MEMORANDUM TO VENICE CITY COUNCIL

THROUGH CHARTER OFFICER: James Clinch, City Manager **E-SIGN**: James Clinch (May 13, 2026 16:35:46 EDT)
FROM: Brenda Westlake BW
THROUGH: Javier Vargas, Utilities Director JV
DEPARTMENT: Utilities Department
DATE: 5/11/2026 **MEETING DATE**: 5/26/2026

SUBJECT / TOPIC: Florida Department of Environmental Protection (FDEP) General Appropriations Grant Funding – New 2.8 million Gallon Equalization Basin Tank at the Water Reclamation Facility.

BACKGROUND INFORMATION: The City of Venice has received $850,000 Legislative General Appropriations Grant to help fund construction of the Utilities Equalization Basin Tank project. The Florida Department of Environmental Protection (FDEP) issued Grant Agreement No. L0361 under the State's FY2025/FY2026 appropriations, and it must be executed by the Mayor.

The proposed equalization basin tank will enable operations staff to maintain a consistent flow throughout the treatment plant, allowing for more precise process control and improving the overall quality of the plant effluent. Additionally, the tank will help mitigate adverse impacts on the Bardenpho biological treatment process and provide resilience against extreme weather events, including hurricanes.

Once the agreement is fully executed, the City will receive grant funds on a reimbursement basis.

SUPPORTS STRATEGIC PLAN: Goal Four: Upgrade and Maintain City Infrastructure and Facilities

COUNCIL ACTION REQUESTED: For Council Adoption by Consent Motion

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Yes	N/A	
☒	☐	Document(s) Reviewed for ADA compliance (required if for agenda posting)
☒	☐	City Attorney Reviewed/Approval Roy David Jackson Jr
☒	☐	Risk Management Review
☒	☐	Finance Department Review/Approval Lynda Zenne
		Funds Availability (account number):

CC: Jeff Sweater, Utilities CIP Project Manager JS