



MEMORANDUM

City of Venice

City Manager's Office

TO: Edward Lavallee, City Manager

FROM: Shirley Gibson, Special Events & Marketing Coordinator

DATE: June 6, 2019

COUNCIL APPROVAL: Yes

MEETING DATE: June 25, 2019

STRATEGIC PLAN GOAL: Other

SUBJECT: Request to approve Special Event – Turkey Trot for the Twig 5K on November 16, 2019

Background: The Twig is a non profit 501 c (3) organization located on 826 Pinebrook Road in Venice. The Twig would like to hold a 5K at the Venice Train Depot on November 16, 2019 to raise money for children in foster care. I have attached all necessary documentation for councils review of this event.

If you should have any questions, please let me know.

Requested Action: City Council Approval of event

City Attorney Review/Approved: N/A

Risk Management Review: N/A

Finance Department Review/Approved: N/A

Funds Availability (account number): Click or tap here to enter text.

ORIGINAL(S) ATTACHED: Click or tap here to enter text.

Cc: Click or tap here to enter text.