



# **CITY MANAGER'S REPORT**

## **AGENDA ITEM REQUEST**

### **UTILITIES DEPARTMENT**

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**TO:** Ed Lavallee, City Manager

**THROUGH:** Len Bramble, P.E., Utilities Director

**FROM:** Tim Hochuli, P.E., Assistant Utilities Director

**DATE:** July 2, 2014

**SUBJECT:** **Atkins North America, Inc. – Work Assignment No. 08**  
**Construction Inspection Services**

#### **Background:**

The Utilities Department currently has two projects in progress that are approaching the construction phase. In order to insure these projects are constructed in full accordance with the construction plans and specifications, the Utilities Department is requesting to use the consulting services of Atkins North America, Inc. (Atkins) for Construction Inspection Services. This consultant would provide project oversight, prepare daily inspection reports, and coordinate with the City and respective design engineers on all aspects of the construction phase of each project. The professional services specified in the work assignment would be completed by Atkins within the construction period stipulated within each construction contract.

City projects Atkins would be limited to providing said services are:

1. Water Main Replacement Phase 2
2. Water Main Replacement Phase 3

#### **Requested Action:**

We request Council's approval for the professional services of Atkins North America, Inc., Work Assignment No. 08 for construction inspection services in the amount of \$137,200.00.

#### **City Attorney Review:**

The City Attorney has reviewed this document and finds its form acceptable.

#### **Risk Management Review:**

The Risk Manager has reviewed this document and finds no risk management objections.

#### **Funds Availability (account number):**

Based on Council's approval, funds are available in account number 421-1202-536.63-00 (Improvements Other Than Buildings – BOND 12).