



MANAGERS REPORT
AGENDA ITEM REQUEST
Development Services
Building Division

TO: Ed Lavallee, City Manager *[Signature]*
THRU: Jeff Shrum, Development Services Director
FROM: *[Signature]* Frank O'Neil, Building Official
DATE: December 14, 2016

CITY COUNCIL MEETING DATE: JANUARY 10, 2017

SUBJECT: Request to Purchase TRAKiT Community Development Software

Background:

We are seeking approval of the Mayor and City Council to purchase TRAKiT Community Development software. The software was budgeted for in the FY17 budget and will be funded from the Building Division's Enterprise Fund.

The TRAKiT Community Development software will be linked directly to the City's GIS database to provide an easy-to-use system for creating, issuing, and tracking various types of permitting processes. The software will interface with the division's electronic plan review and offer an enhanced online permitting and inspection scheduling system. The software will also interface with the City's current Naviline application.

The total price of the software, license, setup and training is \$276,820. Development Services - Building Division has appropriated \$299,490.

This request is made in concurrence with Jeff Bolen, Information Technology Director.

Requested Action:

We are requesting that City Council approve the purchase of the TRAKiT Community Development Software.

City Attorney Review: Reviewed and approved.

Risk Management Review: : Reviewed and approved.

Funds Availability: Funds are available in the Building Division's Enterprise Fund.