



ADAM H. PUTNAM
COMMISSIONER

Submit Bids to:
Florida Department of Agriculture and Consumer Services
407 South Calhoun Street - Mayo Building, Room SB-8
Tallahassee, FL 32399-0800

Telephone: (850) 617-7181

Page 1 of 80 Pages

BIDS NO. **RFP/FFS-15/16-71**

AGENCY MAILING DATE:

FEBRUARY 12, 2016

WILL BE OPENED **MARCH 31, 2016 @ 2:00 P.M.**
and may not be withdrawn within 90 days after such date and time

NOTICE OF INTENDED AWARD POSTING WILL BE ON OR ABOUT JUNE 30, 2016

BID TITLE: 2016 NATIONAL URBAN AND COMMUNITY FORESTRY GRANT PROGRAM

VENDOR NAME City of Venice, Attn: Brenda Westlake	AUTHORIZED SIGNATURE (MANUAL)
VENDOR MAILING ADDRESS 401 W. Venice Avenue	AUTHORIZED SIGNATURE (TYPED) TITLE John W. Holic, Mayor
CITY - STATE - ZIP Venice, FL 34285	
TELEPHONE: (941) 486-2422	
I certify that this Proposal is made without prior understanding, agreement, or connection with any corporation firm, or person submitting a proposal for the same materials, supplies or equipment, and is in all respects fair and without collusion or fraud. I agree to abide by all conditions of this Proposal and certify that I am authorized to sign this Proposal for the Proposer and that the Proposer is in compliance with all requirements of the Request for Proposal including but not limited to, certification requirements. In submitting a Proposal to an agency for the State of Florida, the Proposer offers and agrees that if the Proposal is accepted, the Proposer will convey, sell, assign or transfer to the State of Florida all rights, title and interest in and to all causes of action it may now or hereafter acquire under the Anti-trust laws of the United States and the State of Florida for price fixing relating to the particular commodities or services purchased or acquired by the State of Florida. At the State's discretion, such assignment shall be made and become effective at the time the purchasing agency tenders final payment to the Proposer.	

GENERAL INSTRUCTIONS TO RESPONDENTS

- Definitions.** The definitions found in s. 60A-1.001, F.A.C. shall apply to this agreement. The following additional terms are also defined:

 - (a) "Buyer" means the entity that has released the solicitation. The "Buyer" may also be the "Customer" as defined in the PUR 1000 if that entity meets the definition of both terms.
 - (b) "Procurement Officer" means the Buyer's contracting personnel, as identified in the Introductory Materials.
 - (c) "Respondent" means the entity that submits materials to the Buyer in accordance with these Instructions.
 - (d) "Response" means the material submitted by the respondent in answering the solicitation.
 - (e) "Timeline" means the list of critical dates and actions included in the Introductory Materials.
- General Instructions.** Potential respondents to the solicitation are encouraged to carefully review all the materials contained herein and prepare responses accordingly.
- ~~3. Electronic Submission of Responses.~~ Respondents are required to submit responses electronically. For this purpose, all references herein to signatures, signing requirements, or other required acknowledgments hereby include electronic signature by means of clicking the "Submit Response" button (or other similar symbol or process) attached to or logically associated with the response created by the respondent within MyFloridaMarketPlace. The respondent agrees that the action of electronically submitting its response constitutes:

 - an electronic signature on the response, generally,
 - an electronic signature on any form or section specifically calling for a signature, and
 - an affirmative agreement to any statement contained in the solicitation that requires a definite confirmation or acknowledgement.
- Terms and Conditions.** All responses are subject to the terms of the following sections of this solicitation, which, in case of conflict, shall have the order of precedence listed:

 - Technical Specifications,
 - Special Conditions and Instructions,
 - Instructions to Respondents (PUR 1001),
 - General Conditions (PUR 1000), and
 - Introductory Materials.
- ~~5. Questions.~~ Respondents shall address all questions regarding this solicitation to the Procurement Officer. Questions must be submitted via the Q&A Board within MyFloridaMarketPlace and must be RECEIVED NO LATER THAN the time and date reflected on the Timeline. Questions shall be answered in accordance with the Timeline. All questions submitted shall be published and answered in a manner that all respondents will be able to view. Respondents shall not contact any other employee of the Buyer or the State for information with respect to this solicitation. Each respondent is responsible for monitoring the MyFloridaMarketPlace site for new or changing information. The Buyer shall not be bound by any verbal information or by any written information that is not contained within the solicitation documents or formally noticed and issued by the Buyer's contracting personnel. Questions to the Procurement Officer or to any Buyer personnel shall not constitute formal protest of the specifications or of the solicitation, a process addressed in paragraph 19 of these Instructions.
- Conflict of Interest.** This solicitation is subject to chapter 112 of the Florida Statutes. Respondents shall disclose with their response the name of any officer, director, employee or other agent who is also an employee of the State. Respondents shall also disclose the name of any State employee who owns, directly or indirectly, an interest of five percent (5%) or more in the respondent or its affiliates.
- Convicted Vendors.** A person or affiliate placed on the convicted vendor list following a conviction for a public entity crime is prohibited from doing any of the following for a period of 36 months from the date of being placed on the convicted vendor list:

 - submitting a bid on a contract to provide any goods or services to a public entity;
 - submitting a bid on a contract with a public entity for the

ATTACHMENT A
SCOPE OF WORK

2016 FLORIDA URBAN AND COMMUNITY FORESTRY GRANT

GENERAL INSTRUCTIONS: Please complete all items pertaining to the Category Grant for which you are applying. The proposal packet must not exceed thirty (30) one sided pages, including attachments. All attachments must be 8 1/2" X 11". Six (6) copies, (one copy with original signatures and five copies) of the proposal must be received no later than 2:00 p.m., March 31, 2016, at:

Department of Agriculture and Consumer Services
Purchasing Office - U&CF - 2016 PROPOSAL
407 South Calhoun Street
Mayo Building - Room SB-8
Tallahassee, FL 32399-0800
Telephone (850) 617-7181

If you have any questions, please see ATTACHMENT M, District/Center Contacts.

PROPOSER INFORMATION (Please Print or Type)

Project Title: City of Venice Tree Inventory

Proposer Name: John Veneziano Director of Public Works

Name and Title of Contact Person: Brenda Westlake, Grants Administrator

Address: 401 W. Venice Ave, Venice, FL

Zip: 34285 Phone: 941 882-1424 US Congressional District Number: 16

FEID Number: 59-6000443 DUNS Number: 093602191

Email address: jveneziano@venicegov.com

Is your organization a Non-profit corporation pursuant to Chapter 617, Florida Statutes? Yes _____ No NO

If the applicant is a city or county government, does your urban forestry program have the following:

Professional Staff, in-house or contracted. List qualifications such as ISA certification, forestry degree, etc:

Please see attached Project Supervision page

Citizen Tree Advisory Board or Tree Advocacy Group. Describe: Venice Area Beautification, Inc. and Parks & Rec Advisory Board both provide for tree advocacy.

Urban Tree Inventory or Management Plan, how current? No inventory plan exists; management plan not written.

Tree Ordinance covering either public or private lands, describe: The City uses Sarasota County Ordinance, Florida, Chapter 54, Trees, Article XVIII, sections 54-581 through 54-593.

As the duly authorized representative of the Proposer named above, I hereby certify that all parts of the proposal and required grant information have been read and understood and that all information submitted herein is true and correct.

Authorized Executive Officer: Edward Lavallee

Title: City Manager

Signature: _____

Date: _____



City of Venice
Public Works Department
221 S. Seaboard Ave.
Venice, FL 34285

2016 National Urban and Community Forestry Grant Program

Scope of Work

Community Description: The City of Venice is a community of about 20,746 population located within Sarasota County in southwest Florida. There are nearly 10,000 homes and several thousand businesses located in Venice as well as a large number of people in the surrounding unincorporated areas who identify with Venice as a center for business, culture and recreation. In the winter, the population of Venice increases substantially as tourists and snowbirds visit here for the warm weather, restaurants, shops and leisure activities. The City is known for its many types of palm trees as well as the majestic oaks and banyan trees lining its main boulevard, West Venice Avenue. The city has a long history of maintaining and nurturing its urban forest.

Previous U&CF Grants Received: The City has not received any U&CF Grants in recent years and never received grant funds for a tree inventory.

Goals and Objectives: This project supports the Venice City Council's adopted strategic goal to Keep Venice Beautiful and Eco-Friendly and its Vision for the City to be maintained as a vibrant, charming, historic community in which to live, learn, work and play. Having an inventory of trees will support the following objectives:

- Improve air quality and reduce energy use;
- Reduce storm water pollutants;
- Improve appearance, increase wildlife habitat and contribute to economic prosperity;
- Identify and protect heritage trees and significant tree groupings;
- Justify budget requests for tree work and supplies;
- Estimate damages should trees be destroyed by extreme weather events, vandalism or accidents.

Grant funding will be used to conduct an inventory of trees on city properties, in parks, and along rights-of-way, which will in turn be used as a basis for future Urban Forestry projects, setting budgets for maintenance activities, and for performance measurements. A tree inventory would be the first step towards a long-range management plan to:

- Identify vacant areas where trees would be suitable for installation;
- Identify areas where tree hazards exist and possible over planting has taken place;
- Identify species susceptible to disease and plan accordingly.

Urban Forestry Program: The City's urban forestry program consists of city workers providing labor for activities such as pruning, watering, removing diseased or dying trees and planting new trees. City employees are trained in proper techniques and encouraged to receive additional training and certifications. The labor effort is supplemented by the use of contractors providing fertilization and pest control as needed, and by the use of trained horticulturists to provide advice on various tree issues. The city recently hired an employee who possesses an arborist certification. The staff has requested that this position be reclassified to include the requirement for an arborist certification.

Demonstrated Need: A tree survey will assist the city in planning and management of its urban forest. Although our city leaders and local volunteer groups are very motivated in tree conservation and population; as a small city, funds are limited. Recently, department Directors have been asked to reduce annual budgets due to employee pension shortfalls. With grant funding, we will be able to hire a contractor and begin an inventory.

Environmental or Educational Value: Community outreach about our trees will enhance the city's appeal as a great place to live, learn, work and play in accordance with the Vision established by the City Council. It is anticipated that information obtained by this inventory will be used in brochures and promotional materials about Venice. Local news outlets will notify the public about the tree inventory project so they are aware when the inventory is being performed. Additionally, local interest and volunteer groups who are interested in learning more about the process will be included.

Cost Effectiveness: The city plans to partner with a knowledgeable contractor and to use existing or free software in order to record all the data. The data collected will make it more efficient to schedule tree-related work around the city by focusing on similar types of trees and activities on a more comprehensive basis.

Level of Community Support: Documentation of community support is provided in the attached letters. Venice Area Beautification, Incorporated (VABI), a not-for-profit volunteer organization, partners with the city to support the urban forest program. Volunteers from this organization have established the Monty Andrews Arboretum at West Blalock Park. The volunteers solicited donations for trees and arranged for planting them. They also received contributions for statues depicting native Florida wildlife. Each tree in the park has a plaque with its type a description of its attributes. The city constructed a path through the park so residents and visitors can stroll through the park learning about Florida-friendly trees and enjoying the sculptures and shade provided by the many trees.

Promotional Effort: The city partners with Venice Area Beautification, Inc. to promote its Urban Forestry program through:

- Various festivals and events;
- Press releases, web updates, Facebook, Twitter and the Citizen Newsletter;
- Many volunteers providing services to supplement the work of city staff including donating and planting trees, watering, pruning, and removal of invasive species.

Tree City USA: Venice has received recognition by Tree City USA every year since 2010. In order to receive the Tree City USA designation, records have to be kept on labor and equipment hours for all types of tree care. In addition to trees planted by the city, volunteer groups provide information on trees purchased and planted in the city. Additionally, the city celebrates Arbor Day each year and pictures are included with the Tree City application. Recently, city employees installed a flag pole at the Monty Andrews Arboretum Park so we could proudly fly the Tree City flag.

Certified Arborist: Venice currently has a certified arborist on its staff who will provide oversight on this project.

New Partnerships: Venice hopes to establish new partnerships with its citizens and with groups promoting protection of wildlife and habitat as new development occurs. This inventory will allow the city to:

- Identify and increase tree canopy in areas where it is lacking or vacant;
- Continue working with groups like VABI, and promoting the planting of trees by city residents and businesses;
- VABI is currently working on an Urban Forest initiative on a strip of publicly owned, abandoned railroad right-of-way. This project will all be accomplished using donations from private sources.

ATTACHMENT B

BUDGET

Activity: TREE INVENTORY

Specific Description: Hire a contractual firm to collect data and prepare a tree inventory in accordance with the City's specifications.

<u>SUMMARY OF COSTS</u>	(A 50/50 match on behalf of the Proposer is required)	
	REQUESTED GRANT \$	LOCAL MATCH \$
Personnel	_____	_____
Fringe Benefits	_____	_____
Equipment (if authorized)	_____	_____
Supplies	_____	_____
Contractual (if authorized)	<u>\$10,000</u>	<u>\$10,000</u>
Trees	_____	_____
Overhead (5% for match)	_____	_____
Total Requested Grant (I)	<u>\$10,000</u>	<u>\$10,000</u>
Total Matching Costs (II)	_____	_____
Total Program Costs (III)	<u>\$20,000</u>	
	Add columns I and II for total III (100%)	
<u>50</u> % Grant request	<u>50</u> % Local match	

A BUDGET, DETAILING ALL COSTS IDENTIFIED ABOVE MUST BE ATTACHED.

PROJECT LOCATION INFORMATION (Please print or type - complete where applicable)

County: Sarasota

Describe the Specific Location of the Project: City of Venice, Florida

Who has responsibility for overseeing Project implementation (name and title)?
John Veneziano, Director of Public Works

Who has maintenance responsibility for the Project after completion?
John Veneziano, Director of Public Works

Is the Land Ownership Public or Private? N/A

Name of Landowner: N/A

Project Title: City of Venice Tree Inventory

Applicant Name: John Veneziano, Director of Public Works

(BUDGET CONTINUED)

Please note: All proposals must include a detailed itemized budget summary which lists all anticipated expenditures and explains all project costs. Proposals for site specific demonstration tree planting projects must list the quantity, species, and approximate size (container size, or caliper and height) of trees to be planted.

IMPORTANT: THIS FORM MUST BE USED. PROPOSERS NOT USING THIS FORM WILL BE RULED INELIGIBLE

COST ITEMS	QUANTITY	RATE OR PRICE	GRANT COST	MATCH COST
<p><u>Personnel</u> (List titles or positions)</p>				
<p><u>Fringe Benefits</u></p>				
<p><u>Equipment</u> (List items)</p>				

COST ITEMS	QUANTITY	RATE OR PRICE	GRANT COST	MATCH COST
<p>Supplies (List items)</p>				
<p>Contractual (List)</p> <p>Tree Inventory</p> <p>Hire a contractor to perform a Tree Inventory in accordance with City specifications and purchasing regulations.</p>	<p>1</p>	<p>\$20,000</p>	<p>\$10,000</p>	<p>\$10,000</p>

COST ITEMS	QUANTITY	RATE OR PRICE	GRANT COST	MATCH COST
<u>Trees</u> (List species and size)				
Overhead (5% of grant for match)				
Total	1	\$20,000	\$10,000	\$10,000

* Grant dollars may not be used to purchase food as supplies.

ATTACHMENT F



ADAM H. PUTNAM
COMMISSIONER

Florida Department of Agriculture and Consumer Services
Division of Administration

CERTIFICATION REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS FOR EXPENDITURE OF FEDERAL FUNDS

LOBBYING

As required by 7 CFR Part 3018, for persons entering into a contract, grant or cooperative agreement over \$100,000 involving the expenditure of Federal funds, the undersigned certifies for itself and its principals that:

- (a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;
- (b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress, in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
- (c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

John W. Holic, Mayor
PRINTED NAME/TITLE OF REPRESENTATIVE

RFP/FFS-15/16-17
CONTRACT / PURCHASE ORDER NUMBER

SIGNATURE OF REPRESENTATIVE / DATE

DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS

As required by 7 CFR Part 3017, for persons entering into a contract, grant or cooperative agreement over \$25,000 involving the expenditure of Federal funds, the undersigned certifies for itself and its principals that:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
- (b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) Are not presently indicted for or otherwise criminally or civilly charged by a Government entity (Federal, State, or local) with commission of any offenses enumerated in paragraph (b) of this certification; and
- (d) Have not within a three-year period preceding this application had one or more public transaction (Federal, State, or local) terminated for cause or default; and

Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

John W. Holic, Mayor
PRINTED NAME/TITLE OF REPRESENTATIVE

RFP/FFS-15/16-17
CONTRACT / PURCHASE ORDER NUMBER

SIGNATURE OF REPRESENTATIVE / DATE

FDACS-01522 09/12

ATTACHMENT G



ADAM H. PUTNAM
COMMISSIONER

Florida Department of Agriculture and Consumer Services
Bureau of General Services

CONFLICT OF INTEREST STATEMENT

I, John W. Holic, Mayor as an authorized representative of The City of Venice .
certify that no member of this firm, nor any person having interest in this firm, have been awarded a contract by the Florida
Department of Agriculture and Consumer Services on a non-competitive basis to:

- (1) Develop this Invitation to Bid (ITB) or Request for Proposal (RFP);
- (2) Perform a feasibility study concerning the scope of work contained in this ITB/RFP;
- (3) Develop a program similar to what is contained in this ITB/RFP.

Signature of Authorized Representative

Date

John W. Holic

Print Name

RFP/FFS-15/16-71

Bid Number

ATTACHMENT H



ADAM H. PUTNAM
COMMISSIONER

Florida Department of Agriculture and Consumer Services
Bureau of General Services
DRUG-FREE WORKPLACE PROGRAM - BIDDER CERTIFICATION

IDENTICAL TIE BIDS - Preference shall be given to businesses with drug- free workplace programs. Whenever two or more bids, which are equal with respect to price, quality, and service are received by the state or by any political subdivision for the procurement of commodities or contractual services, a bid received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie bids will be followed if none of the tied vendors have a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

- 1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
- 2) Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
- 3) Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
- 4) In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
- 5) Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
- 6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

VENDOR'S SIGNATURE

March 1, 2016

City of Venice
Attention: Susan Carpenter
400 W. Venice Ave.
Venice, FL 34285

RE: 2016 Urban and Community Forestry Grant

Susan,

Please accept this letter of support on behalf of the Venice Area Chamber of Commerce for the City of Venice's application for a Urban and Community Forestry Grant.

It is our understanding that this grant will be used to help inventory and categorize the trees located within the City. This inventory could provide valuable information to assist our citizens and help communicate and promote our status with our Tree City USA program.

Additionally, in the event of a natural disaster, this information will be beneficial to help restore one of our community's valuable assets.

As a chamber of commerce, we recognize the long term economic and environmental benefits of improved landscaping as well as adequate and well placed shade trees.

Please contact me if you have any questions on this letter of support and we look forward to working with the City as needed to assist in this effort.

Sincerely,



John G. Ryan
President/CEO
Venice Area Chamber of Commerce





101 W Venice Ave Ste 23 • Venice, FL 34285 • 941.484.6722 • www.VisitVeniceFL.org

Executive Director Erin Silk
President Jean Trammell
Vice President Bill Willson
Secretary Sarah Gilbert
Treasurer Tracy Silver

Directors Bill Ahern
Laurie Colton
Linda Wilson
Carolyn Redlin
Andy Britton
Craig Flormann
Rod Nafziger

February 26, 2016
City of Venice
Attn: Susan Carpenter
401 W Venice Ave
Venice, FL 34285

Dear Ms. Carpenter

Please accept this letter in support of the 2016 Urban and Community Forestry Grant submittal. We understand the grant is going to be used to complete a tree inventory for our city. There are many benefits to having a tree inventory including, budget justification and planning. It will also provide council and our citizens with long range maintenance and replacement schedules.

Sincerely,

Erin Silk
Executive Director
Venice MainStreet

BIKE WALK VENICE
744 Nokomis Ave. S
Venice, Florida 34285

February 29, 2016

City of Venice
Attn: Susan Carpenter
400 West Venice Ave.
Venice, Florida 34285

Dear Susan:

Our Bike Walk Venice group whole heartedly supports applying for an Urban Forestry Grant which will go toward benefiting the tree program for the City of Venice. We acknowledge the environmental advantages and improvements taking place in the city which include additional shade, improved landscaping and helping to provide vehicle traffic calming. It is felt this next step will assist in continuing to promote our Tree City USA program.

Please let us know if there is anything we can do to help promote the program.

Monty Andrews
Bike Walk Venice

To Whom It May Concern:

My name is Courtland Dalton and I am the leader of a small group of volunteers called Keep Venice Beautiful. We have been in existence continuously for a dozen years helping the City of Venice and Sarasota County maintain parks and trails in the Venice area.

As we go about our weekly pruning, weeding, de-littering, and mulching we experience not only nature's attractions but the attractions that our parks and trails bring to residents and visitors. Our trees give us the shade and therefore opportunity to stop under them and engage our friends and neighbors---a respite from the Florida sun.

They also give us the opportunity to view migratory birds stopping by on their north/south and then south/north journey, much like our snowbird friends. They also offer safe havens and food sources to our native birds. Their songs and colors are our "year round" holiday ornaments.

John Nolen, the landscape architect who designed our fair city, saw trees and open spaces interspersed among our living spaces as the source of community harmony. This is a legacy we want to continue because it defines Venice. The 2016 Urban and Community Forestry Grant would have a meaningful impact in carrying our legacy forward.

Courtland Dalton

Keep Venice Beautiful

March 1st, 2016

Mr. John Veneziano
Director of Public Works
City of Venice Florida

Dear John-

Having worked on America in Bloom for a couple of years I have come to learn the importance of a tree inventory. I have seen the work of many cities that have this and use it to help them guide their tree decisions. We have also been given some counsel on the advantages of an inventory. One thing that impressed me besides helping guide you on where you need trees, is that it establishes the worth of your trees if for no other reason than insurance should you lose them.

As we try to build our tree canopy throughout the town it will help to have a baseline of where we are. It is my hope that we can also form a tree commission to assist in developing greater tree presence for all the environmental and for that matter beauty reasons. I fully support the city's application for the 2016 Urban and Community Forestry Grant.

Sincerely,

Bob Vedder
America in Bloom Chairman

John Veneziano

From: Landers, David <dlanders@cphcorp.com>
Sent: Friday, March 4, 2016 2:58 PM
To: John Veneziano
Subject: RE: Tree Inventory Project

Mr. Veneziano,

I would estimate the cost for a complete inventory of 6,000 trees at approximately \$25,000 - \$30,000. This cost could be reduced by excluding trees under a certain size (trunk diameter), or by sampling a portion of the City's property. I think doing as complete an inventory as possible would best serve the City in managing its urban forest. Thank you for contacting me.

David A. Landers
Senior Environmental Scientist
CPH

Tel. 941-365-4771 ext.2802
Cell 941-587-7436
Gopher Tortoise Agent No. 15-00035
ISA Certified Arborist FL-6610A

Celebrating 35 Years of Design Excellence.

From: John Veneziano [mailto:JVeneziano@Venicegov.com]
Sent: Wednesday, March 02, 2016 10:03 AM
To: John Veneziano
Subject: Tree Inventory Project

We are looking for an estimate for conducting an inventory of trees in public spaces (parks, rights-of-way, other publicly-owned property). It has been estimated that the city has more than 6,000 trees. We probably will use free i-tree software to store and analyze data, so estimate should include data entry. We are applying for a grant at the present time and, if successful, would expect to obtain formal quotes in about 6 months. Please call if you have any questions.

John

John Veneziano, P.E.
Public Works Director
City of Venice, Florida
221 S. Seaboard Avenue
Venice, FL 34285
Office: (941) 882-7359
Cell: (941) 650-6959

PLEASE NOTE: This agency is a public entity and is subject to Chapter 119, Florida Statutes, concerning public records. Email communications are covered under such laws; therefore, email sent or received on this entity's computer system, including your email address, may be disclosed to the public and media upon request.



City of Venice
Public Works Department
221 S. Seaboard Ave.
Venice, FL 34285

2016 National Urban and Community Forestry Grant Program

Project Supervision

John Veneziano, Director of Public Works

Mr. Veneziano has more than thirty-eight years' experience as an engineer and public works manager in Maryland, Michigan, Virginia and Florida and has managed hundreds of projects. His landscape experience includes multiple street tree projects, neighborhood tree projects, park landscape projects and facility landscape projects as well as being the approval authority for landscape plans in private developments. He has been responsible for asset management and maintenance including all aspects of tree care and managing tree hazards. Mr. Veneziano filled in his first Tree City application in 1984. He received his bachelor's degree in engineering from the Massachusetts Institute of Technology.

Brendalee Westlake, Grants Administrator

Brenda Westlake has more the fifteen years of experience in application and administration both Federal and State grants. Brenda has managed the financial and grant compliance requirements for over \$980 million dollars in projects throughout Florida. Brenda is well versed in the audit requirements that are associated with Federal and State grants and loans.

Tim Rounds, Parks Department

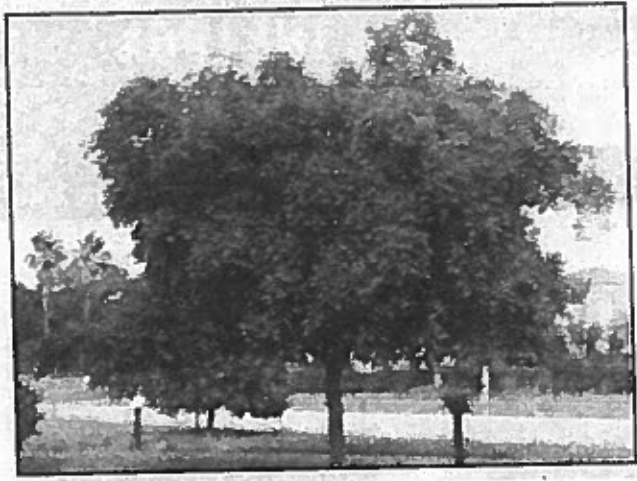
Tim Rounds has been a certified Arborist for more than ten years. He has done residential and commercial tree maintenance for thirty years. Tim has received training in such places as Davey Tree Institute of Tree Sciences in Kent, Ohio, Asplundh Tree Expert Company supervisor school in Willow Grove, PA. Tim has also received his certification as a utility arborist.

Gardenmasters of SW Florida, Inc. (Lawn & Ornamental Pest Control Contractor)

Michael P. Juchnowicz, CPCO and President of Gardenmasters of SW Florida Inc. is a current member of the Sarasota Horticultural Advisory Board and has fought to curb unnecessary sprayings of insecticides or herbicides when proper watering and fertilization techniques could control the problems. Most recently Mike educated Brevard and Volusia Board of County Commissioners to the advantages of fertilizer controls on Florida's watershed.

Recently, Will Strickland, a horticulturist and chemist was hired on to assist customers. Will graduated from the University of Florida and served as a County Extension Agent for Charlotte County.

3-7-15



COURTESY PHOTO

Planting new trees remains one of the least expensive, most effective means of drawing carbon dioxide, one of the primary greenhouse gases, from the atmosphere.

Venice is once again a 'Tree City USA'

By **MONTY ANDREWS**

GUEST COLUMNIST

For the fifth consecutive year, the city of Venice has earned the Tree City USA community designation. The honor is bestowed on the city by the Arbor Day Foundation in cooperation with the USDA Forest Service and the National Association of State Foresters.

To obtain the certification, the city is required to submit an annual application or request, usually signed off by the mayor, stating the city has met the following criteria: (1) the city has a Tree Board, (2) a tree ordinance, (3) a Community Forestry Program with an annual budget of at least \$2 per capita, and (4) an Arbor Day observance and proclamation.

The requirements are not particularly difficult to achieve, but what it does show is a commitment on the city's part to maintain and improve current urban forestry practices. Trees touch the lives of people in the community who benefit

daily from cleaner air, shady streets, and the beauty that healthy, well-managed urban forests provide.

Six years ago, the city Parks and Recreation Advisory Board, realizing the importance and advantages of trees, submitted a recommendation to the city of Venice to look into applying for Tree City USA status.

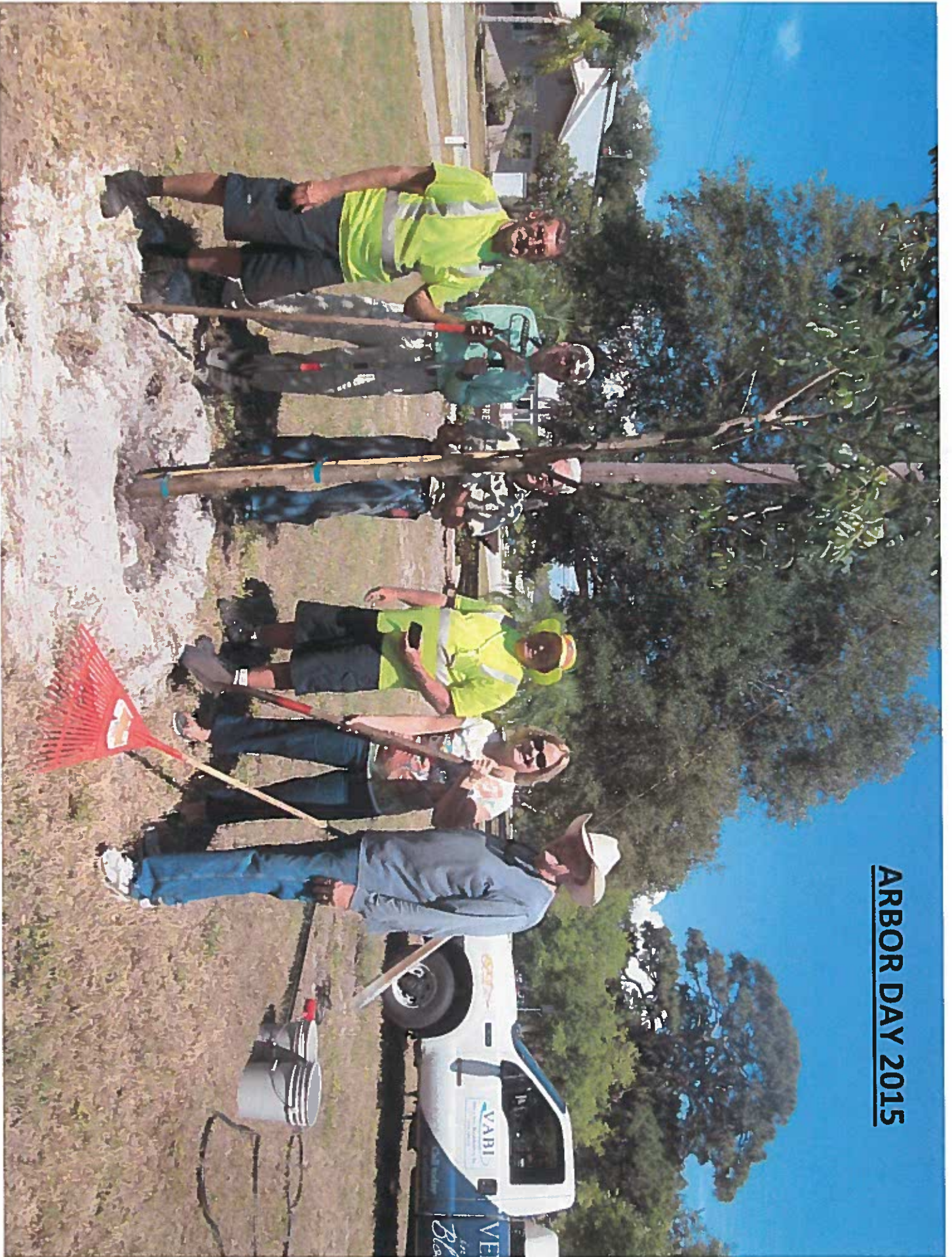
The Public Works Department was assigned the task, and the result was the city officially being approved. Venice became one of more than 3,300 Tree City USA-designated communities.

The first tree planted by the city to celebrate Arbor Day was a Gumbo Limbo, which grows proudly on the north side of the arboretum at West Blalock Park.

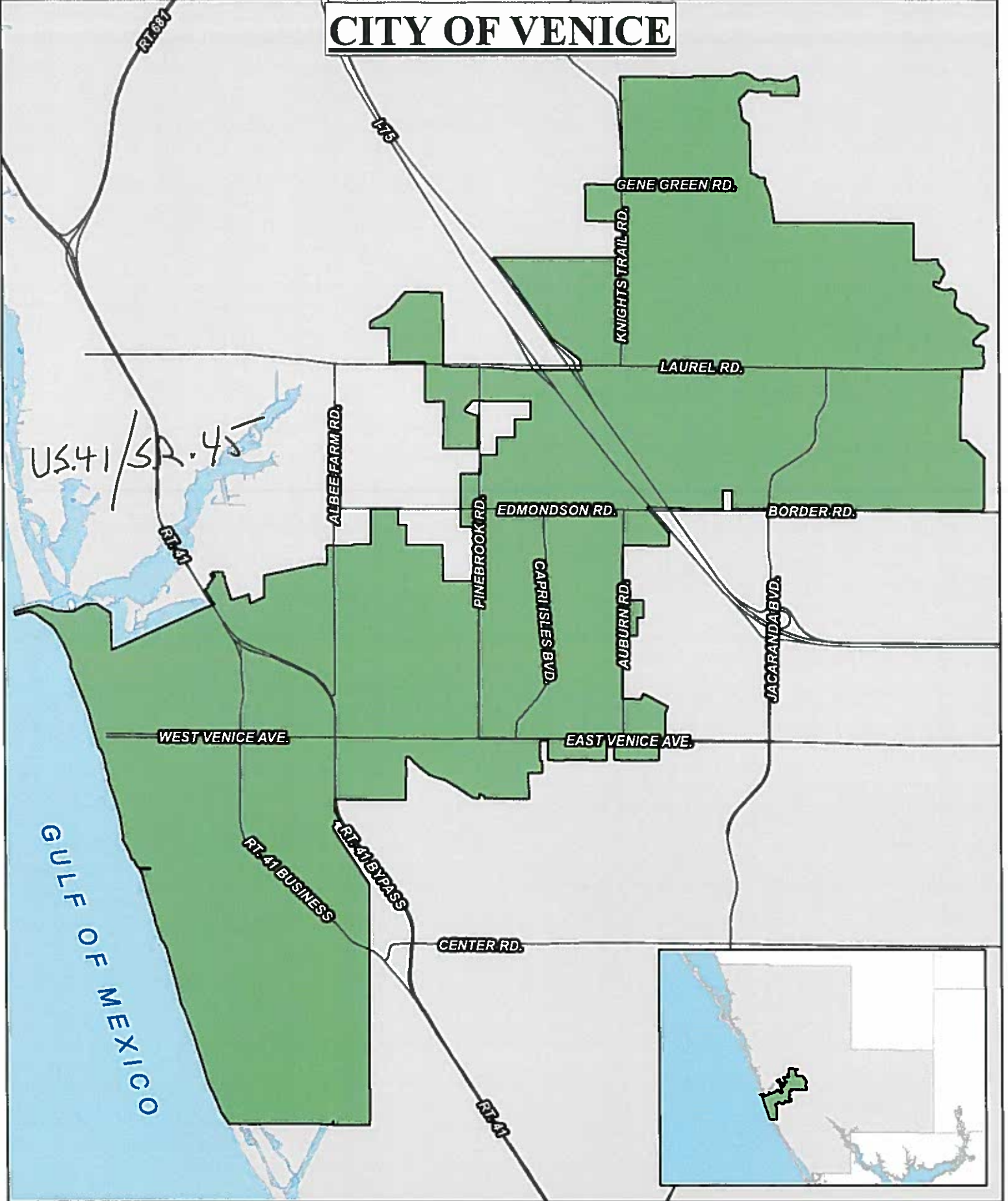
Planting new trees remains one of the least expensive, most effective means of drawing carbon dioxide, one of the primary greenhouse gases, from the atmosphere.

There is always room for one more tree. How about your yard?

ARBOR DAY 2015



CITY OF VENICE



US. 41 / SR. 45

GULF OF MEXICO



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SCALE 1:55,000



- Major Secondary Roads
- City Boundary
- County Boundary
- Gulf of Mexico

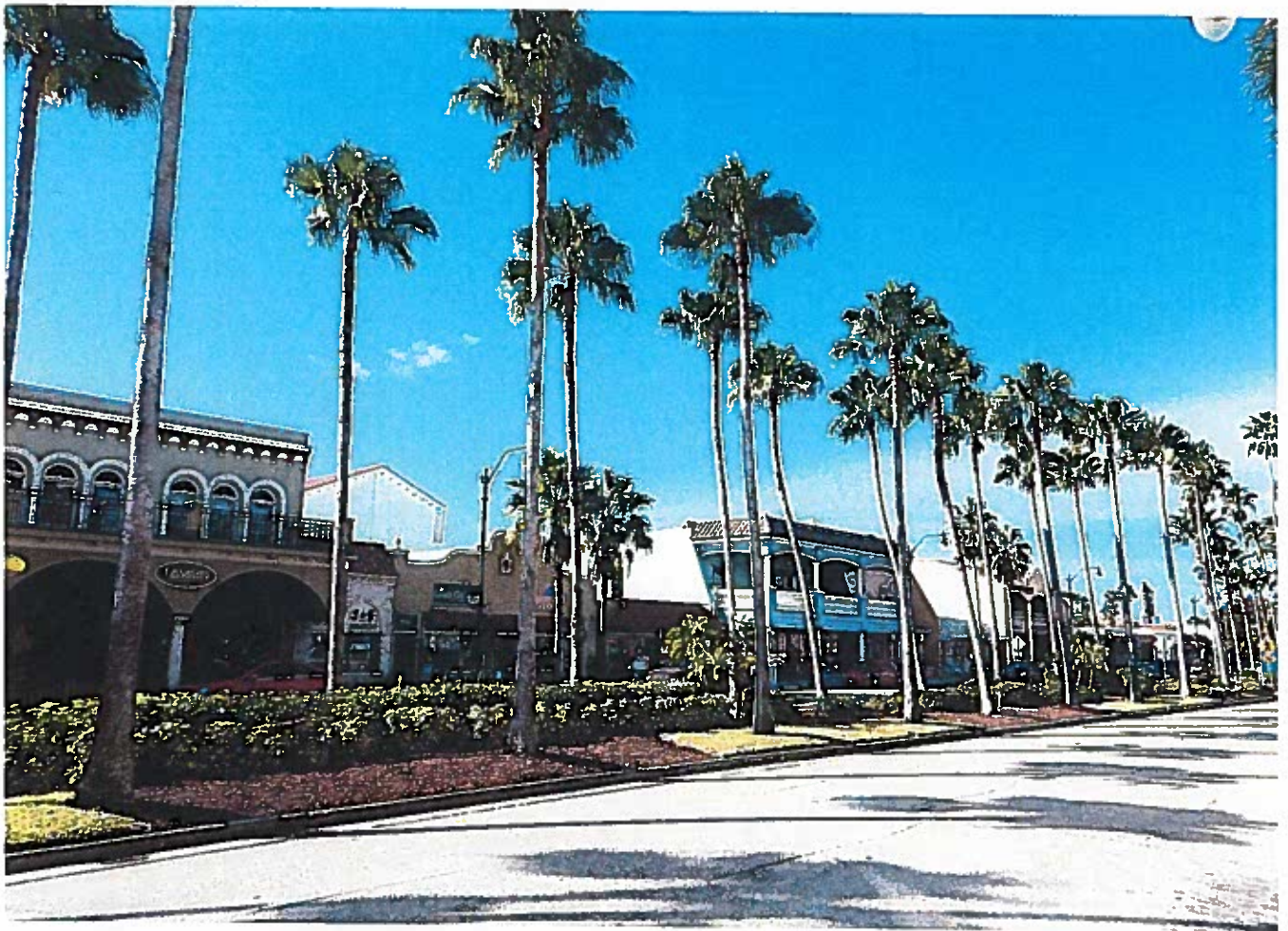




WEST BLALOCK PARK









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VENICE, CITY OF

DUNS: 093602191 CAGE Code: 4N7B5

Status: Active

Expiration Date: 08/04/2016

Purpose of Registration: Federal Assistance Awards Only

Entity Overview

Entity Information

Name: VENICE, CITY OF
Business Type: US Local Government
POC Name: Jeff Snyder
Registration Status: Active
Activation Date: 08/05/2015
Expiration Date: 08/04/2016

Exclusions

Active Exclusion Records? No

SAM | System for Award Management 1.0

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