

VNC Master Plan Update Technical Advisory Panel Meeting #1

February 11, 2026

8:30-10:00am

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Community Hall Room 165

MEETING FACILITATOR:	Shane Ingolia, Estelle Boudassou	DATE TRANSCRIBED: February 16, 2026
NOTE TAKER(S):	Shane Ingolia, Estelle Boudassou	TRANSCRIBED BY: Estelle Boudassou
MEETING ATTENDEES	REPRESENTING	EMAIL
Nicholas Dumas	City of Venice	ndumas@venicefl.gov
David Surwilo	City of Venice	david.surwilo@venicefl.gov
Harriette Fraticelli	Federal Aviation Administration (FAA)	N/A
Amanda Morrison	Florida Department of Transportation (FDOT)	N/A
Shane Ingolia	Ricondo & Associates, Inc.	VNCmasterplan@ricondo.com
Estelle Boudassou	Ricondo & Associates, Inc.	VNCmasterplan@ricondo.com
Flora Colom-Acosta	Federal Aviation Administration (FAA)	flora.acosta@venicefl.gov
Jennifer Gaona	Florida Department of Transportation (FDOT)	jennifer.gaona@venicefl.gov
Emily Santana	Skyport	emily.santana@venicefl.gov
Frank Berger	Florida Flight Training & Maintenance	frank.berger@venicefl.gov
Chris Swathwood	Altivation Aircraft	chris.swathwood@venicefl.gov
Paul Hollowell	Venice Aviation Society incorporated (VASI)	N/A
Matt Hoskins	Florida Flight Training Center (FFTC)	matt.hoskins@venicefl.gov

SUMMARY OF MEETING DISCUSSION

The following points were discussed:

- The meeting opened with a presentation by the City of Venice Clerk’s Office regarding Sunshine Law requirements and public records compliance. Mrs. Barcia and Mrs. Gregory emphasized the need for all Technical Advisory Panel (TAP) members to use their official City email accounts for any communication related to the Venice Municipal Airport (VNC) Master Plan Update (MPU). They also reminded attendees that panel-related decisions must not be discussed outside of official panel settings.
- Several panel members noted they had not yet received access to their City email accounts or were unsure how to log in. The Clerk’s Office and Airport staff stated they would follow up individually after the meeting.
- Following the Sunshine Law briefing, Mr. Dumas formally opened TAP Meeting #1, welcoming attendees and expressing appreciation for their participation. He emphasized the importance of the panel’s role in shaping the next 20 years of development at VNC. Mr. Dumas then turned the meeting over to Mr. Ingolia and Mrs. Boudassou for the presentation.

- Mr. Ingolia began by outlining the agenda and introducing the MPU project team and TAP members. Each TAP representative introduced themselves, described their relationship to the Airport, and shared their expectations for the MPU process.
- Mr. Ingolia then reviewed the Master Plan process, including project objectives, scope, and the overall schedule. He also explained the responsibilities of the TAP and noted that this meeting was the first of three opportunities for the panel to provide input supporting the development of the Airport Layout Plan.
- Mr. Ingolia moved on to the review of the draft VNC strengths, opportunities and vulnerabilities assessment. He engaged the panel members for feedback as to what might need to be added or updated.
- Mr. Berger recommended that the Opportunities section highlight ways the Airport could engage the broader community through new amenities designed for public use. Several panel members agreed and discussed ideas such as a park for children and families, walking paths or dog-friendly areas, a restaurant, bar, or food truck space, an aircraft viewing area, or a small aviation museum showcasing the airport's history. Panel members emphasized that such amenities could help mitigate the misconception that the Airport only benefits a limited group and instead position it as a valued part of Venice's identity and its community.
- Mr. Hollowell added that tenant needs should remain a priority and not be overshadowed by the structured FAA planning process.
- Mr. Ingolia thanked the panel for their feedback and confirmed these suggestions would be incorporated into both the Opportunities section and future alternatives development. He concluded with an overview of the Master Plan Vision and Goals before transitioning to the next section of material, presented by Mrs. Boudassou.
- Mrs. Boudassou provided an overview of the Airport's key characteristics, including NPIAS role, acreage, runway dimensions, and recent operational activity. She also summarized projects completed since the prior 2011 Master Plan.
- She then described the Inventory of Existing Conditions and highlighted results from the tenant survey. Some panel members noted that a few survey comments may have already been addressed. For example, VNC now has a self-service fueling option and a wash rack. Mr. Swathwood observed that the fueling area may simply be too narrow to meet tenant needs.
- Mrs. Boudassou reviewed the FAA-approved forecast (as of September 15, 2025). When discussing recent increases in activity, Mr. Berger requested that Touch & Go (T&G) operations be isolated to help determine how much of the growth is attributable specifically to training-related activity. Mr. Ingolia and Mrs. Boudassou agreed to provide this information before the next meeting. Various panel members also suggested the Airport consider charging for T&G operations.
- Mrs. Boudassou then presented the Baseline High Forecast scenario, developed to account for recent rapid growth. She noted that the increase may be driven in part by a shift of general aviation operations from nearby airports such as Sarasota–Bradenton (SRQ) and Fort Myers (FMY). Mr. Hollowell cited contributing factors, including increased commercial activity at SRQ—which has displaced some GA tenants—and higher operating costs at nearby facilities.
- Mrs. Boudassou concluded by summarizing topics that will be addressed in upcoming TAP Meetings #2 and #3. As no public participation requests were received, she and Mr. Ingolia thanked attendees and confirmed that the presentation would be emailed to TAP members' official City accounts.

ACTION ITEMS LIST

Action items will be retained in this section until they are complete.

DATE OPENED	DESCRIPTION	RESPONSIBLE PARTY	DUE DATE	STATUS	RESOLUTION
2/11/2026	Submit meeting presentation to TAP members	Ricondo & Associates, Inc.	2/27/2026	2/27/2026	Completed
2/11/2026	Ensure all TAP attendees have access to their City's email	City of Venice	3/15/2026	3/9/2026	Completed

ATTACHMENTS:

None

DISTRIBUTION:

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 [Meeting Attendees]
 Read File

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