



City of Venice

401 West Venice Avenue
Venice, FL 34285
www.venicegov.com

Meeting Minutes Citizen Advisory Board

Wednesday, December 17, 2025

2:00 PM

Council Chambers

I. Call to Order

Chair Effron called the meeting to order at 2:00 P.M.

II. Roll Call

Dr. Davis joined the meeting at 2:06 p.m.

Present 8 - Mr. Phillip Ellis, Mr. Roger Effron, Mr. Steve Carr, Ms. Mary Moscatelli, Mr. Alex Dafoulas, Dr. Mary Davis, Mr. Hayden Heaney and Mr. Terry Redman
Excused 1 - Ms. Kaitlyn Panfil

Also Present

Council Liaison Mayor Nick Pachota, City Manager James Clinch, IT Director Roger Navarro, and Recording Secretary Amanda Hawkins-Brown.

III. Audience Participation

Susan Horton, 150 The Corso, spoke on communications for the Parks Master Plan.

IV. Approval of Minutes

[25-0447](#) Minutes of the October 15, 2025 Regular Meeting.

A motion was made by Mr. Ellis, seconded by Mr. Redman, that minutes of the October 15, 2025 be approved as written. The motion carried unanimously by voice vote.

VI. Unfinished Business

There was consensus to move item 25-0449 up on the agenda.

[25-0449](#) Evaluate and Recommend Improvements as it Relates to the City's Website

IT Director Navarro presented initial steps, introduction and key details, ADA requirements, importance of redesign, current concerns, project goals, project phases and durations, need for specialized vendors, design

and feedback cycle, key features, board's role, gathering input, next steps, and answered Board questions on current usage, vendor options, board input, and draft of scope document.

Discussion took place regarding initial board reviews, usability, current menu dropdowns being too large, recommendation for AI chatbot for navigation, next steps, input from community, doing a survey, board's ability to communicate with vendors, and adding additional meetings if needed.

V. New Business

[25-0448](#)

Annual Report and 2026 Agenda Priorities.

City Manager Clinch spoke on the purpose of the annual report, presenting report to City Council, current major projects, and managing the Board's workload.

Discussion took place regarding the Legislative Referral process, considerations for today, WCIND property acquisition, including review of County's environmentally sensitive land protection program, Seaboard Master Plan, community involvement in meetings, concerns for workloads, review of current priorities, working on City's Bicycle Level, needed direction and project guidelines, origination of priorities, and feedback on board activities.

A motion was made by Mr. Ellis, seconded by Mr. Heaney, that the Board keep the current eight agenda Priorities for 2026. The motion carried by the following roll call vote:

Yes: 8 - Mr. Ellis, Mr. Efron, Mr. Carr, Ms. Moscatelli, Mr. Dafoulas, Dr. Davis, Mr. Heaney and Mr. Redman

Absent: 1 - Ms. Panfil

A motion was made by Mr. Ellis, seconded by Dr. Davis, to add Seaboard Master Plan to the 2026 agenda priorities.

Discussion took place regarding guidance from City Council, and clarifying what board would like to do for the Seaboard Master Plan.

City Manager Clinch noted there is a Seaboard Master Plan Stakeholders Group.

The motion was withdrawn by Mr. Ellis.

Discussion took place regarding working within assigned duties compared to adding an agenda priority, and the ability to add items during the year with the Legislative Referral process, and having discussion during the meetings.

VII. Board Discussion

Discussion took place regarding the completion of the Circus mural, and setting up a process to manage projects.

VIII. Staff Comments

There were no comments.

IX. Adjournment

There being no further business to come before this Board, the meeting was adjourned at 3:25 p.m.

Chair

Recording Secretary