



# MEMORANDUM

## City of Venice

### City Clerk's Office

TO: Mayor and City Council Members

THROUGH: N/A

FROM: Lori Stelzer, City Clerk

DATE: September 8, 2020

COUNCIL APPROVAL: Yes

MEETING DATE: September 22, 2020

STRATEGIC PLAN GOAL: Provide Efficient, Responsive Government with High Quality Services

SUBJECT: November Meeting Schedule

Background: In December, 2019, I published a 2020 meeting schedule, which included a regular meeting on November 10 and the certification of election results and swearing in on November 17. During strategic planning, there was consensus to have one meeting in November following elections. This change is addressed in the draft ordinance relative to meetings and rules of procedure, which was postponed until a workshop is held.

Requested Action: Since this ordinance will be discussed at a future workshop and adoption of an ordinance will not occur in time, council action is requested to determine the November meeting schedule. Options include:

- 1) Maintain the meeting schedule as presented.
- 2) Reschedule the November 10 regular meeting to the week of November 16, including the certification of election results and swearing in to be held immediately prior to the rescheduled meeting.

If for an agenda item, this document and any associated backup created by City of Venice staff has been reviewed for ADA compliance: Yes

City Attorney Review/Approved: N/A

Risk Management Review: N/A

Finance Department Review/Approved: N/A

Funds Availability (account number): N/A

**ORIGINAL(S) ATTACHED: N/A**

Cc: N/A