



CITY MANAGER'S REPORT

AGENDA ITEM REQUEST

FINANCE DEPARTMENT

DATE: April 7, 2017

TO: Ed Lavallee, City Manager

THRU: Linda Senne, Finance Director

FROM: Peter Boers, Procurement Manager

MEETING DATE: April 25, 2017

SUBJECT: Community Center and Police Station Roof Replacements

Background:

Staff has engaged the services of Garland/DBS, Inc. (Garland) to provide a turnkey solution to meet various roofing needs for the City. Garland holds the [US Communities contract](#) for Roofing Supplies and Services, Waterproofing and Related Products. By utilizing the US Communities contract, the City will only contract with one vendor to provide the specifications, bidding services, and oversight during construction for the roof replacements at the Community Center and Police Station. Garland will provide the roofing materials at the unit prices on the US Communities contract and will subcontract the labor and non-Garland materials to roofing contractors. Garland provides expertise in the product and process to deliver this project efficiently and the national contract to utilize economies of scale on the roofing supplies.

Tar Heel Roofing of Tampa, Florida was the lowest responsive and responsible bidder for both projects. Garland prepared a proposal to re-roof the Police Station for \$253,992, and a proposal to re-roof the Community Center for \$569,990. Additional costs incurred, due to unforeseen conditions, will be addressed via unit pricing.

The purchase for this service is in accordance with the Master Intergovernmental Cooperative Purchasing Agreement (MICPA) with Cobb County, GA and the U.S. Communities Cooperative Contract. The contract was competitively bid by the lead agency, Cobb County, GA, and is available to all municipalities. U.S. Communities is the leading national government purchasing cooperative, providing world class government procurement resources and solutions to local and state government agencies, school districts (K-12), higher education institutes, and nonprofits looking for the best overall supplier government pricing.

This request is made in concurrence with John Veneziano, Public Works Director.

Requested Action:

Approval of the purchase agreements with Garland/DBS, Inc. for re-roof of the Community Center in the amount of \$569,990, and the Police Station in the amount of \$253,992.

City Attorney Review: N/A

Risk Management Review: N/A

Funds Availability:

Funds appropriated in the One Cent Sales Tax Fund via Budget Amendment #3 for fiscal year 2017.