessee State University, Nashville, TN

Adjunct Instructor of History (8/2006 to 12/2006)

- Taught U.S. History I and U.S. History II

Middle Tennessee State University, Murfreesboro, TN

Graduate Teaching Assistant (8/2005 to 12/2006)

- Assisted faculty with class development and management (U.S. History I, U.S. History II, and Historiography)
- Graded assignments and exams
- Prepared and presented lectures and lead class discussion

PROFESSIONAL EXPERIENCE

City of Venice, Venice FL

Historical Resources Manager (9/2017 to Present)

- Oversee the Division of Historical Resources, which includes the Venice Museum, Lord-Higel House, and Julia Cousins Laning and Dale Laning Archives & Research Center
- Manage staff of two FTEs and budget over \$400K
- Serve as historic preservation officer and public art manager for the City of Venice
- Staff liaison to advisory boards
- Spokesperson for city's history

Will County Historical Society and Research Center, Lockport, IL

Education Coordinator (5/2016 to 9/2017)

- Researched and created field trip programs based on Common Core Standards
- Reviewed operational standards and made recommendations for operation of Historical Village
- Assisted director with other duties

Forest Preserve District of Will County, Romeoville, IL

Interpretive Specialist—Isle a la Cache Museum (8/2013 to 5/2016)

- Prepared and presented education and interpretive programs for school groups and general public
- Managed museum library
- Maintained exhibits
- Conducted historic research on a variety of relevant topics

Museum Coordinator—Isle a la Cache Museum (2/2007 to 8/2013)

- Operated museum on the fur trade, including strategic planning, programming, staffing, and budgeting
- Coordinated staffing (both paid and unpaid) and programming for Joliet Iron Works Historic Site, Riverview Farmstead, Kropp-Schulenberg Prairie, and Vermont Cemetery
- Worked with staff to create new programs and exhibits
- Oversaw planning and successful presentation of special event
- Supervised staff of 4 FTEs and budget of \$35,000.00
- Coordinated volunteers
- Researched and developed interpretive plans for various sites
- Conducted oral histories
- Served as liaison to county historical society, county historic preservation commission, and county heritage association

American Association for State and Local History, Nashville, TN

Program Officer (4/2001 to 8/2005)

- Edited quarterly magazine *History News* and monthly newsletter *Dispatch*
- Supervised national awards program, including volunteer corps of over sixty
- Managed *PATHWAYS* pilot project of turn-key programming tools, CEO Forum senior management seminar, Presidential Sites & Libraries affinity group, mentoring program, and internship grant program, including working with volunteer committees for each program
- Oversaw book publication series
- Provided reference service through telephone, mail, and e-mail
- Developed program budgets in excess of \$100,000

The Illinois State Historical Society, Springfield, IL

Interim Executive Director (10/2000 to 3/2001)

- Managed day to day operations of organization
- Prepared and implemented annual budget of over \$250,000
- Supervised staff of two full-time employees and volunteer committee groups
- Edited *Illinois Heritage* magazine
- Worked with board and committees on long-range planning and other programs

Assistant Executive Director (10/2000 to 4/2001)

- Operated State Historical Markers Program
- Wrote *Dispatch/News* quarterly newsletter
- Oversaw operation of Illinois History Symposium, the annual meeting, and awards program
- Handled society correspondence and reference requests

Programs Assistant (5/1999 to 10/2000)

- Counseled nominees and researched candidates for Centennial Awards program
- Aided local history groups with technical assistance and reference
- Developed and maintained society Web site
- Administered fund-raising campaigns

Museum of Funeral Customs, Springfield, IL

Museum Consultant (3/2000 to 12/2000)

- Researched and cataloged artifacts
- Performed basic conservation work on artifacts

Chicago Heights Historic Preservation Committee, Chicago Heights, IL

Historic Preservation Consultant (12/1997 to 5/1999)

- Researched and prepared site nominations for local landmark status
- Advised committee on preservation practices and procedures

National Cattlemen's Beef Association, Chicago, IL

Assistant Archivist (11/1997 to 5/1999)

- Arranged and described paper and photographic collections
- Audited and updated database of records
- Applied preservation practices to material

Michigan Historical Center, Garden, MI

Museum Interpreter, Fayette Historic Townsite (5/1996 to 8/1996)

- Interacted with public at visitor center
- Researched history of site and presented tours based on research
- Performed maintenance of artifacts and exhibit displays

Loyola University Chicago Archives, Chicago, IL

Archivist Assistant (8/1995 to 5/1996; 8/1996 to 10/1997)

- Arranged and described various paper and photographic collections
- Designed and curated exhibits
- Created and maintained Web site

Ravenswood-Lake View Historical Association (Chicago Public Library Special Collections),

Chicago, IL

Volunteer Archivist (5/1995 to 5/1996; 9/1996 to 6/1997)

- Processed various community paper and photographic collections
- Conducted research for neighborhood walking tours

PUBLICATIONS

Publications

- “*Urbs in Solitudinem*” (*The City in A Wilderness*), *George Wright Forum*, Vol. 33 #3, December 2016
- “The Congress of Local Historical Societies.” In *The Encyclopedia of Local History*, 3rd ed., Alta Mira Press, 2012.
- “From Levittown to *Leave it to Beaver*: Interpreting Mid-Twentieth Century Suburbia,” AASLH Technical Leaflet Number 236, May 2007.
- “Portages, the French, and the Fur Trade.” In the online publication *A Corridor in Time* <http://www.lewisu.edu/academics/library/corridor/chapter.htm?id=2> , March 2007
- Contributing author of *Interpretive Background Material for Heritage Park in Lockport and Joliet, Illinois*, Canal Corridor Association, 1995

Blog Posts

- “When You Swim with Dolphins.” American Association for State and Local History Blog. August 3, 2021. <https://aaslh.org/when-you-swim-with-dolphins/>
- “How Do You Document Nothing?” American Association for State and Local History Blog. June 23, 2020. <https://aaslh.org/how-do-you-document-nothing/>
- “Where are the Citizen Historians?” History@Work Blog. Public History Commons. November 3, 2014. <http://publichistorycommons.org/where-are-the-citizen-historians/>

Reviews

- Review of Nelson, David J. *How the New Deal Built Florida Tourism: The Civilian Conservation Corps and State Parks*. H-Florida, H-Net Reviews. March, 2020.
- Review of Toner, Mike. *The Past in Peril. CRM: The Journal of Heritage Stewardship*, Vol. 1, No. 1, Fall 2003
- Review of Amato, Joseph A. *Rethinking Home: A Case for Writing Local History. The Public Historian*, Vol. 24, No. 4, Fall 2003
- Review of Randall, Frank A. and Randall, John. *History of the Development of Building Construction in Chicago. Illinois Heritage*, Vol. 3, No. 1-2, Fall/Winter 2000

PROFESSIONAL SERVICE

- American Association for State and Local History
 - Leadership in History Book Awards Judge, 2018-Present
 - Member, Editorial Advisory Committee, 2019-Present
- Sarasota County Historical Commission
 - Chair, 2021-Present

- Member, 2018-2021
- History and Preservation Coalition of Sarasota County
 - Member, 2017-Present
 - Chair, 2018-2022
- Sarasota2021 Steering Committee
 - Executive Committee Member, 2018-2022
- Will County Heritage Alliance
 - Chair, 2007-2010
- Will County Historic Preservation Commission
 - *Ex-officio* member, 2007-2008
- National Council on Public History
 - Electronic Communications Committee, 2000-2002
 - Advocacy Committee, 2002-2003
 - Secretary-Treasurer, 2003-2006
 - Finance Committee, Chair, 2003-2006
 - Endowment Committee, Chair, 2006-2007
 - Facebook Page Co-editor, 2011-2017
- The History Channel
 - *Save Our History* Grant Reviewer, 2004, 2006
- Battle of Nashville Preservation Society
 - Battle of Nashville Symposium Committee, 2003-2004
 - Board of Directors, 2003-2005
- National History Day
 - Chicago Metro History Fair Judge, 1997, 2000-2001
 - Middle Tennessee Regional Judge, 2002-2006

PRESENTATIONS

- Session Chair, “History’s Enduring Periodicals” at the AASLH annual meeting, 2006
- Panelist, “Presidential Sites: Approaches to Leadership and Collaboration” at the AAM annual meeting, 2005
- Guest speaker for National Public Radio program “Talk of the Nation” on hometown history, July 31, 2003
- Session Chair, “Bringing History to the Public Through Television” at the NCPH annual meeting, 2003
- Session Chair, “Partnering With Public Television” at the AASLH annual meeting, 2002
- Panelist, “Photo Archives Roundtable” at Chicago Area Archivists meeting, 1998
- Chicago Heights “Crossroads” lecturer on researching the history of buildings, 1997

OTHER SKILLS

- Working knowledge of Past Perfect, Microsoft Office
- Conducted and transcribed oral history interviews on the CCC in Cook County Forest Preserves, Ravenswood Neighborhood in Chicago, Loyola University Chicago, and Hurricane Katrina first responders in Middle Tennessee

MEMBERSHIP

American Association for State and Local History
Florida Association of Museums
Florida Trust for Historic Preservation
National Alliance of Preservation Commissions
National Trust Forum
Society of Florida Archivists

References available upon request