



# MEMORANDUM City of Venice

## Finance Department

TO: Ed Lavallee, City Manager

FROM: Peter A. Boers, Procurement Manager

THROUGH: Linda Senne, Finance Director

DATE: June 7, 2019

COUNCIL APPROVAL: Yes

MEETING DATE: June 25, 2019

STRATEGIC PLAN GOAL: Provide Efficient, Responsive Government with High Quality Services

SUBJECT: Approval of a Unit Price Contract for the Water Meter Replacement Program Phase 4.

Background: At the request of the Utilities Department, Procurement issued Invitation to Bid (ITB) 3097-19 for replacement of 2,725 potable water meters in Fiscal Year 2019 with the option to add up to 5,130 additional units during Fiscal Year 2020.

On May 2, 2019, the City received two (2) bids. National Metering Services, Inc., of Kearney, New Jersey was the lowest responsive and responsible bidder. The Utilities Department has reviewed the bid responses and concurs with this recommendation.

Phase 4 of the Water Meter Replacement Program will provide both residential and commercial customers with new ultra-sonic E- series Badger water meters. These new meters are more cost effective and can provide hourly consumption history. These meters range from ¾" to 6". The new meters carry a 20 year accuracy warranty, doubling the warranted lifespan of the current meters - allowing exchanges to occur every 20 years, as opposed to every 10 years.

The cost for replacement of 2,725 water meters is approximately \$123,000.

Requested Action: Approval of a contract with National Metering Services, Inc., at the unit prices bid in response to ITB 3097-19 for the Water Meter Replacement Program, Phase 4.

City Attorney Review/Approved: Yes

Risk Management Review: Yes

Finance Department Review/Approved: Yes

Funds Availability (account number): Funds are appropriated in the department budget for Fiscal Year 2019.

**ORIGINAL(S) ATTACHED:** Notice of Intent to Award, Signed Contract, Bonds, and Insurance

Cc: Javier Vargas, Utilities Director