

Consider Policy Changes for Setting Agendas—Response to City Managers email originally included on the January 12 City Council Agenda

Some thoughts, observations and feedback for discussion:

If possible, perhaps consider including no more than 2 Formal Presentations per meeting. Also, suggesting that the presentation material be as brief as the topic allows

Consider whether a written report or written “update” could be a substitute for a formal presentation.

If a written report is preferable for a specific subject, and its further determined that agenda time is necessary, then perhaps the focus of that time can be utilized primarily for questions depending on the complexity of the topic

Create a “Council Action/Discussion” section. “Council Discussion” to include topics that do not necessarily require a vote, but nonetheless could be important: emerging or current issues that require council thoughts and feedback. In addition, perhaps these could be discussed and placed earlier in the agenda

“Council Reports” section limited to brief updates on Council board and liaison activity, if necessary.

I am sure we are all open to any suggestions that can keep our process productive while respecting the time of citizens, audience, city staff and council members.

Thank You. Rich Cautero