



MEMORANDUM TO VENICE CITY COUNCIL

THROUGH CHARTER OFFICER: Kelly Michaels, City Clerk

E-SIGN:

FROM: Kelly Michaels, MMC

DEPARTMENT: City Clerk

DATE: June 2, 2023

MEETING DATE: June 13, 2023

SUBJECT / TOPIC: Amending Chapter 22, Section 22-5, Canvassing Board

BACKGROUND INFORMATION:

In odd years in which the city’s municipal election does not coincide with a County election, the City is not only responsible for all associated costs of the elections but also for participating in the canvassing of results. The Canvassing Board is typically made up of the Sarasota County Supervisor of Elections, the City Clerk, and Mayor of the municipality. In conferring with the City Attorney regarding the specific language in our code, the City Mayor has decided to select himself to represent the council when not on the ballot. The City Clerk and City Attorney agree this is typical and permissible, however the language in the code should be clarified to, more accurately, reflect the process. The highlighted words below reflect the clarifying language added to the code.

Sec. 22-5. – Canvassing board.

In the years the city election is not held in conjunction with a county election, the canvassing board shall consist of the county supervisor of elections and the city clerk, and the mayor **when not on the ballot, or alternatively, the mayor** shall select a representative from the city council who is not on the ballot for that election.

SUPPORTS STRATEGIC PLAN: Goal Two: Provide Efficient, Responsive Government with High Quality Services

COUNCIL ACTION REQUESTED: For Council Adoption by Motion

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| Yes | N/A | |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Document(s) Reviewed for ADA compliance (required if for agenda posting) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | City Attorney Reviewed/Approval |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Risk Management Review |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Finance Department Review/Approval |
| | | Funds Availability (account number): n/a |