



MEMORANDUM TO VENICE CITY COUNCIL

THROUGH CHARTER OFFICER: Kelly Michaels, City Clerk **E-SIGN:** 

FROM: Kelly Michaels, MMC

DEPARTMENT: City Clerk's Office

DATE: January 16, 2024

MEETING DATE: January 23, 2024

SUBJECT / TOPIC: Citizen Advisory Board Application Update

BACKGROUND INFORMATION: With 4 days remaining in the recruitment period ending Friday, January 20, 2024, we have received a total of 29 applications, however there were 5 applications that did not meet residency requirements.

Council adopted a policy (Res. 2023-05) by which to make board appointments whereby once the application period closes, all applications that meet the requirements are emailed to the Mayor and Council members individually along with a ranking form. Any member may choose to interview any or all applicants. The resolution calls for a ranking period of 5 business days in which rankings should be returned to the City Clerk. My goal is to get you the applications and ranking sheet packet on Tuesday, January 23, 2024 giving you a deadline of Monday, January 30th, 2024 to return your rankings. With this schedule you would be asked to make appointments based on the compiled rankings at the February 13th council meeting.

SUPPORTS STRATEGIC PLAN: Goal Two: Provide Efficient, Responsive Government with High Quality Services

COUNCIL ACTION REQUESTED: For Discussion and Immediate Action by Motion to direct staff as to the council's wishes as to ranking of the applicants or other directive they may desire.

Yes	N/A	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Document(s) Reviewed for ADA compliance (required if for agenda posting)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	City Attorney Reviewed/Approval
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Risk Management Review
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Finance Department Review/Approval Funds Availability (account number): n/a

Original(s) attached: