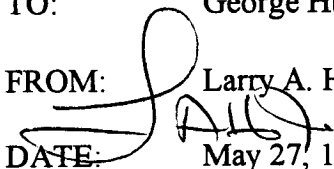
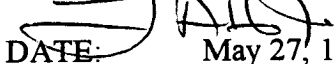


MEMORANDUM

TO: George Hunt, City Manager
FROM:  Larry A. Heath, Jr., Director Public Works
DATE:  May 27, 1997
RE: Hecksher Park, Shuffle board Club

As a result of an inquiry regarding the public facility used by the Shuffleboard Club as a meeting room, attached for reference is correspondence from 1977 to 1992. No agreement currently exists between Sarasota County, City of Venice or the Shuffleboard Club other than accepted past practices as well as mutual arrangements that have benefited all parties concerned.

It is my understanding that the meeting room is used exclusively by the Shuffleboard Club. They maintain the interior of this building, courts and organized play. The Sarasota County Parks and Recreation Department seem to have a mutual understanding that materials for any repairs are supplied by the county and the Shuffleboard Club will provide the associated labor.

In the years past with this "mutual" agreement between the City of Venice, Sarasota County, and users of this facility, the only complaint received has been a misunderstanding between a citizen and members of the Shuffleboard Club having public access to play shuffleboard. We've agreed that as long as it does not interfere with scheduled club activities, the general public is allowed to utilize the courts.

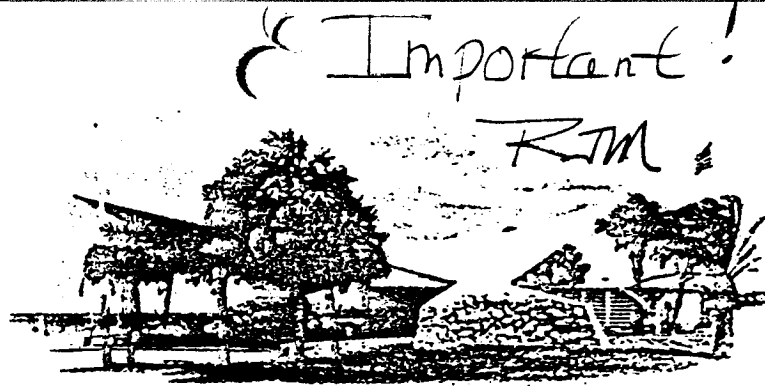
The recent questions about the tennis players being able to utilize the building which is used and maintained by the Shuffleboard Club would cause some concerns. Since no formal organized tennis club exists and no sharing of maintenance costs appear available, we do not recommend any change in our current philosophy or policies for the building.

There is also attached the latest correspondence from Sarasota County to Mr. Venuti and Mr. Dusseault describing future changes at this park related to tennis facility improvements at the county's expense.

If further action by this office is needed, please advise.

cc: Lori Stelzer, City Clerk
Walt Rothenbach, Director of Parks and Recreation, Sarasota County

CITY OF
VENICE
FLORIDA
401 W. VENICE AVS. 33595



CITY BEACH PAVILION

March 28, 1977

Tom Cowden
President, Venice Shuffleboard
Club
P. O. Box 111
Venice, Florida 33595

Dear Tom,

Please consider this letter as a confirmation of our recent meeting. As indicated at that time it is the desire of the City, and particularly this office, to cooperate with you and the members of the Venice Shuffleboard Club in all possible ways in order to enhance the appearance and use of the courts located on City property.

As was agreed, the City Purchasing Agent will immediately begin investigating the cost to restripe the courts. As soon as that information is available a meeting will take place with you to discuss what contribution might be expected from the Venice Shuffleboard Club to make this needed maintenance improvement.

In addition, it now seems to me to be imperative to more formally structure the arrangement that has existed satisfactorily for these many years between the Venice Shuffleboard Club and the City of Venice. To date the City has been most happy with the arrangement and I presume the Club has also. Nevertheless, it would seem to be mutually beneficial to have some written correspondence regarding a number of questions.

At this time the City is most interested in obtaining written answers to the following questions:

1. Does the Venice Shuffleboard Club have a printed set of by-laws:

If so, the City would like to have a copy for our files.

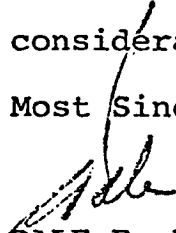
2. Who is allowed to play on the Courts?
3. What is the present fee schedule and how are changes in the fee schedule made?
4. What is the present obligation of the Venice Shuffleboard Club regarding maintenance of the courts, supervision of the courts and management of the Club and the courts?

It is recognized that the City owns all improvements located on City property. Nevertheless, it is the intention of this office, at this time, to formally recognize the existence of the Venice Shuffleboard Court and the unique position that your organization holds as it relates to this recreation facility.

On a completely different subject, it has been called to my attention that the City's policy of "No Smoking" in public areas of City owned buildings is not presently being enforced in the building utilized as the Shuffleboard Court Office and Recreation Room. Please be advised that this situation must be corrected immediately. If you will please contact Mr. Larry Heath, Director of Public Works, as soon as possible, he will provide you with "No Smoking" signs that may be conspicuously posted within the building. As stated on the notices they are posted by order of the City of Venice, Fire Prevention Bureau. If you have any questions in this regard, please advise.

Again Thank you for your consideration.

Most Sincerely,


DALE E. RIETH
City Administrator

CC: Larry Heath

File w/ my letter

*John
Secretary
2-24-77*

*John
at 10:00
at 10:00
Comptroller*

VENICE SHUFFLEBOARD CLUB, VENICE, FLORIDA

BY-LAWS

Revised and Adopted

Feb 24, 1975

ARTICLE 1 NAME

This organization shall be known as the VENICE SHUFFLEBOARD CLUB.

ARTICLE 2 OBJECT

The objectives of this club shall be to promote the playing of shuffleboard and other recreational and social activities among its members, and to properly maintain the courts, club-house, its furnishings and the equipment at all times.

ARTICLE 3 MEMBERSHIP

Membership shall be open to anyone of legal age.

ARTICLE 4 OFFICERS AND EXECUTIVE COMMITTEE

- a The officers shall consist of a President, Vice-President, Secretary and Treasurer.
- b The Executive Committee shall comprise of five members, four of which will be the Club's officers and the fifth a non-resident to represent the Winter players. The immediate Past-President will serve as an advisory member, without vote, for one year.
- c The officers shall be elected by ballot at the annual meeting and will serve for a period of one year or until their successors are elected. They will assume their duties the first day of April and serve until the last day of the following March. The fifth member of the Executive Committee will be selected by the Officers.

ARTICLE 5 DUTIES OF OFFICERS AND EXECUTIVE COMMITTEE

- a The President shall preside at all meetings of the Club and Executive Committee. The President shall appoint all Standing Committees and become an ex-officio member of each.
- b The Vice-President shall assist the President and assume the President's duties in case of absence or incapability.
- c The Secretary shall attend all meetings of the Club and Executive Committee and keep a written record of same. The Secretary shall post notice of any special meeting of the Club on the bulletin board at least seven days in advance of date for such meeting. Such notice shall state what matters are to be acted upon at said meeting.
- d The Treasurer shall receive, record and be custodian of all Club monies collected from dues, activities and other sources, pay all bills for authorized expenditures. The Treasurer shall report the treasury standing at each regular meeting and submit a written financial statement at the annual meeting.
- e The Executive Committee shall have authority to act on behalf of the Club on all matters arising between meetings with full power and authority provided such matters are not inconsistent with the By-Laws. The Executive Committee shall provide ways and means of raising funds in addition to dues when additional funds are needed for the operation of the Club. They may also set or approve fees to be charged for tournaments, Annual Dinner and other Club activities when they have not been set by a vote of the Club membership.

ARTICLE 6 COMMITTEES

- a The President shall appoint at the April meeting the following standing committees to serve for the ensuing year: House Committee, Auditing Committee, Tournament Committee, Publicity Committee, & Activity Committee. The President may appoint such other committees as he or the Executive Committee may deem necessary for special functions.
- b The House Committee shall be responsible for the upkeep of the club-house, courts, furnishings and equipment.
- c The Tournament Committee will plan and schedule tournaments for the members of the Club, inter-club competition matches, and arrange for instructional and exhibition activities.
- d The Publicity Committee duties shall be to stimulate interest in the Club, promote usage of the facilities and increase attendance at Club functions. It will furnish the news media information concerning the Club, its activities, results of tournaments and other items of public interest.
- e The Activity Committee will plan the Annual Dinner, Pot-Luck supper and other activities that the members may desire.
- f The Auditing committee will audit the Treasurer's books before each annual meeting.
- g No committee shall make expenditures without prior authorization of the Club or Executive Committee.

ARTICLE 7 MEETINGS

- a The Annual Meeting shall be held the second Tuesday in March(1976)
- b Monthly meetings will be held on the second Tuesday in the months of April, October, November, December, January and February.
- c Special Meetings may be called by the Executive Committee or upon signed petition of five members, such petition to state the purpose of meeting. Petitions must be made in time to allow posting on Bulletin Board at least one week before date of meeting.

ARTICLE 8 AMENDMENTS TO BY-LAWS

The BY-Laws may be amended by a two thirds vote of those present at any meeting, provided notice of the proposed amendments are posted on the Bulletin Board for a period of at least seven days before such meeting.

ARTICLE 9 QUORUM

- a A quorum shall consist of ten members in good standing at a Regular, Annual or Special meeting.
- b All questions other than amendments to the By-Laws shall be decided by a majority vote.

ARTICLE 10 FISCAL YEAR

The fiscal year shall commence April 1 and end March 31 of the following year.

ARTICLE 11 MEMBERSHIP FEES

The membership fees shall be set by the Executive Committee and approved by the membership at the April meeting. The dues shall run from Oct. 1 until Sept. 30 of the following year.

ARTICLE 12 Roberts Rules of Order shall govern all questions not covered by the By-Laws.