○ Yes ○ No

Do you own property within the City of Venice?

Interests & Experiences
Are you currently serving or have you served on a city board?
○ Yes ⊙ No
Why are you interested in serving on a board or commission?
I currently hold a CAM - Community Association Management license in the State of Florida and enjoy working with Boards. I have a desire to be more involved in my community and now that my children are grown my time is more available.
Resume of Education and Experience:
Uploaded resume.
Member of the Following Organizations:
VABOR Scholarship Committee, Coldwell Banker CARES
JCM-Resume2021.pdf Upload a Resume
Acknowledgements

505 Barcelona Ave, Apt 5, Venice, FL 34285 Phone: 941-225-9843

janicecarolyn@icloud.com

Ability Summary

- Exceptional customer service
- Excellent listening, questioning and 'people' skills
- Ability to prioritize, delegate, and motivate.
- Management talent for 'seeing the whole picture'.
- Proven record of dependability with increasing responsibility.
- Able to pull together and manage all aspects of a complex project.
- Poised and professional with both top management and support staff.
- Equally effective working in self-managed projects and as member of a team.
- Proficient in most Microsoft Applications.
- Experienced in Quickbooks, DRAKE Tax Software, Client Ledger System.

Employment History

REALTOR

September 2020 – Present Coldwell Banker Realty Venice, FL August 2016 - 2020 American Realty of Venice Venice, FL

- Assist prospective customers with buying and selling real estate.
- Research statistics on housing market, mortgage packages, and loans.
- Work with both commercial and residential clients.

Office Administrator

May 2012 - August 2016

Sandra K Pridemore, CPA Venice, FL

- Front office management of a small accounting firm.
- Process corporate and individual tax returns.
- Process payroll and bookkeeping using Quickbooks.
- Implementation of new software for tax related documents.

REALTOR

October 2003 - 2011 Keller Williams Realty Englewood, FL Lasbury Tracy Realty, Inc. Englewood, FL

- Assist prospective customers with buying and selling real estate.
- Research statistics on housing market, mortgage packages, and loans.
- Create and maintain website for brokerage company.

505 Barcelona Ave, Apt 5, Venice, FL 34285 Phone: 941-225-9843

janicecarolyn@icloud.com

Owner/Office Administrator

April 2002 - January 2008 Giler Urban Design, Inc. Englewood, FL

- Administrative duties for a professional services firm within the development field.
- Responsible for all aspects of Marketing, Accounting, and Human Resources.
- Responsible for daily operations of the business.

Office Administrator

February 1995 - September 2000 Cardno/ENTRIX Sarasota, FL

- Assisted President with writing proposals and securing contracts.
- Prepared monthly and quarterly reports for stockholder meetings.
- Prepared extensive narratives and materials for County/Public Meetings.
- Developed client-based databases for record keeping.

Administrative Assistant

October 1990 - October 1994 Nelson Publishing Nokomis, FL

- Assisted Publisher in all aspects of publication.
- Prepared editorials for monthly publication.
- Assisted Human Resource Manager with personnel matters.

Education and Training

University of South Florida	1 Year toward Engineering Degree	
Manatee Community College	Associate Degree (AS)	Pre-Engineering
Middlesex Community College	Associate Degree (AA)	Paralegal

Occupational Licenses & Certificates

Residential Community Commercial Agent	Coldwell Banker Realty	04/2021
Member	Institute for Luxury Home Marketing	06/2021
Community Association Management	FDBPR	08/2017
Member	Florida Real Estate Commission	09/2003
Real Estate Sales Associate	Florida Real Estate Commission	09/2003
Paralegal Certification	Middlesex Community College	06/1987

505 Barcelona Ave, Apt 5, Venice, FL 34285 Phone: 941-225-9843

janicecarolyn@icloud.com

References

Cindi Rogers
Broker/Owner
Coldwell Banker Realty
Venice, Florida
(941) 493-1000
cindi.rogers@floridamoves.com
(known 1 year)

Jamie Anderson Auburn University School of Forestry and Wildlife Auburn University, AL (334) 703-2953 (known 22 years)

Teresa Whittle Sarasota Memorial Hospital Sarasota, FL (941) 928-5423 (known 16 years)

Richelle Wilson Diamond Global Independent Distributor It Works Global! (941) 879-8640 (known 5 year)

505 Barcelona Ave, Apt 5, Venice, FL 34285 Phone: 941-225-9843

janicecarolyn@icloud.com

Restaurant / Hospitality Experience

Bull & Finch Pub aka 'Cheers' Beacon Hill

84 Beacon Street Boston, MA Hostess (2 years)

Hampshire House

84 Beacon Street Boston, MA Bus Person (2 years)

Cajun Club (closed)

Indiana Avenue Englewood, FL Server and Special Functions Staff (3 years)

Boca Grande Club

5000 Gasparilla Road Boca Grande, FL Server and Special Functions Staff (3 years)

Submit Date: Aug 27, 2021

Ethnicity
Gender
Male
Interests & Experiences
Are you currently serving or have you served on a city board?
○ Yes ⊙ No
Why are you interested in serving on a board or commission?
A friend suggested because of my background, I maybe an asset to the city, and since this is my home city, I would like to help where I can.
Resume of Education and Experience:
I have attached my resume. I have experience with helping cities and school districts with park and recreation safety. I am an endurance runner and coach other in completing endurance events.
Member of the Following Organizations:
American Society of Safety Professionals, Society for Human Resource Management National Fire Protection Association,
ScottJBlaser_resume_20210201.docx Upload a Resume
Acknowledgements

Scott J. Blaser, CSP 388 Maraviya Blvd

Venice, FL 34275 407-432-5150

ScottBlaser@Reagan.com

Experience:

Director of Insurance Operations

Florida School Boards Association/Florida School Boards Insurance Trust

Controls and responsible for all aspects of safety, health, risk management, and insurance operations. Prepare and provide communication on data analyzed that identifies injuries, property damage, and or claim trends to assist the Executive Director, Trust broker, Trust management, and the members' management with exposure control. Prepare and provide communication on the members' information relative to enterprise risk management, including current physical condition, documentation, history, future condition, and plans that may have an effect on the members' current and future loss potential and provide recommendations to control exposure. Provide assistance to Trust members with regard to claims, procedures, coverage issues, and excess reporting. Work with excess carriers regarding premiums, coverage issues, and settlements. Maintain a working knowledge of current legal and legislative changes in workers' compensation law and property & casualty issues. Be prepared to respond to changes that negatively affect the Trust and offer solutions. Provide technical support to assist members in complying with safety, health, employment practice regulations, and standard practices and make recommendations that will reduce losses and solve problems associated with losses. Provide or obtain required services such as training, seminars, workshops, presentations, or lectures for the members and any other entity or organization identified by the Executive Director. Monitor expenses to include: expense reporting, following expense policies, suggesting changes to policies, vehicle control, travel control, and monitoring internal and external educational needs. Assist the Executive Director, Trust broker, and any other person identified by the Executive Director with sales and marketing of FSBIT and its products. Keeps abreast of current developments in risk management exposures and controls. Was able to formalize all insurance processes with a focus on claims and loss control operations. April 2016 present

Director, Risk Control

Florida League of Cities, Inc.

Controlled all aspects of the Risk Control Services Department in providing safety, health, risk management, employment practice, regulatory and environmental consultation, evaluation, training and guidance to our 600 plus association members, Florida League of Cities staff, and any other entity or organization identified by the Florida League of Cities Board of Directors. Prepared and provided communications, training, and presentations that identify injury, property damage, and or claim trends to assist association members' in making good business decisions. Prepared and provided communication to the association's Board of Directors, member Mayors, and Executive Directors of the members' current physical condition, documentation, history, future condition, and plans that may have an effect on the members' current losses and future loss potential. Reduce, control, or eliminate losses for the association and members. Provided technical support and educational opportunities to assist members in complying with safety, health, employment practice regulations, standard practices, and legal requirements. Made and monitored recommendations that will reduce losses and solve member problems associated with losses. Doubled the association's Risk Control services, which assisted in the retention of members to 98% the last two years. April 2007 – April 2016

Executive Director

Florida Municipal Association for Safety & Health (FMASH)

Reported directly to the Board of Directors of the Association, responsible and held accountable for the association meeting its' mission and goals. Lobbied and educated elected officials to understand and agree with the association's viewpoints relative to safety, health, and environmental laws and regulations. Influenced other associations to agree with FMASH's viewpoints and mission. Currently still working with the Association in the process of creating a safety and health Accreditation Program and lobbying state elected officials to support the program with the statute. Organized onsite, regional, and statewide training classes. Organized and provided annual conferences for association members. Increased membership every year since first appointed by the Board of Directors. May 2007 – April 2016

Risk Control Director

CNA Insurance Company

Accountable for all aspects of Risk Control operations in the state of Florida for CNA. Manage a team of 21 Risk Control consultants, statewide budget, and resources. Hired to correct troubled office both in personnel and output. Assisted in the Florida office going from the last place in the nation for loss ratio, premium, and retention to best in the country. April 2003 – March 2007

Corporate Safety Manager

Golub Corporation

Assisted in the corporation reaching for the first time an incident rate below the BLS average for grocery market industry. July 2001 – April 2003

Accident Prevention Account Manager

Royal & Sun Alliance Risk Management Global (EBI Companies)

Provided over \$600,000 in insurance dividends to assigned companies due to loss reductions during the annual review. December 1998 – July 2001

Risk Control Manager

Reliance Insurance Company

Increased service production of the Risk Control staff 200% and decreased the overall Profit Centers' loss ratio by 19%. May 1994 – December 1998

Sr. Loss Control Engineer

Travelers Insurance Company

Assisted the Large Account Division in obtaining its' status as the most profitable commercial insurance unit at Travelers. Promoted to Senior Engineer within three years of hiring. February 1989 – May 1994

Quality Assurance/Safety Representative

United States Navy

Second Class Petty Officer, USS Dwight D. Eisenhower. During an annual Navy-wide inspection, assisted in the increase of office effectiveness 600% from previous inspections. October 1980 – 1985.

Education:

Bachelor of Science: State University College at Buffalo, December 1988

Major: Industrial Technology, Minor: Safety Studies

Designations:

Nationally Board Certified Safety Professional, August 1994

Florida General Lines Insurance Broker License, 2012

Senior Professional in Human Resources, 2018

Certified School Risk Manager, 2018

Risk Manager for Public Entities, 2014

Executive Program in Safety Management Certificate, 2014

American Red Cross First Aid and CPR trainer, 2012

National Fire Protection Technical Committee Member, 2012

Active Shooter/Hostile Event Response Program Specialist, August 2020

Certified Food Safety Manager, May 2002

Certificate in Environmental, Health & Safety Law, July 2002

Affiliated Organizations:

American Society of Safety Engineers, Professional Member, December 1988

National Fire Protection Association, Professional Member, December 1995

Central Florida Public Risk Management Association, 2009

Society for Human Resource Management, 2013

Society of Certified School Risk Managers, 2018

Former Occupational Safety and Health Administration 10 and 30 hour Trainer, 2012

Former Certified Playground Inspector, 2013

American Legion, Legion Member, June 1996

Leukemia & Lymphoma Society Team in Training coach, 2011