



City of Venice

401 West Venice Avenue
Venice, FL 34285
www.venicegov.com

Meeting Minutes City Council

Tuesday, January 14, 2014

9:00 AM

Council Chambers

CALL TO ORDER

ROLL CALL

Present: 7 - Council Member Jim Bennett, Council Member Emilio Carlesimo, Council Member Kit McKeon, Council Member David Sherman, Council Member Jeanette Gates, Council Member Bob Daniels and Mayor John Holic

Also Present:

City Attorney Dave Persson, City Clerk Lori Stelzer, City Manager Ed Lavallee, Recording Secretary Judy Gamel, and for certain items on the agenda: Senior Planner Scott Pickett, Finance Director Jeff Snyder, Airport Administrator Chris Rozansky, Administrative Services Director Alan Bullock, and Utilities Director Len Bramble.

INVOCATION AND PLEDGE OF ALLEGIANCE

Ms. Stelzer offered the Invocation and the Pledge was led by Mr. Lavallee.

I. RECOGNITION

[14-0331](#)

Calling each Friday in January, Financial Fitness Fridays, Presented to Cindy McGarrigle, Vice President, Area Marketing Manager, Regions Bank

Mayor Holic read the proclamation. No one was present to accept the proclamation.

This recognition was presented.

[14-0332](#)

Council Member Robert Daniels, Certificate of Completion of the Advanced Institute for Elected Municipal Officials

This recognition was presented.

[14-0333](#)

Certificate of Achievement for Excellence in Financial Reporting, Finance Director Jeff Snyder

This recognition was presented.

II. AUDIENCE PARTICIPATION

Jami Lin, downtown business owner, commented on her termination from the Venice Farmers' Market.

Ron Kitchen, President of Barbaron, Inc., contractor for Venice Municipal Golf Course, advised council he had not received final payment for work completed on the golf course renovation.

Ms. Gates requested that Mr. Lavallee follow up on this matter.

Mr. Kitchen agreed that city staff could follow up with him later today, and stated there was also disagreement regarding the amount of the final payment.

Arlene Hunter, 1042 Roberta Street, requested a follow up regarding her prior comments and concerns relating to outdoor burning.

Mr. Lavallee stated that staff determined nothing illegal was taking place at this time and added he would provide further recommendations at the next council meeting.

Mr. Persson advised that Sarasota County had specific regulations for outdoor burning.

Council members discussed existing regulations and resolving this matter on a timely basis.

Bessie George, 1052 Roberta Street, provided additional comments concerning outdoor burning and unpleasant smoke odors.

Linda Wilson, Venice Farmers' Market (VFM) Manager, outlined 2013 accomplishments and 2014 initiatives, and displayed a chart depicting a breakdown of VFM vendors.

III. CONSENT SECTION:

Approval of the Consent Section

A motion was made by Council Member Daniels, seconded by Council Member Gates, to approve the Consent Agenda. THE MOTION CARRIED ON VOICE VOTE UNANIMOUSLY.

A. MAYOR

[14-0334](#)

Reappointments to the Planning Commission: Shaun Graser, Charles Newsom, and Barry Snyder to Serve Terms from February 1, 2014 until January 31, 2017

This Appointment was approved.

B. CITY CLERK

[14-0335](#)

Approval of Minutes: October 31 and November 6, 2012 Workshops;

November 14, 2012 Special Meeting; October 16, 2012 Joint Meeting with Sarasota County Board of County Commissioners; November 6, November 26, and December 10, 2013 Regular Meetings

These Minutes were approved.

C. CITY ATTORNEY

D. CITY MANAGER

Airport

[14-0336](#) Approve the Proposed Updated Joint Automated Capital Improvement Program (JACIP)

This Presentation with Action was approved.

Engineering

[14-0337](#) Authorize Execution of the Amendment to License Agreement: Flamingo Ditch Improvement Project

This Agreement was approved.

[14-0338](#) Authorize Execution of Amendment No. 1, DEP Grant Agreement No. 13ST1, Beach Nourishment

This Agreement was approved.

Finance

[14-0339](#) Authorize Disposal of Surplus Equipment

This request was approved.

Police

[14-0340](#) Accept 2014 Grant Award of \$2,716 from the Florida Department of Law Enforcement (FDLE) Justice Assistance Grant (JAG) for Digital Cameras

This Agreement was approved.

Utilities

[14-0341](#) Approve Work Assignment No. 7 for Border Road Water Main Extension with Stantec Consulting, Inc. in the Amount of \$272,875

This Work Assignment was approved.

[14-0342](#) Approve Change Order No. 2 to Work Assignment No. 3 for Capital Project Management Services with Stantec Consulting, Inc., in the Amount of \$108,000

This Work Assignment was approved.

[CON. NO.
14-2013](#)

Approve Contract with Young's Communications Co., Inc., for the Water Main Replacement Program, Phase 1, Not to Exceed \$1,055,520.34

This Contract was approved.

[14-0343](#)

Approve \$780,000 Southwest Florida Water Management District Cooperative Funding Grant Agreement N512 for Reclaimed Water Filtration Project

Mr. Bennett requested that council be provided a list of utilities projects.

This Agreement was approved.

IV. PUBLIC HEARINGS

ORDINANCES - FIRST READING

[ORD. NO.
2014-01](#)

Amending the City's Comprehensive Plan, Volume I, Land Use and Development Chapter, Future Land Use and Design Element, Deleting Section B.1 of Policy 16.6 Relative to the Southern Gateway Corridor Standards (13-1CP)

Ms. Stelzer read the ordinance by title only and Mayor Holic opened the public hearing.

Ms. Stelzer stated she had received no written communication and no one signed up to speak.

Mr. Pickett provided background information, displayed a map depicting the Southern Gateway Corridor, and requested approval. Mr. Pickett answered questions regarding zoning and Planning Commission discussions.

Larry Ivey, 120 Base Avenue, expressed concerns regarding restricting use of the circus arena property and airport finances.

Mayor Holic closed the public hearing.

Responding to Council members questions, Mr. Persson explained policy changes during first and second readings of the ordinance.

Mr. Pickett reiterated staff support of this amendment.

Discussion continued regarding airport income.

A motion was made by Council Member Carlesimo, seconded by Council Member Gates, that this ordinance be approved on first reading and scheduled for final reading.

- Yes:** 6 - Council Member Carlesimo, Council Member McKeon, Council Member Sherman, Council Member Gates, Council Member Daniels and Mayor Holic
- No:** 1 - Council Member Bennett

V. NEW BUSINESS

A. ORDINANCES

[ORD. NO.
2014-03](#)

Relating to the Application for an Economic Development Ad Valorem Tax Exemption by PGT Industries, Incorporated

Ms. Stelzer read the ordinance by title only and stated that no one signed up to speak.

After the motion, Mr. Snyder clarified that one application was used for all municipalities in Sarasota County and check marks referencing Sarasota County and the City of Venice were placed incorrectly.

Mr. Persson advised this did not affect the legality of the ordinance.

After the vote, recess was taken from 10:31 a.m. until 10:40 a.m.

A motion was made by Council Member McKeon, seconded by Council Member Bennett, that this ordinance be approved on first reading and scheduled for final reading.

- Yes:** 7 - Council Member Bennett, Council Member Carlesimo, Council Member McKeon, Council Member Sherman, Council Member Gates, Council Member Daniels and Mayor Holic

[ORD. NO.
2014-02](#)

Amending Chapter 2, Administration, Article II, Mayor and Council, Division 2, Meetings and Rules of Procedures

Ms. Stelzer read the ordinance by title only and stated that no one signed up to speak.

Ms. Stelzer discussed questions relating to ordinance language concerning four council members requesting a Special Meeting.

After the motion, council members and Mr. Persson discussed Sunshine Law concerns, meeting notices, and recording minutes of special meetings.

Mr. Persson recommended advising that one or more council members would be present at a meeting but would not be speaking.

A motion was made by Council Member Carlesimo, seconded by Council Member Sherman, that this ordinance be approved on first reading and scheduled for final reading.

Yes: 7 - Council Member Bennett, Council Member Carlesimo, Council Member McKeon, Council Member Sherman, Council Member Gates, Council Member Daniels and Mayor Holic

B. PRESENTATIONS

[14-0344](#)

Airport Administrator Chris Rozansky: Department Update (10 min.)

Mr. Rozansky reviewed airport finances and mobile home park income, shortfalls in funding future airport needs, staffing, ongoing maintenance, t-hangar improvements, funding sources, traffic count, runway usage, and noise complaints. Mr. Rozansky updated council concerning airport projects including constructing shade hangars, golf course renovations, runway improvements, environmental assessment, engineered materials arrestor system (EMAS) alternatives, circus arena development, taxiway rehabilitation, and flood plain model analysis. Additional updates were provided concerning there being no update concerning prior compliance issues, leasing of the former Honoluana Restaurant building, and remodeling vs. rebuilding of a restaurant building.

Discussion ensued regarding rehabilitating airport buildings, providing additional wayfinding signage, landscaping, golf course updates, loss of revenue insurance, and reviewing procedures at other successful airports.

C. RESOLUTIONS

[RES. NO.](#)
[2014-01](#)

Amending Personnel Procedures and Rules, 2013 Edition, Section 1.17 Resignation and Section 2.5 Discretionary Leave Issues

Ms. Stelzer read the resolution by title only.

Mr. Bullock answered questions regarding donating sick leave, Family and Medical Leave Act (FMLA) leave, retaining employment beyond FMLA leave allocations, providing a reason for leaving in order to resign in good standing, and exit interviews.

Mr. Bullock suggested revised language regarding providing a reason for leaving.

Mayor Holic passed the gavel to Vice Mayor Carlesimo and amended the motion to strike "including the reason for leaving" from Section 1.17 Resignation. Seconded by Council Member McKeon. THE AMEDMENT TO THE MOTION CARRIED ON VOICE VOTE UNANIMOUSLY.

After the motion, Vice Mayor Carlesimo returned the gavel to Mayor Holic.

A motion was made by Council Member Sherman, seconded by Council Member Gates, this resolution be approved and adopted as amended to reflect striking "including the reason for leaving" from Section 1.17 Resignation.

Yes: 7 - Council Member Bennett, Council Member Carlesimo, Council Member McKeon, Council Member Sherman, Council Member Gates, Council Member Daniels and Mayor Holic

RES. NO.
2014-02

Establishing an Agenda Review Team to Determine Completeness of Materials for Agenda Items to be Submitted to the Venice City Council

Ms. Stelzer read the resolution by title only.

A motion was made by Council Member Daniels, Seconded by Council Member Bennett, that this resolution be approved and adopted.

Yes: 7 - Council Member Bennett, Council Member Carlesimo, Council Member McKeon, Council Member Sherman, Council Member Gates, Council Member Daniels and Mayor Holic

RES. NO.
2014-03

Authorizing Appropriate Government Officials to Execute a Joint Participation Agreement for Project Number 435087-1-94-01 by and Between the State of Florida Department of Transportation and the City of Venice, Florida, to Provide Participation in an Aviation Project to Rehabilitate Taxiways Alpha and Charlie and Lighting System Improvements - Design Phase at the Venice Municipal Airport

Ms. Stelzer read the resolution by title only.

A motion was made by Council Member Sherman, seconded by Council Member Daniels, that this resolution be approved and adopted.

Yes: 7 - Council Member Bennett, Council Member Carlesimo, Council Member McKeon, Council Member Sherman, Council Member Gates, Council Member Daniels and Mayor Holic

VI. CHARTER OFFICER REPORTS

Responding to Mr. Daniels, Mr. Lavallee commented on dispatch consolidation contract negotiations, connecting county and city computer and telephone systems, and parking enforcement officer candidates.

City Attorney

14-0345

Request Council Direction Relative to Section 2-214 of the Code regarding Contract Amounts

Mr. Persson provided background information on the request.

Discussion followed regarding council members being provided with a flow chart outlining projects, approving project phases, bidding procedures, and local business preference.

Mr. Persson commented on council members reviewing contracts and certain work orders for master agreements entered into in 2010.

Discussion continued regarding department directors overseeing previously approved master agreements, exceeding previously approved limits, and employing Venice businesses.

Mr. Bramble commented on professional services, consulting services, and maintaining a previously researched and approved group of professionals.

Mr. Persson provided clarification of his request.

Council Member McKeon moved that the existing process remain as is in place today. Seconded by Council Member Carlesimo. MOTION CARRIED ON VOICE VOTE UNANIMOUSLY.

City Clerk

[14-0346](#)

Request to Change Assistant City Clerk Position from Part-Time to Full-time, Resulting in an Increase of \$26,427 for Fiscal Year 2013-14

Ms. Stelzer reviewed her request. After the motion was made, discussion ensued regarding spending reserve funds at this time, utilizing students as interns to assist the City Clerk's Office, and needing trained personnel in the City Clerk's Office.

Ms. Stelzer responded to questions concerning workflow issues.

Discussion continued regarding the City Clerk's Office workload, following up on citizen requests, hiring from within, and hiring the best candidate.

A motion was made by Council Member Carlesimo, seconded by Council Member Sherman, to approve Item 14-0346. MOTION CARRIED ON VOICE VOTE WITH COUNCIL MEMBER DANIELS OPPOSED.

City Manager

Without objection, Mayor Holic reordered the agenda to hear the City Manager's Report.

14-0642

Back Information City Manager's Report

[14-0347](#)

Proposed Special Events Area Traffic Circulation Improvements

Mr. Lavallee reviewed his request.

Recess was taken from 12:04 p.m. until 1:30 p.m.

There was CONSENSUS that staff continue to work on the Proposed Special Events Area Traffic Circulation Improvements as outlined in Mr. Rozansky's December 27, 2013 memorandum.

A motion was made by Council Member Sherman, seconded by Council Member Bennett, that \$10,000.00 be set aside from reserves to fund this project. MOTION CARRIED ON VOICE VOTE UNANIMOUSLY.

VII. COUNCIL REPORTS

Mayor Holic

14-0348

Report on Voting Procedures, Workshops, and Consensus Findings

Mayor Holic reviewed his report, noting procedures for roll call votes and unanimous consent. Mayor Holic reported on his meeting with all city advisory board chairs and staff advisors, and efforts to revise the existing Municipal Service Taxing Unit (MSTU) system.

Responding to Mayor Holic, Mr. Lavallee indicated he would report on the solid waste study report and mobility study.

Council members discussed the KMI designation plaque on the north bridge and beach pavilion 50-year anniversary.

Mayor Holic requested a follow up at the next council meeting.

Council Member Daniels

14-0349

City of Venice Email System Failure to Block Political and Other Non-Venice Email

Mr. Daniels expressed concerns relating to receiving and blocking unwanted e-mails.

Mr. Bolen explained that Sarasota County only publishes e-mail sent by county commissioners and noted his prior request to install a similar system in the City of Venice. Mr. Bolen reviewed the city's spam filter system and reiterated his recommendation to only publish e-mails sent from council members. He advised that the city's new e-mail system would allow blocking of certain incoming spam e-mails.

There was **CONSENSUS** to only publish e-mails sent by council members on the public server.

ADDITIONAL COUNCIL REPORTS

Ms. Gates reported on Public Art and Economic Development Advisory Board meetings, and requested an update on the recreational fire matter and installing a traffic light at Indian Avenue and U.S. Business 41.

Mr. McKeon reported on Planning Commission discussions concerning Chateau Venice. He also commented on the pre-hearing conference on the proposed The Woods development. Mr. McKeon reported on

Community Action Agency discussions concerning homeless issues.

Mr. Carlesimo reported on the January 13, 2014 Parks and Recreation Advisory Board meeting and Venice MainStreet Board meeting. Mr. Carlesimo reported that security cameras would be installed at the Venice Fishing Pier and his attending other meetings.

Mayor Holic responded that Sunshine Law concerns relating to council members attending meetings would be addressed as part of Mr. Persson's research into the matter.

Mr. Bennett reported on a new homelessness survey.

Mr. Sherman had no report.

VIII. AUDIENCE PARTICIPATION

No one signed up to speak.

IX. ADJOURNMENT

The meeting adjourned at at 2:44 p.m.

ATTEST:

Mayor - City of Venice

City Clerk