



MEMORANDUM

City of Venice

Human Resources Department

TO: City Council

THROUGH: Edward F. Lavalley, City Manager

FROM: Alan Bullock, HR Director

DATE: September 20, 2021

COUNCIL APPROVAL: Yes

MEETING DATE: September 28, 2021

STRATEGIC PLAN GOAL: Provide Efficient, Responsive Government with High Quality Services

SUBJECT: Proposed City Clerk Employment Agreement

Background: Following her successful interview with Council on September 15, Kelly Michaels and I have negotiated a mutually acceptable employment agreement. It is based on the current Charter Officer employment agreements in place. The rate of pay is in line with internal and external comparables and is commensurate with Kelly's skills, knowledge, abilities and experience.

Requested Action: Approve the proposed employment agreement.

If for an agenda item, this document and any associated backup created by City of Venice staff has been reviewed for ADA compliance: Yes

City Attorney Review/Approved: Yes

Risk Management Review: N/A

Finance Department Review/Approved: Yes

Funds Availability (account number): City Clerk Salaries and Wages 0301-512.52-00

ORIGINAL(S) ATTACHED: Proposed Employment Agreement

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