



# City of Venice

401 West Venice Avenue  
Venice, FL 34285  
www.venicegov.com

## Meeting Minutes City Council

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Tuesday, October 14, 2025

9:00 AM

Council Chambers

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[25-0359](#)

Instructions on How to Watch and/or Participate in the Meeting

### CALL TO ORDER

Mayor Pachota called the meeting to order at 9:00 a.m.

### ROLL CALL

**Present:** 6 - Mayor Nick Pachota, Vice Mayor Jim Boldt, Mrs. Rachel Frank, Mr. Ron Smith, Mr. Kevin Engelke and Mr. Lloyd Weed

**Excused:** 1 - Mr. Rick Howard

### ALSO PRESENT

City Attorney Kelly Fernandez, City Clerk Kelly Michaels, City Manager James Clinch, Deputy City Clerk Toni Gregory, Recording Secretary Amanda Hawkins-Brown and for certain items on the agenda: Senior Planner Nicole Tremblay, Planner Brittany, Information Technology Director Roger Navarro, and Historical Resources Manager Harry Klinkhamer.

### INVOCATION AND PLEDGE OF ALLEGIANCE

Clerk Michaels offered the Invocation followed by the Pledge of Allegiance led by Police Chief Leisenring.

### I. RECOGNITION

[25-0360](#)

Proclaim October 14, 2025 as the "Centennial Anniversary of the Venice Area Chamber of Commerce", Presented to Kathy Lehner, President and CEO of the Venice Area Chamber of Commerce

**Mayor Pachota presented this proclamation.**

[25-0361](#)

Proclaim October 2025 as "National Cybersecurity Awareness Month", Presented to Security Analyst Joelle Gurk and IT Staff

**Mayor Pachota presented this proclamation.**

[25-0362](#)

Proclaim October 20-26, 2025 as "Florida City Government Week", Presented to City Manager James Clinch

**Vice Mayor Boldt presented this proclamation.**

[25-0363](#)

Proclaim October 2025 as "Domestic Violence Awareness Month", Presented to Safe Place and Rape Crisis Center (SPARCC) Victim Advocate Mirna Marcia and the Venice Police Department

**Vice Mayor Boldt presented this proclamation.**

Recess was taken from 9:24 a.m. to 9:40 a.m.

## **II. AUDIENCE PARTICIPATION will be limited to one hour.**

There was no public comment.

## **III. CONSENT SECTION:**

**A motion was made by Vice Mayor Boldt, seconded by Mrs. Frank, to approve items in the Consent Section. The motion carried unanimously by voice vote.**

### **A. CITY CLERK**

[25-0364](#)

Minutes of the September 23, 2025 Regular Meeting and Budget Public Hearing

**These minutes were approved in the Consent Section.**

### **B. CITY MANAGER**

[25-0365](#)

Approve 1,000 Miglia Race Special Event at Centennial Park on February 21, 2026

**This item was approved in the Consent Section.**

[25-0366](#)

Approve Venice Crescendo Special Event at the Airport Festival Grounds on April 25 and 26, 2026

**This item was approved in the Consent Section.**

## Engineering

[25-0367](#)

Authorize the Mayor to Execute Amendment No. 3 to Agreement No. 22SRP76 Between Florida Department of Environmental Protection and the City of Venice for the Tarpon Center Drive Nature Based Flood Mitigation Pilot Project

**This item was approved in the Consent Section.**

[25-0368](#)

Authorize the Mayor to Accept the Utility Easement from Willow Chase Community Association, Inc., for the Utilities New Water Booster Pump Station

**This item was approved in the Consent Section.**

Finance[25-0369](#)

Approve Accounts Receivable Write-Offs

This item was approved in the Consent Section.

Human Resources[25-0370](#)

Approve Collective Bargaining Agreement Between the City of Venice and the International Association of Firefighters (IAFF) for the Period of October 1, 2025 through September 30, 2028

This item was approved in the Consent Section.

Utilities[25-0371](#)

Approve Agreement Regarding Clearing of Brush and Landscaping Reimbursement with Willow Chase Community Association for the Utilities Water Booster Pump Station

This item was approved in the Consent Section.

**IV. ITEMS REMOVED FROM CONSENT**

There were none.

**V. PUBLIC HEARINGS****A. ORDINANCES - FIRST READING**[ORD. NO.](#)  
[2025-34](#)

An Ordinance Amending the Official Zoning Atlas of the City of Venice, Florida, Pursuant to Zoning Map Amendment Petition No. 25-42RZ, to Change the Zoning Designation for the Properties Generally Located at 2100 and 2413 Knights Trail Road from Commercial General (CG) and Commercial Intensive (CI) to Knights Trail Mixed Use (KT); Providing for Repeal of All Ordinances in Conflict Herewith; Providing for Severability; and Providing an Effective Date (Quasi-Judicial)

Mayor Pachota opened the public hearing and announced this is a quasi-judicial proceeding.

Clerk Michaels read the ordinance by title only.

City Attorney Fernandez questioned Council members concerning ex-parte communications and conflicts of interest. There were no conflicts of interest.

Mr. Engelke, Mr. Smith, and Vice Mayor Boldt disclosed attending the

Planning Commission hearing on this item.

There were no written communications.

Planner Brittany Smith, being duly sworn, presented general information, background, project description, aerial map, future land use map, existing and proposed zoning map, surrounding land uses, zoning standards comparison table, consistency with the Comprehensive Plan, compliance with the Land Development Code, findings of fact, and answered Council questions regarding who initiated the application, building coverage, and whether the applicant is aware of the architectural requirements.

Attorney Jackson Boone, Agent, being duly sworn, commented on the applicant's awareness of the architectural requirements, past rezoning application, reason for the request, and compliance with the code.

There was no public comment.

Mayor Pachota closed the public hearing.

**A motion was made by Vice Mayor Boldt, seconded by Mr. Engelke, that based on the evidence in the record, Ordinance No. 2025-34 be approved on first reading and scheduled for final reading. The motion carried by the following electronic vote:**

**Yes:** 6 - Mayor Pachota, Vice Mayor Boldt, Mrs. Frank, Mr. Smith, Mr. Engelke and Mr. Weed

**Excused:** 1 - Mr. Howard

**ORD. NO.**  
**2025-35**

An Ordinance of the City of Venice, Florida, Amending the Code of Ordinances, Chapter 87, Land Development Code, by Amending Table 1.1., Summary of Decision Authority by Application Types, Table 1.2., Summary of Application Types with Administrative Approvals, Section 1.2., Common Review Procedures, Section 1.10., Subdivisions, Deleting Section 1.10.2., Final Plat, and Adding Section 1.15.5., Final Plat and Replats, Pursuant to Text Amendment Petition No. 25-50AM, Revising the Plat Process to Comply with the Requirements of Section 177.071, Florida Statutes, as Amended in the 2025 Legislative Session by Senate Bill 784; Providing for Repeal of All Ordinances in Conflict Herewith; Providing for Severability; and Providing an Effective Date

Mayor Pachota opened the public hearing.

Clerk Michaels read the ordinance by title only.

There were no written communications.

Senior Planner Nicole Tremblay presented on the change required by state

law, administrative approvals, section 1 change, decision authority table, recording of final plat, applicant being required to file, a summary of decision authority table, common review procedures, subdivisions section, City Engineer being the final decision maker, time frames, application requirements remaining the same, and recording procedures.

There was no public comment.

Mayor Pachota closed the public hearing.

**A motion was made by Mr. Engelke, seconded by Vice Mayor Boldt, that Ordinance No. 2025-35 be approved on first reading and scheduled for final reading. The motion carried by the following electronic vote:**

**Yes:** 6 - Mayor Pachota, Vice Mayor Boldt, Mrs. Frank, Mr. Smith, Mr. Engelke and Mr. Weed

**Excused:** 1 - Mr. Howard

## ***B. ORDINANCES – FINAL READING***

### [ORD. NO. 2025-33](#)

An Ordinance of the City of Venice, Florida, Providing for Placement of the Structure Located at 500 Nassau Street South on the Local Register of Historical Resources Pursuant to Chapter 87, Historic and Architectural Preservation, Section 7.7, Local Register and Landmarks, of the City of Venice Code of Ordinances; Providing for Conflicts; Providing for Severability; and Providing an Effective Date

Mayor Pachota opened the public hearing.

Clerk Michaels read the ordinance by title only.

There were no written communications.

There was no staff update.

There was no public comment.

Mayor Pachota closed the public hearing.

**A motion was made by Mr. Smith, seconded by Mrs. Frank, that Ordinance No. 2025-33 be approved and adopted. The motion carried by the following electronic vote:**

**Yes:** 6 - Mayor Pachota, Vice Mayor Boldt, Mrs. Frank, Mr. Smith, Mr. Engelke and Mr. Weed

**Excused:** 1 - Mr. Howard

## VI. NEW BUSINESS

### **COUNCIL ACTION/DISCUSSION**

[25-0372](#)

Appoint Member to the Historic and Architectural Preservation Board to Serve a Term from October 14, 2025 to August 30, 2028

Mayor Pachota read the topic.

**A motion was made by Mayor Pachota, seconded by Vice Mayor Boldt, to direct staff to amend the city code to reflect that a Venice MainStreet member is a preference, not a requirement, for one of the Historic and Architectural Preservation Board seats, and repost the vacancy following the code change.**

Discussion took place regarding interest from the public who were unable to apply due to the restriction, moving Ms. Trammell to the Venice MainStreet seat, making Venice MainStreet a preference, not a requirement, and there being no impact on the Certified Local Government (CLG) designation.

There was no public comment.

**The motion carried by the following electronic vote:**

**Yes:** 6 - Mayor Pachota, Vice Mayor Boldt, Mrs. Frank, Mr. Smith, Mr. Engelke and Mr. Weed

**Excused:** 1 - Mr. Howard

[25-0373](#)

Appoint Member to the Venice Housing Authority to Fill the Unexpired Term of James Kraut from October 14, 2025 to September 30, 2026

There was no public comment.

**A motion was made by Vice Mayor Boldt, seconded by Mrs. Frank, to appoint Donna Boldt to the Venice Housing Authority to fill the unexpired term of James Kraut from October 14, 2025 to September 30, 2026. The motion carried by the following electronic vote:**

**Yes:** 4 - Mayor Pachota, Vice Mayor Boldt, Mrs. Frank and Mr. Weed

**No:** 2 - Mr. Smith and Mr. Engelke

**Excused:** 1 - Mr. Howard

## VIII. CHARTER OFFICER REPORTS

### City Attorney

City Attorney Fernandez had no report.

### City Clerk

Clerk Michaels had no report.

City Manager

City Manager Clinch reported on applications for the Resilient SRQ program.

**VIII. COUNCIL REPORTS*****Council Member Howard***

Mr. Howard was absent.

***Council Member Frank***

Mrs. Frank had no report.

***Council Member Weed***

Mr. Weed reported on completing the Institute of Elected Officials (IEMO I) training.

***Council Member Smith***

Mr. Smith had no report.

***Council Member Engelke***

Mr. Engelke had no report.

***Vice Mayor Boldt***

Vice Mayor Boldt reported on presentation of recognition for Helga Melmed, Holocaust survivor.

***Mayor Pachota***

Mayor Pachota reported on upcoming events, including the annual SunFiesta, the downtown Halloween strut, Vettes for Vets event, the Centennial kickoff at the 2025 holiday parade, and the recent Council of Governments (COG) meeting.


**IX. AUDIENCE PARTICIPATION**

There was no public comment.

**X. ADJOURNMENT**

There being no further business to come before Council, the meeting was adjourned at 10:16 a.m.

ATTEST:

  
Nick Pachota (Oct 28, 2025 21:12:27 EDT)

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Mayor - City of Venice



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City Clerk









# Meeting Minutes

Final Audit Report

2025-10-29

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